

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

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Name of Faculty Member: JAYZON G. BITACURA

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2 x 3)
1. Instruction			
a. Head (50%)		$4.87 \times 0.5 = 2.43$	1.944
b. Students (50%)		$4.0 \times 0.5 = 2.0$	1.6
TOTAL for Instruction	80%		
2. Research	20%	4.91	0.982
TOTAL RATING			4.526

EQUIVALENT NUMERICAL RATING:

4.53

Add: Additional Points, if any:

TOTAL NUMERICAL RATING


4.53

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

Reviewed by:



JAYZON G. BITACURA

Name of Faculty



ANALYN M. MAZO

Head

Approved:

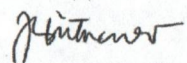


EDGARDO E. TULIN

President

Visayas State University
DEPARTMENT OF BIOLOGICAL SCIENCES
 Visca, Baybay City, Leyte
INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)

I, JAYZON G. BITACURA, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2016.


JAYZON G. BITACURA

Instructor I

Date: _____


ANALYN M. MAZO

Head, DBS

Date: _____

MFO No.	MFO Description	Success/Performance Indicator (PI)	Task Assigned	Target	Actual Accomplishment	Rating				Remark
						Quality	Efficiency	Timeliness	Average	
UMFO	1: Advanced Education Services									
DBS MFO 1. Graduate Degree Program										
	PI 1: Number of graduate degree									
	PI 2: Total FTE monitored		Biol 238 - Molecular Biology	0.6	0.00					Shift of academic calendar, 2nd semester will start in January 2017
	PI 4: Percentage increase in									
DBS MFO 2. Graduate Student										
	PI 1: Number of graduate students awarded with scholarship/ assistantship									

	PI 2: Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period								
	PI 3: Number of graduate students advised	Academic adviser	2	5	5	5	4.5	4.83	
UMFO 2. Higher Education Services									
DBS MFO 1. Curriculum Program									
	PI 1: Total FTE monitored	Biol 11 - General Biology, Biol 115 - Microbiology and Parasitology, Micr 23 - Fundamentals of Microbiology, Earth & Life Science (SHS), Gen.Bio 1 (SHS)	20.00	40.50	5	5	4.5	4.83	
	PI 2: Number of curricular program compliant to CMO, approved and offered								
	PI 3: Average passing percentage in licensure examinations in mandated programs								
	PI 4: Number of undergraduates in mandated programs who graduated within the prescribed period								
	PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period								
	PI 6: Percentage increase in number of undergraduate students enrolled								

	PI 7: Number of academe/industry linkage established								
	PI 8: Number of students advised for their academic and thesis concerns	academic adviser for BS BIOLOGY students, served as thesis adviser for BS BIO major in Marine Biology and major in Ecology students, served as SRC Chairman and Member, and served as research adviser of high school students	10	10	5	5	4.5	4.83	
	PI 9: Number of student organizations advised								
	PI 10: Number of instructional materials developed/revised	Developed and Revised Powerpoint presentations in major subjects taught (Biol 115 - Microbiology and Parasitology, Micr 23 - Fundamentals of Microbiology, Earth & Life Science (SHS), Gen.Bio 1 (SHS))	50	50	5	5	4.8	4.93	
	PI 11: Number of OBE compliant syllabus prepared								
	PI 12: Additional outputs	served as coach during the Regional SCUAA, sent applications for PhD scholarship in Kochi University of Technology and University of Vienna, organized DBS Christmas Party, attended as DBS representative during pre-bidding and opening of bids for DBS equipments (4X)	0	8	5	5	4.8	4.93	

	Number of awards/recognitions received by faculty member								
DBS MFO 3. RESEARCH									
	PI 1: Number of published papers in internationally indexed journals <i>refereed int'l journals</i> <i>refereed national journal</i>								
	PI 2: Number of research outputs presented in local/regional/national /international fora/conferences <i>international fora/conferences</i> <i>national fora/conferences</i> <i>institutional fora/conferences</i>	Presented a research poster during the IPMB alumni meeting at Can Tho University, Vietnam	0	1	5	5	5	5.00	
	PI 3: Number of research project/study conducted and/or completed in schedule	Study leader of a research entitled "Assessment and Monitoring of Mycoflora in VSU Water Resources"	1	1	5	5	4.5	4.83	
	PI 4: Number of research proposals submitted								
	PI 5: Number of research proposals approved	Approved Research Proposals for CHED DARE TO Grant: Genetic diversity of economically important marine resources of camotes and cuatro islands camotes sea, Assessment of tourism industry in camotes and cuatro islands, culture and phenology of the brown seaweed Sargassum.	1	3	5	5	5	5.00	

