

Exhibit "K"

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: **CIEDELLE HONEY LOU D. GAPASIN**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
Instruction			
Head/ Dean (50%)		4.57 x 100% = 4.57	
Students (50%) - Entry to CON was April 2020			
Total for Instruction	100%	4.57	4.57
Research and Extension - Extension activities are placed on-hold due to COVID -19 threat.			
<b>TOTAL</b>			<b>4.57</b>

EQUIVALENT NUMERICAL RATING: 4.57

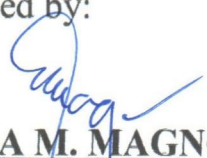
Add: Additional points, if any:

TOTAL NUMERICAL RATING: 4.57

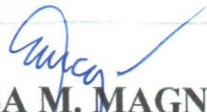
ADJECTIVAL RATING: VERY SATISFACTORY

Prepared by: Reviewed by:


  
**CIEDELLE HONEY LOU D. GAPASIN**  
Faculty

  
**JESUSA M. MAGNO**  
College Dean

Recommending Approval:

  
**JESUSA M. MAGNO**  
College Dean

Approved:

  
**BEATRIZ S. BELONIAS**  
Vice President, Academic Affairs

# INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Ciedelle Honey Lou Dimalig- Gapasin, a faculty member of the COLLEGE OF NURSING, commit to the deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period APRIL – JUNE 2020.

*CHLG*  
CIEDELLE HONEY LOU D. GAPASIN

Instructor I

Date: September 7, 2020

Approved

*JM Magno*  
JESUSA M. MAGNO

College Dean

Date: *9/7/20*

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	<b>PI 10:</b> Number of instructional materials developed *	<b>A 21 :</b> Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	2	3	4.5	4.5	4.5	4.5	
		<i>On-line ready courseware</i>	<i>Prepares Instructional module/laboratory guide/workbook or a</i>	2	3	4.6	4.6	4.6	4.6	

			combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	18	30	4.6	4.6	4.6	4.6	
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	4	30	4.7	4.5	4.5	4.56	
		<b>A 23 :</b> Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	1	3	4.6	4.6	4.5	4.56	
		<b>A 24 :</b> Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	2	2	4.7	4.6	4.6	4.63	
		<b>A 26.</b> Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	2	4	4.7	4.7	4.6	4.66	Appreciative Inquiry on Family Health Care Research(NuCM104); Direction Action Approach on Community Organizing through a webinar with an invited Non-Government Organization(NuCM



										113);Case Studies on Family Nursing Process
	<b>Total Over-all Rating</b>					<b>4.61</b>	<b>4.6</b>	<b>4.5</b>	<b>4.6</b>	<b>4.57</b>

<b>Average Rating (Total Over-all rating divided by 4)</b>		<b>XX</b>
<b>Additional Points:</b>		
<b>Approved Additional points (with copy of approval)</b>	<b>XX</b>	
<b>FINAL RATING</b>		<b>4.57</b>
<b>ADJECTIVAL RATING</b>		<b>Very Satisfactory</b>

#### Comments & Recommendations for Development

##### Purpose:

-showed great diligence in performing assigned tasks  
-willingness to undergo training & workshops for professional growth & development

Evaluated & Rated by:

  
**JESUSA M. MAGNO**

Department Head

Date: 9/7/2021

Recommending Approval

  
**JESUSA M. MAGNO**

Dean, College of Nursing

Date: 9/7/2021

Approved by:

  
**BEATRIZ S. BELONIAS**

Vice President for Instruction

Date:

# Exhibit "G"

## PERFORMANCE MONITORING AND COACHING JOURNAL

	1 <sup>st</sup>	Q u a r t e r
June 2020	2 <sup>nd</sup>	
	3 <sup>rd</sup>	
	4 <sup>th</sup>	

Name of Office: **COLLEGE OF NURSING**

Head of Office: **Jesusa M. Magno**

Name of Personnel: **CIEDELLE HONEY LOU D. GAPASIN**

Activity Monitoring	Mechanism				Remarks	Conforme
	Meeting		Memo	Others (Pls specify)		
	One-on One	Group				
Counselling done during in-person faculty meetings and continuous monitoring through virtual conference.		1. Advised to comply with OVPI order to render health services at the infirmary to augment its workforce in mitigating COVID-19 at the VSU community.			Rendered services at the Infirmary with outstanding evaluation.	
		2. Join webinars conducted by VSU, EVHEI, ADPCN, PNA related to instruction and other academic activities in preparation for the new normal.			Joined in all the webinars conducted by VSU, EVHEI, ADPCN, PNA and its specialty organization on topics related to instruction and other academic activities in preparation of the new normal.	
		3. Start making modules using the VSU-BOR approved template.			Started making modules and coursewares for online instruction.  Complied with the requirements while observing the work from home scheme.	

		4. Advised to submit the weekly accomplishments in compliance with the work from home scheme			<p>Showed sincere interest and dedication in her work.</p> <p><i>my</i>  <u>Gapasin,</u>  <u>Ciedelle Honey</u>  <u>Lou D.</u></p> <p>Faculty</p>
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Conducted by:

*Jesusa M. Magno*  
**JESUSA M. MAGNO**  
 Dean, College of Nursing

Noted by:

**BEATRIZ S. BELONIAS**  
 VP, Academic Affairs

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: GAPASIN, HONEY LOU D.

Performance Rating: 4.57

The Performance Rating showed that the concerned faculty obtained a Very Satisfactory Performance in the area of Instruction based from IPCR results.

The abovementioned faculty has commendable performance as the college accomplished the targets set for CY 2020. Designed activities and other learning instructions to implement the new normal.

**Aim:**

Engage in Community Extension activities once COVID-19 pandemic is over.

Attendance to conference/seminars/training/workshop and related undertakings in nursing for personal and professional growth.

Date: January 2020

Target Date: Dec. 2020

**First Step:**

Include in the discussion during faculty meeting

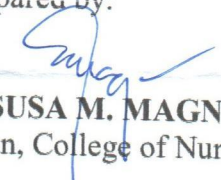
**Recommendations:**

Serve as consultant for faculty conducting research.

Visit websites of various related organizations for schedule of updates.

Confirm attendance once letter of invitation is received.

Prepared by:

  
**JESUSA M. MAGNO**  
Dean, College of Nursing

Conforme:

  
**GAPASIN, HONEY LOU D. GAPASIN**  
Faculty