## SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS January - June 2022

Name of Faculty Member: CHARLIE S. ANDAN (Department Head)

			/
Program Involvement	Percentage	Numerical Rating	Equivalent
(1)	Weight of	(Rating x%)	Numerical
	Involvement	(3)	Rating
	(2)		(2x3)
1. Instruction			, ,
a. Head/Dean (50%)		4.69x50%= 2.345	,
b. Students (50%)	4	$4.17 \times 50\% = 2.085$	2 m
Total for Instruction	70%	4.43 4.345	3.101 3.04
2. Research			My
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director			
(50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension	5%	4.42	0.221
4. Administration	25%	4.83	1.2075
5. Production			
TOTAL	4		4.5205
			4.47

**EQUIVALENT NUMERICAL RATING:** 

Add: Additional Points, if any:

**TOTAL NUMERICAL RATING:** 

ADJECTIVAL RATING:

Prepared by:

Reviewed by:

Name of Faculty

Recommending Approval:

C. BENCURE

Dean, CET

Approved:

Vice President, Academic Affairs



CHARLIE S. ANDAN

Instructor

Date: 7-15.2x





## DEPARTMENT OF METEOROLOGY

1st Floor Annex Engineering Building Visca Baybay City, Leyte 6521-A Email Address: dmet@vsu.edu.ph Website: www.vsu.edu.ph

"Exhibit B"

## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, CHARLIE S. ANADAN, a faculty member of the <u>DEPARTMENT OF METEOROLOGY</u> commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY 1 - JUNE 30, 2022.

Approved:

JANNET C. BENCURE

College Dean

Date: 15 July none

							Ra	ting		REMARKS
No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical values in numerators and denominators)
UMFO 1	ADVANCED EDUCATION S	ERVICES								NA
OVPI ME	O 2. Graduate Student Man	agement Services								7,0,7
	PI 4: Total FTE coordinated,	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3. Number of students advised on								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							

							Ra	ting		REMARKS
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported wit numerical value in numerators and denominators
		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with							a di i i i i i i i i i i i i i i i i i i
	PI 9: Number of instructional	A5 . Number of on-line ready coursewares	faculty							
	materials developed *	developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor								
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle on Google Classroom							
		A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
MFO 2	2. HIGHER EDUCATION SERV	ICES	out of the state o							NA
VPI U	MFO 3. Higher Education Man	agement Services								
		A1. Percentage of first time takers that passed the licensure exams	Handles and teaches courses assigned							NA
		A3. Provide support to RQAT compliance for the Program	Follow the CMO for the program							NA

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MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical value in numerators and denominators)
	Pl 4. Percentage of	A4. Percentage of undergraduate programs with								NA
	undergraduate programs with accreditations	accreditations								
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	30	12.7	5	5	5	5.00	There was a typo error in the FTE target. The OPRO target for FTE was set to 50 which is 10 per faculty.
		<u>A10</u> . Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline		3	5	5	4	4.67	Midterm: Mete 132 Mete 151 & ESci 112
		<u>A 11</u> . Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period		4	5	5	5	5.00	Mete 131: completion of deferred grades
		<u>A12</u> . Number of trainings attended related to instruction	Attend mandated trainings		2	4	5	4	4.33	CET Strategic Planning, TOS Preparation Workshop
		A13 . Number of long examinations administered and checked	Administers and checks long examination for subjects taught							Walkehan
	1	<u>A14</u> . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab		2	4	5	5	4.67	Mete 132 Lec

	Description of MFO's/PAPs						Ra	ting		REMARKS
MFO No.			Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical value in numerators and denominators)
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required		18	5	5	4	4.67	Mete 132 Lab: 15 lab reports (weekl progress reports of 3 groups) & 3 cas study (term papers)
	PI 8: Number of students	A16. Number of students advised:	Acts as academic adviser to students		14	5	4	4	4.33	BSMet 1
		A17. Number of students advised on thesis/ field practice/special problem:								
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript							
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript							
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades		10	5	4	4	4.33	Mete 132, Mete 151, & ESci 112 students
	PI 9: Number of student organizations advised/	A19 . Number of Student organizations advised	Advises student organizations recognized by USO							COGGING
		<u>A20</u> . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							
	PI 10: Number of	A 21: Number of on-line course ware developed	Prepares and submits for review by the							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	2	2	5	5	5	5.00	Mete 132 & Mete 151

