

Exhibit K

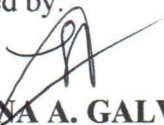
SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

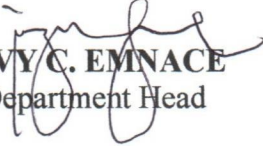
Name of Faculty Member: LORINA A. GALVEZ


Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.76x50%= 2.38	
b. Students (50%)		5.0x 50% = 2.50	
Total for Instruction	65%	4.88	3.17
2. Research	15%	5.00	0.75
3. Extension	15%	5.00	0.75
4. Administration	5%	5.00	0.25
5. Production	0%	0.00	0.00
<b>TOTAL</b>			<b>4.92</b>

EQUIVALENT NUMERICAL RATING: 4.92  
Add: Additional Points, if any: 0.00  
TOTAL NUMERICAL RATING: 4.92

ADJECTIVAL RATING: Outstanding

Prepared by:  
  
**LORINA A. GALVEZ**  
Name of Faculty

Reviewed by:  
  
**IVY C. EMNACE**  
Department Head


Recommending Approval:  
  
**VICTOR B. ASIO**  
Dean, CAFS

Approved:  
  
**BEATRIZ S. BELONIAS**  
Vice President for Instruction

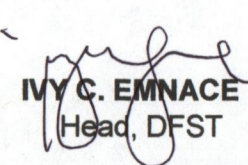
**“Exhibit B”**


**INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)**

I, **LORINA A. GALVEZ**, of the Department of Food Science and Technology commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January to June , 2019.

  
**LORINA A. GALVEZ**  
Ratee

Approved:

  
**IVY C. EMNACE**  
Head, DFST

  
**VICTOR B. ASIO**  
Dean, CAFS

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO1- Advanced Education Services</b>	PI 1. Number of FTE coordinated and implemented		None						
<b>MF02 – Higher Education Services</b>	P1. 1. Number of FTE coordinated and implemented	Teaches undergraduate courses (FTec 163 (Lab&lec) & FTec 198 & FTec 122 lab))	2.0	2.93	5	5	5	5.00	
	P1.2. Number of instructional material revised/prepared	Revised powerpoint for FTec 163, 198	1	2/1 (200%)	5	5	5	5.00	
	P1.3. Number of course outline/syllabus updated	Updated course outline on FTec 163 & 198	1	2/1 (200%)	5	5	4	4.67	
	On thesis/field practice/special prob;e,	Advise thesis/plant practice students	3	4/3 (133%)	5	5	4	4.67	
	As SRC Chairman	Advising/correction	3	5/3 (166%)	5	5	4	4.67	
	As SRC Member	Advising/correction	2	3/2 (150%)	5	5	4	4.67	



	On Consultation	Accommodated students for thesis/OJT/Research consultation			5	5	5	5.00	
	P1.5. Additional Outputs								
	Number of Examinations prepared	Prepared examinations for subjects taught	7	9/7 (126%)	5	5	5	5.00	
	Number of term exams checked	Checked term exams	35	40/35 (114%)	5	4	5	4.67	
	Number of checked requirements	Checked individual/group requirements	80	109/80 (136%)	5	4	5	4.67	
	Number of checked quizzes	Checked quizzes	30	33/30 (110%)	5	4	5	4.67	
	Number of grade sheets submitted on prescribed period	Prepared Grade sheet for 2 <sup>nd</sup> Semester 2018-2019	2	2/2 (100%)	5	4	5	4.67	
<b>MFO3 – Research Services</b>	P1.1. Number of research projects conducted and/or completed on schedule	Conducted research project as study leader	1	1/1 (100%)	5	5	5	5.00	
	Number of patents filed	Filed patents of different technologies	1	4/1(400%)	5	5	5	5.00	
	Number of approved UM	Approved UM on Luncheon Meat using Rice Bran as Extender	1	1/1 (100%)	5	5	5	5.00	
	P1.2. Number of articles submitted for publication	Submitted research article for publication	3	6/3 (200%)	5	5	5	5.00	
	Number of articles approved for publication	Submitted and approved research article for publication and	2	4/2 (200%)	5	5	5	5.00	
	Number of research consultations	Accommodated researchers for consultations	30	60/30 (200%)	5	5	5	5.00	



	Number of paper reviewed in refereed journal	Review papers for publication	2	4/2 (200%)	5	5	5	5.00	
	Number of attendance to conferences (National, Regional & Local)	Attended National and Regional Conferences	3	6/3 (200%)	5	5	5	5.00	
	Number of presentations made	Presented poster during National Conference	3	6/3 (200%)	5	5	5	5.00	
	Number of presentations made	Presented poster and oral presentation during Regional conference	2	3/2 (150%)	5	5	5	5.00	
	Number of awards received as researcher	Awarded the top 30 technologies to present during the ViScience 2019 in Iloilo Convention Center	2	8/2(400%)	5	5	5	5.00	
		Awarded as the 2 <sup>nd</sup> Best Poster during the SUC-ACAP Conference	1						
		Awarded as First Place Research project in High School (Local) (HS Research advisees)	1						
		Awarded as second place in High School Research Project (Local) (HS Research advisees)	1						
		Awarded as Third Place in Elementary (VFES) Research Project (Elem. Advisees)	1						
		Awarded as First Place in High School Research Project (Division Level) HS Research advisees	1						
		Awarded as First Place in High School Research Project	1						



