

**Exhibit K****SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: **MA. THERESA P. LORETO**


Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	50%	4.93	2.47
b. Students (50%)	50%	4.50	2.25
Total for Instruction	80%	4.72	3.78
2. Research	10%	5.00	0.50
3. Extension			
4. Support to students	10%	4.89	0.49
5. Production			
TOTAL	100%		4.77

EQUIVALENT NUMERICAL RATING: 4.77


Add: Additional Points, if any:

TOTAL NUMERICAL RATING: **4.77**ADJECTIVAL RATING: **Outstanding**

Prepared by:

  
**MA. THERESA P. LORETO**  
Name of Faculty


Reviewed by:

  
**CANDELARIO L. CALIBO**  
Dean, CAS

Recommending Approval:

N.A.

Approved:

  
**BEATRIZ S. BELONIAS**  
VP for Instruction

# STATEMENT OF INDIVIDUAL RATION ON NATURAL NUMBERS WITH MULTIPLE FUNCTIONS

Area of Primary Interest: MATHEMATICS

Program Development	Investment	Rating	Rating
(1)	(2)	(3)	(4)
Instruction			
4. New Design (50%)	50%	4.00	4.00
5. Standard (50%)	50%	4.00	4.00
Total Instruction	50%	4.00	4.00
6. Research	50%	4.00	4.00
7. Development	50%	4.00	4.00
8. Support to design	10%	4.00	4.00
Total	10%	4.00	4.00
TOTAL	10%	4.00	4.00

FOR VALUES OF RATION RATING  
ALL Additional Ration Rating  
TOTAL NUMBER OF RATION

ADDITIONAL RATION

CALIFORNIA STATE  
BOARD OF

MATHEMATICS  
BOARD OF

STATE OF CALIFORNIA  
OFFICE OF THE

# INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MA. THERESA P. LORETO, Head of the Department of Biotechnology commits the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January 1-June 30, 2018.

*mtloredo*  
**MA. THERESA P. LORETO**

Ratee

Approved: **CANDELARIO L. CALIBO**  
CAS Dean

"Exhibit B"



MFO No.	MFO & PAPs	Success/Performance Indicators (IP)	Program/Activities/Projects	Tasks Assigned	Target	Details of Actual Accomplishment	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
MFO: 1	Advanced Education Services	PI.1 Full Teaching Equivalent (FTE)	Instruction	Chem 232	0.25	0.5	5	5	5	5	Graduate Faculty
		Number of grad students advised	Instruction	No. of grad students advised (GAC)	3	3	5	5	5	5	Jason Braga, Omar Alo, Lianne Cormaness
MFO:2	Higher Education Services	PI 1. Full Teaching Equivalent (FTE)	Instruction	Teaches Btec 198 lec, Btec 199 lec, Btec 200, Chem 31 lec, Chem 232 lec	8	10.35	5	5	5	5	Head, Dept of Biotech, Vacation-Sick leave
		PI 2. Number of instructional materials revised and utilized									
		Revised	Instruction	Revises Course Outline	1	2	5	5	5	5	Chem 31, Btec111
		Revised		Revises Syllabus	1	2	5	5	5	5	Chem 31, Btec 111
		P I3. Application for AACCUP Level 1	Instruction	Applies for AACCUP level 1	1	1	5	5	4	4.67	
MFO 3:	Research Services	PI.1 Number of research proposals prepared & submitted for VSU and external funding agencies	Research services	Prepares and submits research proposals for VSU and other agencies	1	1	5	5	5	5	Microbial inoculant for micronutrient mobilization on the growth, yield and nutritional quality of sweetpotato and purple yam
		Number of approved and funded researches conducted		Conducts approved researches	1	1	5	5	5	5	Microbial inoculant for micronutrient mobilization on the growth, yield and nutritional quality of sweetpotato and purple yam
		Amount (funds) of research proposals prepared and submitted for VSU and other funding agencies		Submits research proposals for VSU funding/external funding	6M	6M	5	5	5	5	Microbial inoculant for micronutrient mobilization on the growth, yield and nutritional quality of sweetpotato and purple yam



RECEIVED

10/10/2010

UNITED STATES DEPARTMENT OF JUSTICE

INVESTIGATION OF THE ACTS OF VIOLENCE COMMITTED BY THE ORGANIZATION OF THE PEOPLE'S LIBERATION FRONT (OLP) IN THE PHILIPPINES

Case No.	Name of Subject	Date of Birth	Sex	Race	Religion	Education	Occupation	Address	Date of Arrest	Date of Release	Status	Remarks
10001	JOSEPH ALBERTO S. DELA CRUZ	1978-01-15	M	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10002	MARIA TERESA S. DELA CRUZ	1978-01-15	F	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10003	JOSEPH ALBERTO S. DELA CRUZ	1978-01-15	M	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10004	MARIA TERESA S. DELA CRUZ	1978-01-15	F	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10005	JOSEPH ALBERTO S. DELA CRUZ	1978-01-15	M	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10006	MARIA TERESA S. DELA CRUZ	1978-01-15	F	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10007	JOSEPH ALBERTO S. DELA CRUZ	1978-01-15	M	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10008	MARIA TERESA S. DELA CRUZ	1978-01-15	F	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10009	JOSEPH ALBERTO S. DELA CRUZ	1978-01-15	M	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities
10010	MARIA TERESA S. DELA CRUZ	1978-01-15	F	Filipino	Catholic	High School Graduate	Student	1234 Main St, Manila	2009-12-01	2010-01-15	Released	Investigation of OLP activities

		Number of researches conducted on schedule		Conducts researches on schedule	2	2	5	5	5	5	Microbial inoculant for micronutrient mobilization on the growth, yield and nutritional quality of sweetpotato and purple yam, Biotech Scholarship Program Grant to Visayas State University
		PI 2. Research funds generated from VSU and other external agencies		Generates research money from VSU and external agencies	6M	6M	5	5	5	5	Microbial inoculant for micronutrient mobilization on the growth, yield and nutritional quality of sweetpotato and purple yam
		PI. 3. Seminars attended		No. of seminars, trainings, workshops attended							
				National	1	1	5	5	5	5	1st ASSERT National Convention on Outcome-Based Education
				Institutional	5	5	5	5	5	5	Seminar-workshop on Coaching for Effective Performance, SEARCA, Protein Sequencer Training Course, Re-echo Training for the GE Courses, Seminar-workshop for Level II AACUP
		PI. 4. Research mentoring		No. of groups/individuals mentored to conduct research	1	1	5	5	5	5	CMDP
MFO 5:	Support to Students	PI. 1. Student advising and consultation services:	Support to students								
		Number of students advised (as academic adviser)									
		Number of hours spent on student consultation (as professor)		Students taking Chemistry	80	80	5	5	5	5	BS Chem
				Students taking Biotechnology	70	70	5	5	5	5	BS Biotech
		Number of student-related activities assisted		Assists student activities	5	5	5	5	4	4.67	Job-seeking, Tree planting, Anniv. Fund raising, Professorial Chair Lecture, national Biotech Summit 2018
		PI. 2. Number of student researches advised:									
		Thesis Adviser		BSBiotech	3	3	5	5	4	4.67	Vergara, Ceniza, Tulin

				BSChemistry	3	3	5	5	5	5	Flandez, Denoy, Germano
		Co-adviser		BS Biology	1	1	5	5	5	5	Hernandez
		As SRC Chairman		BS Biotech	4	4	5	5	4	4.67	Mojado, Manapsal, Pastoril, Cortez
				BS Chemistry	3	3	5	5	5	5	
		As SRC Member		BS Chemistry	2	2	5	5	5	5	
MFO:6	Gen Administration & Support Services (GASS)										
		Pl. 1. Number of efficient & customer-friendly services rendered	Gen Services	Entertained students, parents, co-employees, visitors with 0% complaint	zero complaint	0% complaint	5	5	5	5	No complaint received
		Pl.2 Number of activities planned for the Dept of Biotechnology		Planned activities for the Biotechnology department	5	5	5	5	4	4.67	Job seeking, Tree Planting, Anniv.Fund Raising, Professorial Chair Lecture, National Biotech Summit 2018
		Pl.3 Time allotted to monitor the construction of the new Biotechnology building		Checks updates of the Biotech building under construction	20%	70%	5	5	5	5	
		Pl. 4. Number of administrative staff interviewed and hired for the department		Interviews and hires administrative staff for the department	1	3	5	5	5	5	Clerk, Laboratory Technician, Utility/Messenger
		Pl. 5. Number of department meetings conducted		Schedules department meetings every 2 months	6	6	5	5	4	4.67	
		Pl. 6. Number of university meetings attended		Attends meetings called by the OP, OVPI, OVPAF, OVPRGEA, OGS and College Dean	12	12	5	5	5	5	
				Total			143.00				
				Ave Rating			4.93				
				Adjectival Rating			Outstanding				

Average Rating (Total Over-all rating divided by 29)		4.93
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.93
ADJECTIVAL RATING		

Comments & Recommendations for Development Purpose:
Finalize sabbatical leave plans so as not to hamper admin/academic functions of the unit

Evaluated & Rated by:

  
**CANDELARIO L. CALIBO**  
Dean, CAS

Date: \_\_\_\_\_

Recommending Approval:

N.A.

Approved:

  
**BEATRIZ S. BELONIAS**  
VP for Instruction

Date: \_\_\_\_\_

1 - Quality
2 - Efficiency
3 - Timeliness
4 - Average

1 - Original      2 - Adjutant      3 - Inspector      4 - Visiting

Date: \_\_\_\_\_

Pres. Cpt  
*[Signature]*  
 Commander

Recommending Officer

ADJECTIVE RATING		
Final Rating		WAS
Reasoning Verifying points (with copy of objection)		
Verifying points		
Verifying points (Main Case only - leaving clearing for case)		WAS

Date: \_\_\_\_\_

Adjutant  
*[Signature]*  
 Adjutant

Adjutant  
*[Signature]*  
 Adjutant  
 Reasoning Verifying points  
 Verifying points (Main Case only - leaving clearing for case)



## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Ma. Theresa P. Loreto

Performance Rating:

Aim:

Proposed interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2018

Target Date: March 2018

First Step: I asked Dr. Loreto about her plans for the first half of the year.

Result: Dr. Loreto told me that she since she is slated for Sabbatical leave next school year, she might as well avail of the opportunity.

Date: April 2018

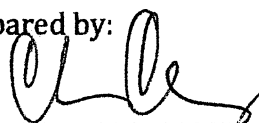
Target Date: June 2018

Next Step: I advised her to start looking for universities or research centers where she can spend her Sabbatical leave.

Outcome: She is looking for research centers where she can spend her Sabbatical leave.

Final Step/Recommendation: Dr. Loreto might go on Sabbatical leave next year, depending on the reinstatement of Mr. Lourd Franz M. Gabunada and Ms. Donna Christene Q. Ramos who are both on study leave at UP Los Baños.

Prepared by:



CANDELARIO L. CALIBO  
CAS Dean

Conforme:



MA. THERESA P. LORETO  
Ratee

10/10/73

STATEMENT OF WORK

1. The purpose of this statement is to define the work to be performed by the contractor.

2. The work to be performed is as follows:

3. The work to be performed is as follows:

4. The work to be performed is as follows:

5. The work to be performed is as follows:

6. The work to be performed is as follows:

7. The work to be performed is as follows:

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15. The work to be performed is as follows: