

Exhibit K**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: Maria Juliet C. Ceniza

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		$5 \times 50\% = 2.25$	
b. Students (50%)		$4.86 \times 50\% = 2.43$	
Total for Instruction	30%	$4.55 \times 30\%$	1.4
2. Research	10%	5.0	0.5
3. Extension	10%	5.0	0.5
4. Administration	50%	5.0	2.5
TOTAL	100%		4.9

EQUIVALENT NUMERICAL RATING: 4.9Add: Additional Points, if any: TOTAL NUMERICAL RATING: 4.9ADJECTIVAL RATING: Outstanding

Prepared by:


MARIA JULIET C. CENIZA

Name of Faculty

Vice President for Research, Extension and Innovation

Approval:


EDGARDO E. TULIN
President

	MFO 3. Research Services							
	PI1. Number of articles published in internationally indexed journals	Submit/ endorse articles for publication	1	3	5	5	5	5
	PI2. Number of research outputs presented in scientific fora	Present/ endorse articles for publication	5	31	5.0	5.0	5.0	5.0
	P13. Number of research units and organizations managed, programs/ projects conducted/ completed	a) Managed/ coordinates VSU RDE Centers and programs under the colleges	12	14	5.0	5.0	5.0	5.0

		b) Managed/ coordinates Regional RDE consortium members and respective programs of CMLs	26	26	5.0	5.0	5.0	5.0
		c) Conducts programs/ projects	2	5	5.0	5.0	5.0	5.0
		d) Acts/ approves/ endorse ongoing/ completed projects	140	150	5.0	5.0	5.0	5.0
	PI4 . Number of proposals prepared and approved	Manage/ endorse research proposals to University President/ funding agency and supervise monitoring of approved proposals	6	12	5.0	5.0	5.0	5.0
		Percent rate of approved proposals	95%	95.00%	5.0	5.0	5.0	5.0
	PI5. Amount of research money generated from external funding	Facilitated generation of research money from GAA and external funding both R&E, & ViCARP through endorsed program/ project proposals	15M	42,494,762.00	5.0	5.0	5.0	5.0
	PI6. Amount of research money generated from institutional funding	Review/ endorse programs / projects and budget proposals for approval by University President	15	23,708,000	5	5	5	5
	PI7. Number of coordinated/ supervised/ conducted RDE scientific and related for a and review proceedings/ outputs	Take overall coordination of RDE scientific and related fora (In-House Review, Symposium, program/ project conference)	25	35	5.0	5.0	5.0	5.0

	PI8. Number of reviewed/ packaged RDE management outputs/ IEC materials produced, reproduced and distributed for information and accreditation requirements	Review and approve/ recommend for final packaging of R&D outputs, submitted R&D progress reports	45	50	5.0	5.0	5.0	5.0
	PI9. Number of forge/ manage and strengthened RDE linkages	Provided assistance to the University President in forging and maintaining international/ national/ regional/ institutional RDE linkages	40	50	5.0	5.0	5.0	5.0
	Sub-total							5.0
	PI1. Number of person-days trained weighted by length of training	Train stakeholders	10,000	12,000	5.0	5.0	5.0	5.0
	PI2. Number of trainings conducted	Acts and supported trainings/ seminars/ workshops	15	30	5.0	5.0	5.0	5.0
	PI3. Number of technical expert services served	Number of technical expert services served as Resource Persons, Consultancy, Evaluators/ Organizers	18	40	5.0	5.0	5.0	5.0
	PI4. Number of success stories (videos) materials , techniguide developed/ used	Approves the production of video success stories materials for distribution to stakeholders through posting the website of RDE/SU website.	12,000	40,000	5.0	5.0	5.0	5.0
	PI5. Number of extension projects and major activities conducted	Conducts and facilitates extension projects and major activities	50	69	5.0	5.0	5.0	5.0
	PI6. Number of extension proposals submitted	Prepares extension programs and review/ endorse proposals submitted by proponents	5	10	5.0	5.0	5.0	5.0

	PI7. Percent of extension proposals approved	Percent of extension proposals approved	100%	100%	5.0	5.0	5.0	5.0
	PI8. Amount of extension money generated from external funding	Facilitate submission of program/ project budget proposals	9M	10M	5.0	5.0	5.0	5.0
	PI9. Amount of extension money generated from institutional funding	Facilitate submission of program/ project budget proposals	4M	5,229,156	5.0	5.0	5.0	5.0
	Sub-total							
	MFO 5. Admin Support Services							
	PI1. Percentage of RDE documents acted on time	Acts on time administrative documents	100%	100.00%	5	5	5	5.0
	PI2. Number of meetings conducted	Preside OVPRE and other related meetings	12	50	5.0	5.0	5.0	5.0
	PI3. Percent of RDE related trips approved	Approved RDE related trips	90%	90%	5.0	5.0	5.0	5.0
	PI4. Number of awards OVPREI has contributed to the university under the VP's overall supervision	RDE related awards received: - institution - consortium - projects: papers/ posters - researchers	10	15	5.0	5.0	5.0	5.0
	Sub-total							5.0
	Total Over-all Rating							5.0
	Average Rating							
	Adjectival Rating							

Recommending Approval:

MARIA JULIET C. CENIZA

Vice Pres. for Research, Extension, and Innovation

Date: _____

Approved:

EDGARDO E. TULIN

President

Date: _____

Exhibit L

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Maria Juliet C. Ceniza

Performance Rating: Outstanding

Aim: To attain outstanding performance.

Proposed Interventions to Improve Performance:

Date: January 1, 2021

Target Date: June 30, 2021

First Step:

1. Assessment of accomplishments, gaps and re-visit RDEI agenda.

Result:

1. Achievement of targets and effective delivery of outputs.

Date: July 1, 2021

Target Date: December 31, 2021

Next Step:

1. Frequent consultation with Directors and staff to discuss more improvement of the OVPREI functions.
2. Overtime work/travel if needed

Outcome:

Improved performance: increased number of program/projects funded by external sources; substantial increase in resources generated; more technologies generated and protected; increased number of individual and institutional awards; increased number of beneficiaries served with improved productivity and income.

Final Step/Recommendation:

Recommended for promotion.

Prepared by:


EDGARDO E. TULIN

Unit Head

Conforme:


MARIA JULIET C. CENIZA

Name of Ratee Faculty/Staff