

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of faculty Member: MARY JEAN M. SAPAN

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x 3)
1. Instruction			
a. Head/Dean (50%)		$4.90 \times 50\% = 2.45$	
b. Students (50%)		$5.00 \times 50\% = 2.50$	
Total for Instruction	75 %	4.95	3.71
2. Research	5%	0.0	0.0
3. Extension	15%	4.87	.73
4. Support to Operations	5	4.90	.25

Equivalent Numerical Rating: 4.69

Add: Additional Points, if any:

TOTAL Numerical Rating: 4.69

Adjectival Rating: **OUTSTANDING**

Prepared by:

MARY JEAN M. SAPAN
Name of Faculty

Reviewed by:

ALELI A. VILLOCINO
Department Head

Recommending Approval:

REMBERTO A. PATINDOL
Chairman, PMT

Approved:

EDGARDO E. TULIN
President

Individual Commitment and Review Form (IPCR)

I, Mary Jean M. Sapan of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to June 2017.

MARY JEAN M. SAPAN
Ratee

Approved:


ALELI A. VILLOCINO
Head of Unit

Date:

MFO	Success Indicators	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q1	E2	T3	A4	
Advance Higher Education	FTE-TL	<u>2nd Semester</u> Physical Education 12 PE 001 (Senior High) Mapeh 115 (Gymnastics) Mapeh 119 (Special Ed)	TOTAL 24	29.75	5	5	5	5.00	
		Revised and reviewed Course Outline and Syllabus in PE 12, PE 001, Gymnastics and Special Education	2	4	4.5	5	5	4.83	
	Instructional Materials Revised and Utilized Teaching guides/aids, exams (written and practical) and reports	Prepared midterm examination	2	4	4.8	5	5	4.93	
		Conducted practical exams	5	10	4.8	5	5	4.93	
		Submitted CSR	6	6	4.9	5	5	4.97	
		Computed grades	8	8	4.9	5	5	4.97	
		Checked quizzes	5	10	4.8	5	5	4.93	

[illegible]

		TOTAL SUPPORT TO OPERATIONS								4.7	5	5	4.90	
Total Over-All Rating														
Average Rating (Total Over-all rating divided by 4)		4.89												
Additional Points														
Punctuality														
Approved Additional Points (with copy of approval)														
Final Rating														
Adjectival Rating														
Comments and Recommendations for Development Purposes														

Received by:  TERESA L. QUINANOLA Planning: Date: _____	Calibrated by:  REMBERTO A. PATINDOL PMT Chairman Date: _____	Recommending Approval  BEATRIZ S. BELONIAS ^{6/6} _{12/22/17} Vice-President for Instruction Date: _____	Approved  EDGARDO E. TULIN President Date: _____
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