		(Division Level) HS Research advisees  Awarded as Third Place in Elementary Research Project (Division Level) Elem Advisees)	2						
<b>MF04- Extension Services</b>	P4.1 Additional Outputs								
	Number of seminar/training presentations prepared	Prepared powerpoint for the training	1	2/1 (200%)	5	5	5	5.00	
	Number of persons-days trained	Trained participants on food processing	30	50/30 (167%)	5	5	5	5.00	
	Number of extension project involved	Acted as Co-study leader of the Extension projects	1	1/1 (100%)	5	5	5	5.00	
	Number of training served as resource person	Served as resource person in training on food processing	2	2/2 (100%)	5	5	5	5.00	
	Number of engagements done as evaluator	Served as evaluator in DOST-SET-UP project as RTEC member	3	5/3 (167%)	5	5	5	5.00	
	Number of engagements as judge	Served as judge in SLSU Researchlympics	1	1/1(100%)	5	5	5	5.00	
	Number of engagements as referee	Served as reviewer of articles submitted for publication	2	4/2 (200%)	5	5	5	5.00	
<b>MFO 6 – General Admin. &amp; Support Services (GASS)</b>	P6. 1. Percent complaints from clients served	Percent of complaints from the clients served		0%	5	5	5	5.00	
	Number of areas in-charge for level 4 reaccreditation of BSA program	Acted as Area co-chair	1	1/1 (100%)	5	5	5	5.00	
	Number of areas in-charge for the	Acted as area co-chair	1	1/1 (100%)	5	5	5	5.00	


	compliance								
	Number of membership in committee	Acted as member in different committees	3	5/3 (167%)	5	5	5	5.00	
	Number of meetings attended	Attended meetings	10	15/10 (150%)	5	5	5	5.00	
<b>Total Over-all Rating</b>								172.69	

Average Rating (Total Over-all rating divided by 4)		<b>4.93</b>
Additional Points:		
Approved Additional points (with copy of approval)		
<b>FINAL RATING</b>		<b>4.93</b>
<b>ADJECTIVAL RATING</b>		<b>OUTSTANDING</b>


**Comments & Recommendations for Development Purpose:**

Write publishable articles and submit the same to International Publications

Evaluated & Rated by:

  
**IVY C. EMNACE**  
 Department Head  
 Date:

Recommending Approval:

  
**VICTOR B. ASIO**  
 Dean, CAFS  
 Date:

Approved by:

  
**BEATRIZ S. BELONIAS**  
 Vice President for Instruction  
 Date:

1 – Quality    2 – Efficiency    3 – Timeliness    4 – Average



# PERFORMANCE MONITORING FORM

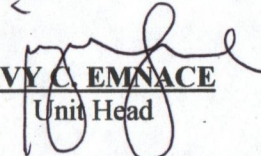
Name of Employee: **LORINA A. GALVEZ**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes herself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Satisfactory	January 2019	June 30, 2019	June 10, 2019	Very Impressive	Very Satisfactory	
2	Attends meetings and performs functions as member of different committees of the department	Outstanding	January 2019	June 30, 2019	January 3, 2019 – June 30, 2019	Very Impressive	Outstanding	
3	Performs other functions	Outstanding	January 2019	June 30, 2019	January 3, 2019 – June 30, 2019	Very Impressive	Outstanding	

\*Either very impressive, impressive, needs improvement, poor, very poor

\*\*Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

  
**IVY C. EMNACE**  
 Unit Head

### EMPLOYEE DEVELOPMENT PLAN

Name of Employee : Dr. Lorina A. Galvez  
Performance Rating : OUTSTANDING (4.92)

Aim: To improve teaching capability of faculty member.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2019

Target Date: June 2019

First Step:

Required Dr. Galvez to update course syllabi of the graduate courses assigned to her.

Result:

Updated graduate course syllabi

Date: May 2019

Target Date: June 2019

Next Step:

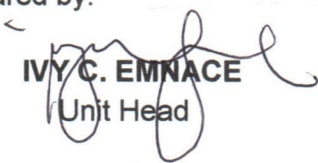
Update graduate course syllabus and Instructional Materials.

Outcome:

Final Step/Recommendation:

Dr. Galvez will update the rest of the syllabi and instructional materials assigned to her.

Prepared by:

  
**IVY C. EMNACE**  
Unit Head

Conforme:

  
**LORINA A. GALVEZ**  
Ratee