	PI 7: Amount of money generated from external funding								
	PI 8: Amount of money generated from institutional funding								
	PI 9: Additional outputs								
	Number of research related awards (research conducted by student or student with faculty)	Adviser of high school research project who won 3rd place in science fair	0	1	5	5	4.5	4.83	
	Number of exchange scholars/researchers/visiting professors assisted								
	Number of research articles submitted for publications								
	Number of terminal reports submitted								
DBS MFO 4. Extension services									
	PI 1: Number of technical/expert services rendered	Served as resource speaker: training of senior high school teachers (GenBio 1 & 2) and a seminar workshop for making investigatory project at Mahaplag National High School. Arbiter for Biology category during mechanical engineering quiz show & Biotechnology quiz show	0	5	5	5	5	5.00	
	PI 2: Number of extension projects/components conducted								
	PI 4: Amount of money generated from external funding								
	PI 5: Amount of money generated from institutional funding								
	PI 6: Additional Outputs								
	Number of clientele served for identification of specimens as expert in the field								

	Number articles reviewed for peer-reviewed journals								
	Number of scientific fora attended as speaker/resource person								
DBS MFO 5. Support to operation									
I MFO 1 Faculty Development Sen									
	PI 1. Number of faculty pursuing advanced degree program								
	OVPI MFO 2 Faculty Recruiting/Hiring Services								
	PI 1: Number of new faculty recommended for hiring aligned with ISO standards								
	PI 3: Degree program compliant to CHED								
	PI 4: Degree program has passed evaluation with at least level 1								
	OVPI MFO 3 Faculty Evaluation Services								
	PI 1: Number of seminars/ trainings/ conventions/ workshops coordinated for entire university								
	PI 2: Percentage of Faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated								
	PI 3: Number of in-house seminars/trainings/workshops/ reviews conducted/attended	Seminar on Erasmus Mundus Grant, Seminar on HIV in the Workplace, CAS Strategic Planning, Biosorption seminar, Mendel university seminar	2	5	5	5	5	5.00	

	OVPI MFO 4 Program and institutional Accreditation Services								
	PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1								
	PI 2: Percentage of degree program compliant with CHED								
DBS MFO 6: General Administration and Support									
	PI 1: Zero complaints from clients								
	PI 2: Additional outputs								
	Number of management meetings attended								
	Number of management meetings conducted (DBS holds meeting once a month)								
	Number of recommendations made for the approval of the administration to enhance the unit's capabilities and better improve its services								
	Number of requests made for approval by the administration to address some academic/office concerns								
	Number of Purchase requests made for materials/equipment needed for smooth laboratory and								
	Number of job/letter requests made for the lecture/laboratory rooms and office maintenance								

	Pl 7: Number of well maintained laboratory/lecture rooms								
	Number of well maintained comfort rooms for comfortable use of students, faculty and staff								
	Number of laboratory specimens properly collected for instructional purposes								
	Number of exam papers properly mimeographed and reproduced on time								
	Number of laboratory/lecture guides reproduced on time								
	Number of documents acted upon promptly								
	Laboratory Services								
	Number of laboratory equipment properly maintained as functional								
	No. of glasswares/equipment dispensed								
	No. of glasswares/equipment inventoried/yr								
	% of students & faculty served on time during the scheduled lab. classes & with zero complaint								
	% of request for reagents prepared & issued during schedule lab. classes								

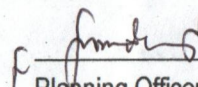
	% specimens collected & prepared before scheduled lab.								
	% materials/equipment submitted to the property office after being declared as waste								
Total Over-all Rating								54.03	
Average Rating								4.91	
Adjectival Rating								Outstanding	

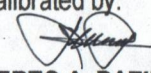
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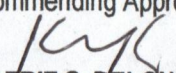
Calibrated by:


Recommending Approval:

Approved:


Planning Officer


REMBERTO A. PATINDOL, PhD
Chairman, PMT


BEATRIZ S. BELONIAS, PhD
Vice Pres. for Instruction


EDGARDO E. TULIN, PhD
President

Date: _____

Date: _____

Date: _____

Date: _____