SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **MAGNO, JESUSA M.**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.8(.50) = 2.4	
b. Students (50)		3 (.50) = 1.5	
Total	*55%*	*3.9 (.55)*	*2.145*
2. Research			
a. Department head (100%) *(no research for the period covered)*	N/A		
3.Extension			
a. Department head (100%)		4.8(1) =4.8	
Total	45%	4.8 (.45)	2.16
Grand total			**4.3**

EQUIVALENT NUMERICAL RATING: 4.3
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.3

ADJECTIVAL RATING: **Very Satisfactory**

Prepared by: Reviewed by:

JESUSA M. MAGNO   **JOEL REY U. ACOB**
Name of Faculty   Department Head

Recommending Approval:

JOEL REY U. ACOB
Dean

Approved:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JESUSA M. MAGNO** of the **COLLEGE OF NURSING** commits to deliver and agree to be rated on the accomplishment of the following in accordance with the indicated measures for the period **JULY to DECEMBER 2021.**

Approved:

JESUSA M. MAGNO
Assistant Professor I
Date: 1/3/2022

JOEL REY U. ACOB
Dean
Date: 3 January 2022

MFO No.	Description of MFO'S/PAP	Success Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
						Q1	E^2	T^3	A^4	
UMFO 2. HIGHER EDUCATION SERVICES										
OVPAA UMFO 3 Higher Education Management Services										
	PI 5. Total FTE, coordinated, implemented, monitored	A9. Actual Faculty's FTE	Handles and teaches courses assigned. NuCM 112 (LEC. & RLE) NuCM 104 (RLE) NuCM 109 (LEC) NuCM 116 (LEC. and RLE) Nursing Research I&II (RLE)	10	21.73	5	5	5	5	
		A 10. Number of grade/ score sheets submitted within prescribed period	Prepares grade sheets/ score sheets on or before deadline.	2	2	4.8	4.8	4.8	4.8	

		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion forms with grade within prescribed period.	0						
		A12. Number of trainings attended related to instruction	Attend mandated trainings. (institutional and non-institutional)	4	4	4.7	4.7	4.7	4.7	
		A14. Number of quizzes administered conducted	Prepares test questions and checks finished quizzes/ exams via Moodle	6	10	5	5	5	5	
		Number of oral revalida conducted	Prepares questions and materials for oral evaluation	4	10	4.8	4.8	4.8	4.8	
		A15. Number of case studies, and related requirements checked and graded	Checks case studies, care plans, **self-directed learning** materials as required.	2	10	4.8	4.8	4.8	4.8	
	PI 8. Number of Students advised	A16. Number of students advised on research	Entertain students consulting on subjects taught and on thesis title proposals	2	5	4.8	4.8	4.8	4.8	
		Number of Foreign students advised during the school year	Serves as **adviser** of international students enrolled in the program	1	2	4.8	4.8	4.8	4.8	There are 2 international students enrolled at the college during the First semester of SY 2020-2021
	PI 10. Number of Instructional Materials Developed , rubrics	A 21: Number of on-line courseware developed and submitted	Prepares and submits for review by the Department IMS Committee	1	1	4.7	4.7	4.7	4.7	
		On-line ready course ware	Prepares instructional module/workbook or a combination thereof	1	2	4.8	4.8	4.8	4.8	
		Supplemental learning resources	Prepares powerpoint presentation, clips	4	10	5	5	5	5	

					Target	Accomplishment					Remarks
			depending on the course taught								
		Assessment tools, scenarios, rubrics	Prepares assessment tools hypothetical case, rubrics	2	5	5	5	5	5		
		A23: Number of on-line courseware reviewed by Department Head	Submits the courseware duly reviewed by the Dept. IMS Committee	1	1 2	4.8	4.8	4.8	4.8		
		A24: Number of Virtual classroom created and operational	Creates virtual classroom using Moodle or Google classroom	2	1	5	5	5	5		
		A26: Other outputs implementing the new normal due to COVID-19	Designs experiential learning activities and other outputs to implement new normal due to COVID-19	1	1	5	5	5	5		Webinar Links from accredited nursing and allied professional organizations on related topics or concepts in their nursing professional courses were provided to the students in support to instruction.
			TOTAL						4.87		
UMFO 5. SUPPORT TO OPERATIONS											
UMFO 6. GENERAL ADMIN. AND SUPPORT SERVICES (GASS)											
PI 2. Zero percent complaint from clients served	A 46: Customer friendly frontline services	Provides customer friendly frontline services to clients.	10		30	4.85	4.85	4.85	4.85		
Pi Additional outputs	A 48: Other outputs implementing the new normal due to COVID.	Designs activities and other outputs to implement new normal.									
			TOTAL					4.85			
			Total Over-all Rating						4.79		