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MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical value in numerators and denominators)
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught (Flexible instructional Materials)	2	2	5	5	5	5.00	Mete 132 & Mete 151
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	10	20	5	5	5	5.00	Mete 132, Mete 151, ESci 112
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24: Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	2	2	5	5	5	5.00	Mete 132 & Mete 151
	Pl 11. Additional outputs	A 25. Number of Additional outputs					1000			
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
			Total points						4.75	de la companya della companya della companya de la companya della
UMFO:	B . RESEARCH SERVICES									
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A29. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries							
	PI 2. Number of research outputs completed within the year *	A 29. Number of research outputs completed within the year *	Conducts and completes research project within the year							

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MFO No.	Description of MFO's/PAPs		Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical values in numerators and denominators)
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 31. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		In refereed int'l journals								
		In refereed nat'l/regional journals								
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 32. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scienfic for a/conferences							
	nora/cornerences	In int'l fora/conferences								
		In nat'l/regional fora/conferences								
	Pl 5. Percent of research proposals approved *	A 33. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							
	PI 6. Additional outputs*	A 34. No. of research-related awards (research								
		A 35. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper							
		A 36. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
		A 37. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
UMFO 4.	EXTENSION SERVICES									

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MFO No.	Description of MFO's/PAPs		Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical value in numerators and denominators)
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 38. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership							denominators
	PI 2. Number of trainees weighted by the length of training	A 39. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer	50	50	4	4	4	4.00	Department's Webinar thru Project WAIS
	Pl 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	<u>A 40.</u> Number of extension programs/projects implemented	Implementes duly approved extension projects	1	1	4	5	4	4.33	Department's Project WAIS
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services:as satisfactory or higher in terms of quality and	A 41. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services	1	1	5	4	5	4.67	Consultation with Baybay LGU thru RERC
	PI 5. Number of	A 42 . Number of technical/expert services	Provides the technical and expert services							
		as/in:  Research Mentor	requested by beneficiaries							
	Research Mentoring									
	Peer Resource Persons	Peer reviewers/Panelists Resource Persons								
	Convenor/Organizer	Convenor/Organizer								

							Ra	ating		REMARKS
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical value in numerators and denominators)
	Consultancy	Consultant			1	5	4	5	4.67	Consultation with Baybay LGU thru RERC
	Evaluator	Evaluator				1				
	PI 8. Percent of extension proposals approved *	A 43. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	PI 11. Additional outputs *	A 44. No. of extension-related awards (extn.								
		A 45. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal					0		
			Total points						4.42	
UMFO 5	S. SUPPORT TO OPERATIONS	S								
	OVPI MFO 4. Program and	Institutional Accreditation Services								
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 46. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non- confor mity						
		A 47. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% complia nt						
		On program accreditations					7,000			

