

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

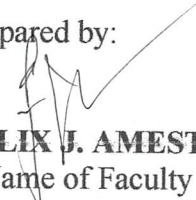
Name of Faculty Member: FELIX J. AMESTOSO

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.46x50%= 2.23	
b. Students (50%)		4.74x 50% = 2.37	
Total for Instruction	70%	4.60	3.22
2. Research	20%	4.77	0.95
3. Extension	0%	0.00	0.00
4. Administration	10%	4.16	0.42
5. Production	0%	0.00	0.00
<b>TOTAL</b>			<b>4.59</b>

EQUIVALENT NUMERICAL RATING: 4.59  
Add: Additional Points, if any: 0.00  
TOTAL NUMERICAL RATING: 4.59

ADJECTIVAL RATING: OUTSTANDING

Prepared by:

  
**FELIX J. AMESTOSO**  
Name of Faculty

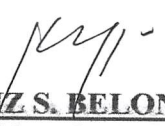
Reviewed by:

  
**IVY C. EMNACE**  
Department Head

Recommending Approval:

  
**VICTOR B. ASIO**  
Dean, CAFS

Approved:

  
**BEATRIZ S. BELONIAS**  
Vice President for Instruction







**INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)**

I, **FELIX J. AMESTOSO**, faculty of the Department of Food Science and Technology commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July to December 2018

  
**FELIX J. AMESTOSO**  
Ratee

Approved:

  
**IVY C. EMNACE**  
Head, DFST

  
**VICTOR B. ASIO**  
Dean, CAFS

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO1- Advanced Education Services</b>	PI 1. Number of FTE coordinated and implemented	Teaches: FTec 242 Lec and Lab), Ftec 257 (1 lec and 2 labs)	3	3.52	5	5	5	5.0	
<b>MF02 – Higher Education Services</b>	P1. 1. Number of FTE coordinated and implemented	Teaches: FTec 171 (Lec & Lab)	3	4.50	4	4	5	4.33	
	P1.2. Number of instructional material revised/prepared								
	Revised Syllabi		1	2	4	5	4	4.33	
	Revised Course Outline		1	2	4	5	4	4.33	
	P1.3. Number of course outline/syllabus updated	Update course outline/syllabus	1	2	4	5	4	4.33	
	P1.4. Number of Students advised								
	On thesis/field practice/special problem	Advise thesis/plant practice students	4	5	5	5	5	5.00	
	As SRC Chairman	Advising/correction	3	4	5	4	4	4.33	
	As SRC Member	Advising/correction	2	3	5	4	4	4.33	
	On Consultation	Accommodated students for thesis/OJT/Research consultation	20	22	5	5	5	5.00	
	P1.5. Additional Outputs								
	Number of Examinations prepared	Prepared examinations for subjects taught	6	6	5	5	5	5.00	
	Number of term exams checked	Checked term exams	6	6	5	5	4	4.67	

Number	Amount	Unit	Weight	Volume	Value	Remarks
1	100.00	kg	100	100	100.00	
2	200.00	kg	200	200	200.00	
3	300.00	kg	300	300	300.00	
4	400.00	kg	400	400	400.00	
5	500.00	kg	500	500	500.00	
6	600.00	kg	600	600	600.00	
7	700.00	kg	700	700	700.00	
8	800.00	kg	800	800	800.00	
9	900.00	kg	900	900	900.00	
10	1000.00	kg	1000	1000	1000.00	
11	1100.00	kg	1100	1100	1100.00	
12	1200.00	kg	1200	1200	1200.00	
13	1300.00	kg	1300	1300	1300.00	
14	1400.00	kg	1400	1400	1400.00	
15	1500.00	kg	1500	1500	1500.00	
16	1600.00	kg	1600	1600	1600.00	
17	1700.00	kg	1700	1700	1700.00	
18	1800.00	kg	1800	1800	1800.00	
19	1900.00	kg	1900	1900	1900.00	
20	2000.00	kg	2000	2000	2000.00	
21	2100.00	kg	2100	2100	2100.00	
22	2200.00	kg	2200	2200	2200.00	
23	2300.00	kg	2300	2300	2300.00	
24	2400.00	kg	2400	2400	2400.00	
25	2500.00	kg	2500	2500	2500.00	
26	2600.00	kg	2600	2600	2600.00	
27	2700.00	kg	2700	2700	2700.00	
28	2800.00	kg	2800	2800	2800.00	
29	2900.00	kg	2900	2900	2900.00	
30	3000.00	kg	3000	3000	3000.00	
31	3100.00	kg	3100	3100	3100.00	
32	3200.00	kg	3200	3200	3200.00	
33	3300.00	kg	3300	3300	3300.00	
34	3400.00	kg	3400	3400	3400.00	
35	3500.00	kg	3500	3500	3500.00	
36	3600.00	kg	3600	3600	3600.00	
37	3700.00	kg	3700	3700	3700.00	
38	3800.00	kg	3800	3800	3800.00	
39	3900.00	kg	3900	3900	3900.00	
40	4000.00	kg	4000	4000	4000.00	
41	4100.00	kg	4100	4100	4100.00	
42	4200.00	kg	4200	4200	4200.00	
43	4300.00	kg	4300	4300	4300.00	
44	4400.00	kg	4400	4400	4400.00	
45	4500.00	kg	4500	4500	4500.00	
46	4600.00	kg	4600	4600	4600.00	
47	4700.00	kg	4700	4700	4700.00	
48	4800.00	kg	4800	4800	4800.00	
49	4900.00	kg	4900	4900	4900.00	
50	5000.00	kg	5000	5000	5000.00	

