

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

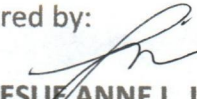
Name of Faculty Member: LESLIE ANNE L. LIWANAG

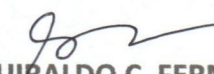
Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty (30%)	30%	4.89	1.47
b. Students (70%)	70%	5.00	3.50
TOTAL for Instruction	90%		4.47
2. Research	2.5%	5.00	0.13
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			4.970


EQUIVALENT NUMERICAL RATING: 4.970


Add: Additional Points, if any: _____
TOTAL NUMERICAL RATING: 4.970

ADJECTIVAL RATING: OUTSTANDING

Prepared by: 
LESLIE ANNE L. LIWANAG
Name of Faculty

Reviewed by: 
GUIRALDO C. FERNANDEZ, JR.
Department Head

Recommending Approval: 
CANDELARIO L. CALIBO
Dean, CAS

Approved by: 
BEATRIZ S. BELONIAS
Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, LESLIE ANNE L. LIWANAG, of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JULY - DEC 2019.

LESLIE ANNE L. LIWANAG

Ratee

Approved: GUIRALDO C. FERNANDEZ, JR.

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/Activities/Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MF01	Higher Education	Full Time Equivalent	Teaching	Assigned in Social Science subjects	18.00	42.90	5	5	5	5.00	CAED103, Understanding the Self, CAED101, and Life and Works of Rizal
		Number of Instructional Materials Developed/Revised and Utilized	Revising	ISO format Syllabus	3	3	5	5	4	4.67	The Contemporary World; the Life and Works of Rizal; and Understanding the Self
		Student Research/Thesis Advising									
		Student Advising and Consultation Services									
		* Number of hours / week spent on student consultation	Students' Consultation	Advising	3	6	5	5	5	5	ROTC Sponsors and Escorts Advising; students' consultation
				SUB-TOTAL						14.67	
MF02	Research	Number of research conducted	Publishable research article	Author / Co-author	1	1	5	5	5	5.00	Critique on the 1983 Historical Marker Installed by the National Historical Institute at the Our Lady of the Assumption Cathedral, Maasin City, Southern Leyte, Philippines (co-authors: Dr. F.P.A. Demeterio and Dr. Guiraldo C. Fernandez, Jr.)
				SUB-TOTAL						5.00	
MF04	Extension		Stakeholders' assembly	Organizing Committee							August 28, 2019: 2nd DLABS Lecture Series: "Pampublikong Forum ukol sa Sitwasyon, Nilalaman, at Direksyon g Asignaturang Filipino sa Senior High School at Kolehiyo (w/ Dr. David Michael M. San Juan)," Visayas State University Baybay City, Leyte, Philippines
			Institutional assembly	Host							Sept. 27, 2019: Civil Service Commission Culminating Activity

		Number of trainings/seminars attended	DLABS Faculty Lecture Series	Organizing Committee	3	7	5	5	5	5.00	<p>Sept. 30, 2019: 3rd DLABS Lecture Series: Ethnography: As Experienced by a Female Ethnographer (w/ Dr. Bethlehem A. Ponce), English Reading Room, Department of Liberal Arts and Behavioral Sciences, Visayas State University, <u>Baybay City, Leyte, Philippines</u></p> <p>Nov. 7-9, 2019 : UGAT 41st Annual Conference: "Food (In)Security," Ugnayang Pang-Agham-Tao, Inc. (UGAT) Anthropological Association of the Philippines and Visayas State University, Baybay City, <u>Leyte, Philippines</u></p> <p>Nov. 13, 2019: #Eyeball2019: Asian University Digital Research Network (AUDRN) Youth Meetup, "Igniting Creativity in Local Knowledge in the context of the 4th Industrial Revolution, VSU Convention Center, Visayas State University, Baybay City, <u>Leyte, Philippines</u></p> <p>Nov. 20, 2019: National Youth Conference on Climate Change Adaptation & Mitigation, Disaster Risk Reduction and Resilience, "Engaging the Youth in Climate Action, DRR and Resilience Building," VSU Convention Center, Visayas Sate University, Baybay City, <u>Leyte, Philippines</u></p> <p>Dec 5-6, 2019: DLSU Short Course on Research Leadership, De La Salle University, Swiss Belhotel Blulane Manila, Philippines (Dec 5-6, 2019)</p>
		Award/s Received		Awardee	1	1	5	5	5	5.00	DLSU College of Liberal Arts Outstanding Alumni (in the field of Philippine Studies, major in Filipino in Mass Media) 2019
				SUB-TOTAL						10.00	
MF04	Support to Students/ Production	Number of quizzes prepared and checked	quizzes	production of quizzes	12	15	5	5	5	5.00	4 preparations (CAED101, CAED103, Understanding the Self, and Life and Works of Rizal)
		Number of midterm and final exams prepared and checked.	midterm and finals output	preparation of midterms and finals output instructions	4	4	5	5	5	5.00	4 preparations (CAED101, CAED103, Understanding the Self, and Life and Works of Rizal)
		Number of oral recitations graded/evaluated	oral recitation	evaluation of oral recitations	7	7	5	5	4	5.00	4 preparations (CAED101, CAED103, Understanding the Self, and Life and Works of Rizal)
		Number of midterm and final gradesheets submitted	midterm and final gradesheet	submission of gradesheets	14	14	5	5	5	5.00	4 preparations (CAED101, CAED103, Understanding the Self, and Life and Works of Rizal)
				SUB-TOTAL						20.00	

