SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: JANE P. DAUTIL

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (100%)		4.89 x 100%= 4.89	
b. Students (0%) no TPES	on study leave		
Total for Instruction	70%	4.89	3.42
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)		4.67x100% = 4.67	
Total for Extension	15%	4.67	0.70
4. Administration	15%	5.00	0.75
5. Production	0%	0	0.00
TOTAL			4.87

EQUIVALENT NUMERICAL RATING:

4.87

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.87

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:

JANE P. DAUTIL

Name of Faculty

LOTISM. BALALA

Department Head

Recommending Approval:

College Dean

Approved:

Vice President for Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

l,	Jane P. Dautil	, of the	College of Veterin	ary Medicine	commits to delive	er and agree to be	rated on the
attainme	nt of the following targ	gets in accorda	nce with the indicated	measures for the p	eriod <u>June 1, 2022</u>	to June 30, 2022 .	
	Idau	tJ					
	JANE P. DA	,		Approved:	LOTIS M. BALALA		
	Ratee				Head of Unit		

				Actual	Rating			g	Remarks
MFO & PAPs	Success Indicators	Tasks Assigned	Target	Accomplish ment	Q ¹	E ²	T ³	A ⁴	
HIGHER EDUCATION	FTE	Teaching	0	0					To be accomplished this July to December 2022
SERVICES	Number of students advised:								
	On thesis	As thesis adviser/SRC member	1	1	5	5	5	5.00	
	No. of approved manuscript submitted within the prescribed period	As thesis adviser and SRC member	1	1	5	5	5	5.00	
	On consultation	As academic adviser	2	10	5	5	5	5.00	
EXTENSION SERVICES	Number of technical/expert services/Consultancy	As veterinarian/consultant for dogs and cats in the CVM clinic and neighboring barangays	1	5	5	4	5	4.67	
	Number of meeting attended	As faculty, CVM committee and CRCC member	2	4	5	5	5	5.00	
ADMINISTRATIVE SUPPORT SERVICES	Number of documents acted upon on time	As faculty member, academic adviser and SRC member	2	4	5	5	5	5.00	
	Number of documents released on time	As Academic Adviser	2	10	5	5	5	5.00	
Total Over-all Rating								14.67	

Average Rating (Total Over-all rating divided by 3)	14.67/3	4.89
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.89
ADJECTIVAL RATING		Outstanding

Recommending Approval: Evaluated & Rated by:

LOTIS M. BALALA Dept/Unit Head

Date: 8-2-222

1 - Quality 2 - Efficiency 3 - Timeliness

4 - Average

SANTIAGO TA EÑA, JR. College Dean

Date:

Development Purpose: Dr. Doutil's potential & skills are arming out, she is encouraged to be more expressive.

Comments & Recommendations for

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

PERFORMANCE MONITORING FORM

Name of Employee: Jane P. Dautil

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Creating instructional material for midyear summer class	Powerpoint, quizzes, and exams	June 2022	June 30, 2022	June 30, 2022	Imporessive	Very sits for	try Keep doing a street job.
2	Attending meeting	Attendance and participation	June 2022	June 30, 2022	June 30, 2022	Impressive	Very Sitesfed	on Be more interzetive

^{*} Either very impressive, impressive, needs improvement, poor, very poor ** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

LOTIS M. BALALA Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: <u>JANE P. DAUTIL</u> Performance Rating: <u>OUTSTANDING</u>

AIM: To efficiently deliver Instruction, Research and Extension services to

achieve the College targets.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January, 2022 Target Date: June, 2022

First Step: A normal teaching load (Instruction function) in order to have time for

research, extension activities and revision of instructional materials and

to devote time as a veterinarian.

Result: A better schedule that will allow time for research, extension, field

veterinarian and revision of new Instructional Materials.

Date: March, 2022 Target Date: June, 2022

Next Step: To do instruction, research, extension and revision of instructional

materials.

Outcome: Submitted research output for publication, engaged in Extension

activities and revised Instructional Materials.

Recommendation:

The department should recruit additional faculty to cover the load of the K to 12 subjects to de-load existing faculty.

Prepared by:

SANTIAGO T. PEÑA, JR. College Dean

Conforme:

JANE P. DAUTIL