

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ATOZ A. VASQUEZ

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	50%	$4.97 \times 0.5 = 2.47$	2.47
b. Students (50%)	50%	$3.81 \times 0.5 = 1.90$	1.90
Total for Instruction	100%	4.37	4.37
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL	100%	4.37	4.37

EQUIVALENT NUMERICAL RATING:

4.37

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.37

ADJECTIVAL RATING:

VERY SATISFACTORY

Prepared by:

ATOZ A. VASQUEZ

Name of Faculty

Reviewed by:

ELIZABETH S. QUEVEDO

Department Head

Recommending Approval:

MA. THERESA P. LORETO

Dean/Director


Approved:


BEATRIZ S. BELONIAS


Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ATOZ A. VASQUEZ, a faculty member of the DEPARTMENT OF PURE AND APPLIED CHEMISTRY commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JANUARY - JUNE 2021.


ATOZ A. VASQUEZ
 Instructor
 Date:

Approved:

ELIZABETH S. QUEVEDO
 Department Head
 Date: July 26, 2021


MA. THERESA P. LORETO
 College Dean
 Date: 10/22/2021

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timelines	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handled and taught courses assigned	18	28.9	5	5	5	5.00	PhSc 105.2 (2 lab), Chem 3.2 (1 lab), Chem 143 (2 lec)
		A10 . Number of grade sheets submitted within prescribed period	Prepared gradesheet and submitted on or before deadline	3	8	5	5	5	5.00	ScTS 11c (1 lec), CHEM 120 (5 lec), CHEM 147.2 (2 lab)
		A 11 . Number of INC forms with grade submitted within prescribed period								
		A12 . Number of trainings attended related to instruction	Attended mandated trainings	1	4	5	5	5	5.00	

	A13. Number of long examinations administered and checked	Administered and checked long examination for subjects taught	8	13	5	5	5	5.00	ScTS 11c, CHEM 120, CHEM 147.2, PhSc 105.2, Chem 3.2, Chem 143
	A14. Number of quizzes administered and checked	Prepared and checked quizzes for lec and lab	50	100	5	5	5	5.00	ScTS 11c, CHEM 120, CHEM 147.2, PhSc 105.2, Chem 3.2, Chem 143
	A15. Number of lab reports and term papers checked and graded	Checked lab reports and term papers submitted as required	100	200	5	5	5	5.00	CHEM 147.2, PhSc 105.2, Chem 3.2
PI 8: Number of students advised: *	A16. Number of students advised:	Acted as academic adviser to students	40	45	5	4	5	4.67	BS Chem - 1st Year
	A17. Number of students advised on thesis/ field practice/special problem:	Acted as thesis adviser		5	5	5	5	5.00	FNS Espinosa, JP Israel, AY Labra, JM Mortel, SM Nifñez
	<i>As SRC Chairman</i>	Advised and corrected research outline and thesis/SP manuscript		4	5	5	4	4.67	JT Gloria, JT Granada, YS Naval, DMM Nayre
	<i>As SRC Member</i>	Advised and corrected research outline and thesis/SP manuscript		6	5	5	4	4.67	AJB Beluan, RGQ Garcia, RS Salgo, JA Sosmeña, HA Matuguina, AHD Sanchez
	A18. Number of students entertained for consultation purposes	Entertained students consulting on subject taught, thesis and grades	40	100	5	5	5	5.00	ScTS 11c, CHEM 120, CHEM 147.2, PhSc 105.2, Chem 3.2, Chem 143
PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised								

		A. Other outputs implementing the new normal due to covid 19	Designed experiential learning activities and other outputs to implement new normal	1	2	5	5	5	5.00	CHEM 143 interactive powerpoint LMS for Module 1 & 2
		A.27. Awards received								
UMFO 3 . RESEARCH SERVICES										
UMFO 4. EXTENSION SERVICES										
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										
UMFO 6. General Admin. & Support Services (GASS)										
	Total Over-all Rating								89.00	
	Average Rating								4.94	
	Adjectival Rating								O	

Evaluated & Rated by:

E. Quevedo
ELIZABETH S. QUEVEDO
 Department Head
 Date: *July 26, 2021*

Recommending Approval

mtloredo
MA. THERESA P. LORETO
 Dean, College of Arts & Sciences
 Date: *10/22/2021*

Approved by:

Bea Belonias
BEATRIZ S. BELONIAS
 Vice President for Instruction
 Date:

Average Rating (Total Over-all rating divided by		4.97
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.97
ADJECTIVAL RATING		O

Comments and Recommendations for Development Purpose:

Pursue MS in Chemistry

Evaluated & Rated by:

Recommending Approval:

Approved by:



ELIZABETH S. QUEVEDO

Head, DoPAC

Date: *July 26, 2021*



MA. THERESA P. LORETO

Dean, CAS

Date: *10/22/2021*



BEATRIZ S. BELONIAS

VP for Academic Affairs

Date:

1- Quality 2 - Efficiency 3 - Timeliness 4 - Averag

PERFORMANCE MONITORING & COACHING JOURNAL

√	1st	Q U A R T E R
√	2nd	
	3rd	
	4th	

Name of Employee: ATOZ A. VASQUEZ

Head of Office: ELIZABETH S. QUEVEDO


Number of Personnel: 1

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	Advised to pursue graduate study; family should stay within or near VSU for a more convenient and safe reporting to work				March 29, 2021
Coaching	No giving of failing grades to students in this new normal in the FINAL TERM but only INC or DROPPED				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

Noted:


ELIZABETH S. QUEVEDO
 Immediate Supervisor


MA. THERESA P. LORETO
 Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ATOZ A. VASQUEZ

Performance Rating: _____

Aim: Aspire for outstanding student rating

Proposed Interventions to Improve Performance:

Date: July 2021

Target Date: December 2021

First Step:

Pursue MS Chemistry

Results:

Meets the QS for tertiary instruction

Date: _____

Target Date: _____

Next Step:

Outcome: _____

Final Step/Recommendation:

Prepared by:



ELIZABETH S. QUEVEDO
Unit Head

Conforme:



ATOZ A. VASQUEZ
Name of the Ratee Faculty