Average Rating (Total Over-all rating divided by 4)		XX
Additional Points		
Punctuality	XX	
Approved Additional points (with copy of approval)		
FINAL RATING		4.79

Suggestions and Recommendations:

-Commendation on the implementation of innovative extension activities

Rated by:

JOEL REY D. ACOB
Dept./Unit Head
Date: 1/3/2022

Recommending Approval:

JOEL REY U. ACOB
Dean/Director
Date: 1/3/2022

Approved:

BEATRIZ S. BELONIAS
Vice President
Date: 2/2/22

1-Quality   2-Efficiency   3-Timeliness   4-Average

PERFORMANCE MONITORING & COACHING JOURNAL

Name of Office: COLLEGE OF NURSING

Head of Office: ACOB, JOEL REY U.

Number of Personnel: MAGNO, JESUSA M.

	1st	Q
	2nd	U A
/	3rd	R T
/	4th	E R

(QUARTER)
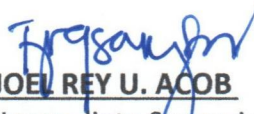
Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Coaching and mentoring executed during the monthly faculty meetings.		*Advised to continue developing the learning guides as prescribed by the university.

*Encouraged to submit weekly accomplishments for the applied WFH dates.

*Encouraged to render extra mile to reach out students in the new normal. | | | Able to submit the required learning materials for the classes handled.

Able to submit weekly accomplishments with appropriate attachments.

Commendation for taking the advice as evidenced by conduct of asynchronous and documented student consultations

Recognition for spearheading conduct of webinar in nursing courses as support to instruction |
| | | *Encouraged to attend enhancement webinars for | | | Able to attend retooling webinar workshops for |

		instruction utilization.			instruction enhancements.

Note: Please indicate the date in the appropriate box when the monitoring was conducted

JESUSA M. MAGNO
Faculty

Conducted by:

JOEL REY U. ACOB
Immediate Supervisor

Noted by:

BEATRIZ S. BELONIAS
Next Higher Supervisor

Exhibit L

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **MAGNO, JESUSA M.**
Performance Rating: **4.79**

The Performance Rating showed that the concerned faculty obtained a Very Satisfactory Performance in Instruction, Research and Extension components.

Prof. Magno is significantly contributing in the preparation of online ready learning material for the new normal.

Her being decisive and firm to effectively implement academic works to sustain standards of education is applauded.

Aim(s): 1. to continuously involve in the community extension and instruction endeavors of the college.
2. participation to workshops and conventions for continuing professional nursing development
Date: October 2021   Target Date: first two quarters of 2022

Proposed Interventions to Improve Performance:

First Step:
- Included in the monthly meeting discussion
- Supported with endeavors which motivates her to be more productive.

Results:
- Able to execute community extension and instruction-based endeavors amidst the pandemic.
- Participated in the nursing webinar organized by several agencies.
- Extension outputs are significantly contributive to obtain the college's target.

Next Step:
- Inquire about her valuable suggestions to advance the college in terms of extension and/or instruction deliverables.
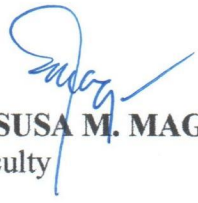
Final Step/Recommendation:
- Continuation of her Extension-lead program for the following quarter.
- Encouraged to write notes or scholarly publishable outputs based from her perspective while in active community and/or civic engagement.

Prepared by:

JOEL REY U. ACOB
Dean

Conforme:

JESUSA M. MAGNO
Faculty