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Description of MFO's/PAPs	FO's/PAPs Success/ Performance Indicators (PI)  On institutional accreditations	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical values in numerators and denominators)
	On institutional accreditations								
General Admin. & Support	Services (GASS)								
Pl 2. Zero percent complaint	A 48. Customerly friendly frontline services	Provides customer friendly frontline services to	Zero %						
PI 3: Additional Outputs	A 49. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performfing functions resulting to best practice		1	4	5	5	4.67	Respond to Inteviews and Consultations, especially after the Typhoon Agaton
	due to covid 19	activities and other outputs to implement new normal							
	to present	supervise the faculty & staff of the department and do other tasks assigned by the dean of CET			5	5	5	5.00	Conduct VC Evaluation and Monitoring, and Class Observation; Attended/Paticipat ed in different meetings/webinars/ trainings; Facilitated student- related activities; Other administrative functions not stated above.
		Total points						4.83	
	General Admin. & Support S Pl 2. Zero percent complaint	On institutional accreditations  General Admin. & Support Services (GASS)  Pl 2. Zero percent complaint A 48. Customerly friendly frontline services  A 49. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies  *  A 50. Other outputs implementing the new normal due to covid 19  As head of the Department, effective March 2022 to present	On institutional accreditations  General Admin. & Support Services (GASS)  Provides customer friendly frontline services  A 49. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies  A 50. Other outputs implementing the new normal due to covid 19  As head of the Department, effective March 2022 to present  On institutional accreditations  Provides customer friendly frontline services to initiates/introduces improvements in performling functions resulting to best practice  Initiates/introduces improvements in performling functions resulting to best practice  Designs administration/management related activities and other outputs to implement new normal Gives over-all direction of the department, supervise the faculty & staff of the department and do other tasks assigned by the dean of CET	On institutional accreditations  Seneral Admin. & Support Services (GASS)  Provides customer friendly frontline services to Zero % A 49. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies  *  A 50. Other outputs implementing the new normal due to covid 19  As head of the Department, effective March 2022 to present  Designs administration/management related activities and other outputs to implement new normal survivies and other outputs to implement, supervise the faculty & staff of the department and do other tasks assigned by the dean of CET	Description of MIPO's/PAPs  Success/ Performance Indicators (PI)  On institutional accreditations  Seneral Admin. & Support Services (GASS)  P12. Zero percent complaint A 48. Customerly friendly frontline services  A 49. Number of /rew initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies  A 50. Other outputs implementing the new normal due to covid 19  As head of the Department, effective March 2022 Gives over-all direction of the department, supervise the faculty & staff of the department and do other tasks assigned Target Accomplishment  Target Accomplishment  Accomplishment	Description of MFO's/PAPs   Success/ Performance Indicators (PI)   Tasks Assigned   Target   Actual Accomplishment	Description of MFO's/PAPs  Success/ Performance Indicators (PI)  Tasks Assigned  Target Accomplishment  On institutional accreditations  Provides customer friendly frontline services (GASS)  P22. Zero percent complaint A48. Customerly friendly frontline services in Initiates/Introduces improvements in performling functions resulting to best practice replicated/benchmarked by other depts/agencies  A59. Other outputs implementing the new normal due to covid 19  As head of the Department, effective March 2022 to present  A shead of the Department, effective March 2022 to present  A shead of the Department, effective March 2022 to present  A shead of the Department, effective March 2022 to present  A shead of the Department, effective March 2022 to present  A shead of the Department, effective March 2022 to present  A shead of the Department, effective March 2022 to present	Description of MFO's/PAPs Success/ Performance Indicators (PI)  On institutional accreditations  On institutional accreditations  Provides customer friendly frontline services to A 49. Number of fnew initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies  A 49. Number of fnew initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies  A 50. Other outputs implementing the new normal due to covid 19  As head of the Department, effective March 2022 Gives over-all direction of the department, supervise the faculty & staff of the department and do other tasks assigned by the dean of CET	Description of MFO's/PAPs  Success/ Performance Indicators (PI)  Tasks Assigned  Target  Accomplishment  On institutional accreditations  Journal Admin. & Support Services (GASS)  Journal A48. Customerty friendly frontline services to Provides customer friendly frontline services to Zero %  A49. Number of /new initialives introduced resulting to best practice replicated/benchmarked by other depts/agencies  A50. Other cutputs implementing the new normal due to covid 19  As head of the Department, effective March 2022 (Gives over-all direction of the department, to present  Designs administration/management related activities and other outputs to implement new normal to present  As head of the Department, effective March 2022 (Gives over-all direction of the department, and do other tasks assigned by the dean of CET

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MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	(Indicators in percentage should be supported with numerical values in numerators and denominators)					
	Total Over-all Rating								84.33						

Average Rating (Total Over-all rating divided by n)	4.69	Comments & Recommendations for Development Purpose:
Additional Points:		Congratulations?
Approved additional points (with copy of approval)		Collegia la collect reservate a extraceral extra
FINAL RATING	4.69	It is time to conduct research 2 extension action
ADJECTIVAL RATING	0	

Evaluated & Rated by:

JANNET C. BENCURE

College Dean, CET
Date: IS July 2012

Recommending Approval

College Dean, CET

Date: 15 July norr

Approved by:

research 2 extension activities.

BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: