

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **RIZALINA D. TRUYA**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
51. Instruction			
u. Head/Dean (50%)		$4.85 \times 50\% = 2.43$	
v. Students (50%)		$4.0 \times 50\% = 2.0$	
Total for Instruction	50%	4.43	2.22
52. Research	20%	5	1
53. Extension			
54. Administration	30%	4.85	1.46
55. Production			
TOTAL			4.68


EQUIVALENT NUMERICAL RATING: **4.68**

Add: Additional Points, if any:


TOTAL NUMERICAL RATING: **4.68**

ADJECTIVAL RATING: **Outstanding**

Prepared by:


RIZALINA D. TRUYA
Name of Staff


Reviewed by:


BAYRON S. BARREDO
Department/Office Head

Recommending Approval:

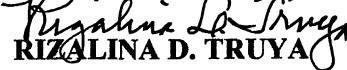

ALELI A. VILLOCINO
Dean/Director

Approved:

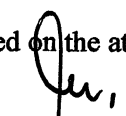

BEATRIZ S. BELONIAS
Vice President

“Exhibit B”
INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **RIZALINA D. TRUYA**, of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated accomplishments for the period July 1, 2018 to December 31, 2018..


RIZALINA D. TRUYA
Ratee

Approved:


BAYRON S. BARREDO
Head of Unit


MFO & PAPS	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Advanced & Higher Education	FTE	Taught undergraduate Courses and SHS subjects	4.0	11.20	5	5	5	5	1 st Sem 2018 44 Senior High School 11 Student Teachers
	Number of Instructional materials developed/revised and utilized								
	<ul style="list-style-type: none"> Course outline 	Developed course outline	1	1	5	5	5	5	Course Outline for Personal Development
		Syllabus	1	1	5	5	4	4	FILI 111
	Number of Student Advising								
	<ul style="list-style-type: none"> Number of student teachers 	Student teachers facilitated during student teaching	10	11	5	5	5	5	Apipi, Mayor, Avila J., Avila M., Dullano J., Dela Cruz E., Apostol, Alajas, Pilarca, Rigor, Cazar S.
	<ul style="list-style-type: none"> Number of FILIPINO Majors Students advised 	Students who passed the course, coordinated and facilitated during the enrollment	40	42	5	5	5	5	1 ST Semester 2018

	<ul style="list-style-type: none"> Number of organizations advised 	Advised student organizations	1	1	5	5	5	5	1 Filipino Majors, KAFIM
	<ul style="list-style-type: none"> Number of student-related activities assisted 	Assisted student-related activities	6	6	5	5	5	5	Intramurals VSU Anniversary SHS Student Orientation CE Convocation Student Teaching Orientation SHS Parents' Orientation SHS Faculty Orientation Filipino Majors ST Orientation Grade 12 Meeting
	<ul style="list-style-type: none"> Enrolment/Academic Adviser 	Advised student during the enrolment	40	42	5	5	5	5	Filipino Major Students
	Total for Instruction				5	5	4.85	4.85	
Administrative Function	<ul style="list-style-type: none"> Enrolment SHS 	Facilitated SHS enrolment	200	272	5	5	5	5	SHS Students Grades 11 & 12
	<ul style="list-style-type: none"> SHS Orientation 	Parents & Students Orientation	200	272	5	5	5	5	SHS Students Grade 11 & Parents SHS Students Grade 12
	<ul style="list-style-type: none"> Remediation SHS subjects 	Facilitated students Remediation Classes	120	50	5	5	4	4	SHS Students Incomplete subjects
	Total for Administrative Function				5	5	4.85	4.85	

Research Services	Number of research conducted	Conducted and reviewed research	1	1	5	5	5	5	On-going "Perceptions of Students' Transition Experience in the 7 th and 11 th Grades"
	Total for Research				5	5	5	5	
Total Over-all Rating					5	5	4.9	4.95	

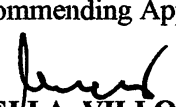
Average Rating (Total Over-all rating divided by 4)		4.95
Additional Points:		
Punctuality	xx	
Approved Additional points (with copy of approval)	xxx	
FINAL RATING		4.95
ADJECTIVAL RATING		OUTSTANDING

Evaluated & Rated by:


BAYRON S. BARREDO
Head, DTE

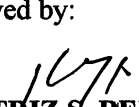
Date: _____

Recommending Approval:


ALELI A. VILLOCINO
Dean, CoEd

Date: _____

Approved by:


BEATRIZ S. BELONIAS
VP for Instruction

Date: _____

1 – Quality 2 – Efficiency 3 – Timeliness 4 - Average

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: RIZALINA D. TRUYA

Performance Rating: 4.68

Aim: Increases involvement in research and extension activities
Produces instructional materials on subjects handled
Present & Publish Research

Proposed Interventions to Improve Performance:

Date: December 2018 Target Date: January – June 2019

First Step:

Attend and presents paper in research & extension conferences, seminars/workshops

Gather materials for IM production

Result:

Date: December 2018 Target Date: January – June 2019

Next Step:

Develop IM

Actively attend meetings to conceptualize extensions activities.

Write research article

Outcome: _____

Final Step/Recommendation:

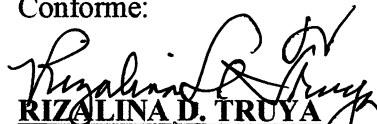
Prepared by:



BAYRON S. BARREDO

Unit Head

Conforme:



RIZALINA D. TRUYA

Name of Ratee Faculty/Staff