RECEIVED

DATE

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	Number of checked requirements	Checked individual/group requirements	15	20	5	5	4	4.67	
	Number of checked quizzes	Checked quizzes	300	310	5	5	4	4.67	
	Number of grade sheets submitted on prescribed period	Prepared Grade sheet for 1 <sup>st</sup> Semester 2018-2019	6	7	5	5	5	5.00	
<b>MFO3 – Research Services</b>	P1.1. Number of research projects conducted and/or completed on schedule								
	Number of patents filed	Filed patents of different technologies	3	4	5	5	5	5.00	
	P1.2. Number of articles submitted for publication	Submitted research article for publication	1	1	5	4	4	4.33	
	Number of research consultations	Accommodated researchers for consultations	10	11	5	5	5	5.00	
<b>MFO 6 – General Admin. &amp; Support Services (GASS)</b>	P6. 1. Percent complaints from clients served	Percent of complaints from the clients served	0% complaint						
	Number of areas in-charge for level 3 AACUP Phase 2	Acted as Area In-charge	1	1	4	3	3	3.33	
	Number of membership in committee	Acted as member in different committees	1	3	5	5	5	5.00	
<b>Total Over-all Rating</b>								87.65	

Average Rating (Total Over-all rating divided by 4)		4.61
Additional Points:		
Approved Additional points (with copy of approval)		
<b>FINAL RATING</b>		4.61
<b>ADJECTIVAL RATING</b>		OUTSTANDING

**Comments & Recommendations for Development Purpose:**

Update and Submit Course Syllabi of Graduate Courses.

Evaluated & Rated by:

**IVY C. EMNACE**

Department Head

Date:

Recommending Approval:

**VICTOR B. ASIO**

Dean, CAFS

Date:

Approved by:

**BEATRIZ S. BELONIAS**

Vice President for Instruction

Date:





# **PERFORMANCE MONITORING FORM**

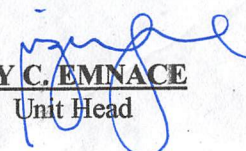
Name of Employee: **FELIX J. AMESTOSO**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes himself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Satisfactory	July 1, 2018	December 31, 2018	December 10, 2018	Very Impressive	Very Satisfactory	
2	Attends meetings and performs functions as member of different committees of the department	Outstanding	July 1, 2018	December 31, 2018	December 10, 2018	Very Impressive	Outstanding	
3	Performs other functions	Very Satisfactory	July 1, 2018	December 31, 2018	December, 2018	Very Impressive	Very Satisfactory	

\*Either very impressive, impressive, needs improvement, poor, very poor

\*\*Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

  
**IVY C. EMNACE**  
 Unit Head

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 OFFICE OF THE ADJUTANT GENERAL  
 WASHINGTON, D. C.

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FOR THE  
 ADJUTANT GENERAL  
 WASHINGTON, D. C.

No.	Full Name of Applicant	Last Name	First Name	Date of Birth	Place of Birth	Date of Entry	Date of Discharge	Remarks
1	JAMES EARL RAY born in Mississippi on January 5, 1928 at Osage, Mississippi served in U.S. Army from 1946 to 1948 as a member of the 6888 Central Postal Directory Company discharged on April 1, 1948 at Fort Belvoir, Illinois with the rank of Private First Class and the grade of E-4	RAY	EARL	JAN 5 1928	OSAGE, MISSISSIPPI	APR 1 1948	APR 1 1948	RECEIVED FOR THE DEPARTMENT OF THE ARMY OFFICE OF THE ADJUTANT GENERAL WASHINGTON, D. C.
2	JAMES EARL RAY born in Mississippi on January 5, 1928 at Osage, Mississippi served in U.S. Army from 1946 to 1948 as a member of the 6888 Central Postal Directory Company discharged on April 1, 1948 at Fort Belvoir, Illinois with the rank of Private First Class and the grade of E-4	RAY	EARL	JAN 5 1928	OSAGE, MISSISSIPPI	APR 1 1948	APR 1 1948	RECEIVED FOR THE DEPARTMENT OF THE ARMY OFFICE OF THE ADJUTANT GENERAL WASHINGTON, D. C.

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 OFFICE OF THE ADJUTANT GENERAL  
 WASHINGTON, D. C.



## EMPLOYEE DEVELOPMENT PLAN

Name of Employee : Dr. Felix J. Amestoso  
Performance Rating : 4.59 – Very Satisfactory

Aim: To improve instruction capability of faculty member.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: July 2018

Target Date: September 2018

First Step:

Required Dr. Amestoso to update course syllabi of the courses assigned to him.

Result:

Updated undergraduate course syllabi in FTec 171.

Date: October 2018

Target Date: December 2018

Next Step:

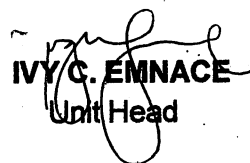
Updated graduate course syllabus in FTec 242

Outcome:

Final Step/Recommendation:

Dr. Amestoso will update the rest of the syllabi assigned to him.

Prepared by:

  
IVY C. ENNACE  
Unit Head

Conforme:

  
FELIX J. AMESTOSO  
Ratee

RESEARCH DESIGN SUMMARY

Project Name: [Illegible]  
Principal Investigator: [Illegible]

Date of Report: [Illegible]  
Version: [Illegible]

Abstract: [Illegible]

Background: [Illegible]

Study Objectives: [Illegible]

Study Design: [Illegible]

Study Population: [Illegible]

Study Setting: [Illegible]

Study Duration: [Illegible]

Study Variables: [Illegible]

Study Results: [Illegible]

Study Conclusions: [Illegible]

Study Limitations: [Illegible]

Study Implications: [Illegible]

Study Acknowledgments: [Illegible]

Study References: [Illegible]

Study Appendix: [Illegible]

Study Author: [Illegible]

Study Date: [Illegible]