MF05	General Administration & Support Services	Number of participation on the events/program in the dept, college, university. and other offices	Participation	Participant / host / working committee	3	7	5	5	5	5.00	As specified in the extension section
		Number of committees served	Participation	Participant / host / working committee	3	7	5	5	5	5.00	
		Number of meetings attended	Participation	Attendee	5	11	5	5	5	5.00	Jul.31, 2019 : Departmental meeting
											August 24, 2019 : Departmental meeting
											August 31, 2019 : Social Sciences section meeting
											Sept. 21, 2019 : Departmental meeting (re ISO non-conformity rpt.)
											Oct. 4, 2019 : Departmental meeting (re approaching midterms week)
											Oct. 15, 2019 : Ugnayang Pang-AghamTao International Conference Working Committee Members
											Nov 4, 2019 : UGAT International Conference Meeting
											Nov. 6, 2019 : AUDRN Meeting
											Nov. 11, 2019 : AUDRN Meeting
											Nov. 14, 2019 : ROTC Sponsors and Escorts Socials and Presentation Meeting
									Nov. 27, 2019 : Academic Personnel Board matters and Christmas Party preparation		
Total Over-all Rating				SUB-TOTAL						15.00	
										64.67	

Average Rating (Total Over-all rating divided by number of entries)		4.97
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.97
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purpose: Dr. Liwanag serves the department well doing what is expected of her as a faculty member of DLABS. Yet, she should always keep in her mind that there is always room for improvement. She should also engage in research/extension and submit outputs for publication.

Evaluated & Rated by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

Date: _____

Recommending Approval:

CANDELARIO L. CALIBO

College Dean

Date: _____

Approved:

BEATRIZ S. BEZONIAS

Vice-President for Instruction

Date: _____

Exhibit I

PERFORMANCE MONITORING FORMName of Employee: **DR. LESLIE ANNE L. LIWANAG**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach two (4) courses (Understanding the Self, Life and Works of Rizal, CAED101, nd CAED103)	Attendance sheets, midterm and final gradesheets, students' performance evaluation result	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
2	Assist students' concerns through scheduled consultation	Outstanding students' performance evaluation result	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
3	Prepare materials and activities for the handled courses	Powerpoint presentations, assessment activities	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
4	Submit midterm grades and final grades	Submitted grades to the university registrar	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
5	Publish written essays	Published manuscript and publication incentive form to the department secretary	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
6	Participation and attendance in local / international conferences	Certificates of recognition and / or certificate of participation; travel reports	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
7	Participate in all activities conducted by the department, college, and the university	Attendance sheet; certificates	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
8	Perform other functions assigned by the department head	Certificate of the trainings and workshops	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


DR. GUIRALDO C. FERNANDEZ, JR.
 Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Leslie Anne L. Liwanag

Performance Rating: OUTSTANDING

AIM: To publish an article in an ISI or SCOPUS journal to meet the research publication target of the department.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 4, 2019

Target Date: June 30, 2019

Step/s:

- a) Suggested Dr. Liwanag to extract a chapter from her dissertation for possible publication.
- b) Advised Dr. Liwanag to join conferences that will help her polish her extracted article.

RESULT: Dr. Liwanag published her article entitled "*Ang Pilipinas Bilang Lupain ng Kabalintunaan: Si Isabelo De Los Reyes Bilang Tagapag-Ambag sa Pahayagang La Solidaridad (1889-1895)*" (co-author: Michael Charleston "Xiao" B. Chua) in *Plaridel: A Philippine Journal of Communication, Media and Society of UP Diliman*. "*Plaridel Journal* is indexed in Scopus and EBSCO information Services beginning with its 2018 volume. In 2016, it was included in the Emerging Sources Citation Index (ESCI) of Clarivate Analytics. A year later, in 2017, the journal was accepted for indexing by the ASEAN Citation Index (ACI)" (*Plaridel Journal Website*).

Date: June 30, 2019

Target Date: December 30, 2019

Next Step/s:

- a) Encouraged Dr. Liwanag to apply in a research leadership training to take on the challenge of heading a research team in the department.

OUTCOME: Participated in DLSU Short Course on Research Leadership that is "in line with the institution's mission to be a leading research university."

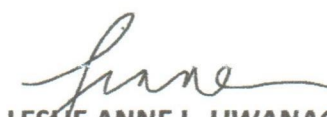
Final Step/Recommendation: Motivated Dr. Liwanag to submit the accomplished research proposal entitled "A Study on Folk narratives from Mount Pangasugan in Baybay City, Leyte: Collecting Myths, Legends, and Folktales about the Last Forest Frontier in Eastern Visayas." This research work is made possible through her continuous collaboration with her co-faculty in the department.

Prepared by:


GUIRALDO C. FERNANDEZ, JR.

Department Head

Conforme:


LESLIE ANNE L. LIWANAG
Name of Ratee/Faculty/Staff