#### Exhibit K

# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: GENESIS C. ALBARICO

,	Program Involvement	Percentage	Numerical Rating	Equivalent
	(1)	Weight of	(Rating x%)	Numerical
		Involvement	(3)	Rating
		(2)		(2x3)
1.	Instruction			
	a. Head/Dean (50%)		$5.0 \times 50\% = 2.5$	
	b. Students (50%)		4.43 x 50% = 2.215	
	Total for Instruction	80%	4.715	3.772
2.	Research			
	a. Client/Dir. for Research (50%)		5.0 x 50%= 2.50	
	b. Dean/Center Director (50%)	•	$5.0^{\circ} \times 50\% = 2.5$	
	Total for Research	5%	5.0	0.25
3.	Extension			
	a. Client/Dir. for Extension (50%)		5.0 x 50%= 2.50	
	b. Dean/Center Director (50%)		$5.0 \times 50\% = 2.5$	
	Total for Extension	5.%	5.0	0.25
4.	Administration	10%	5.0	0.5
5.	Production	-		
	TOTAL	100%		4.772

**EQUIVALENT NUMERICAL RATING:** 

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

ADJECTIVAL RATING:

4.78

4.78

Outstanding

Prepared by:

Reviewed by:

GENESIS C. ALBARICO

Name of Faculty

MARK RYAN R. TRIPOLE

Head, DoPAC

Recommending Approval:

GLENN G. PAJARES

Dean, CAS

ROTACIO S. GRAVOSO

Vice President for Academic Affairs

"Exhibit B"

## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>GENESIS C. ALBARICO</u>, a faculty member of the <u>DEPARTMENT OF PURE AND APPLIED CHEMISTRY</u> commit to the deliver and agree to be rated on the following accomplishments in with the indicated measures for the period <u>January - June 2024</u>.

GENESIS C. ALBARICO

Instructor III

Date: /1/1/2024

Approved:

MARK RYAN R. TRIPOLE

Head, DoPAC

Date: 7 2 2024

GLENN G. PAJARES

Dean, CAS,

Date: 7/4/2021

								Rating		REMARKS (Indicators in percentage should be
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target (Jan. - Dec)	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
UMF	1. ADVANCED ED	UCATION SERVICES								
OVPI N	IFO 2. Graduate Student	Management Services			Annual Control of the					
UMF	2. HIGHER EDUC	ATION SERVICES								
OVPI N	IFO 3. Higher Education N	Management Services								
	PI 10: Total FTE, coordinated, implemented and monitored *	Transfer of the country of the	Handles and teaches courses assigned	20	39.75	5	5	5	5.00	Chem 131.1, Chem 122, Chem 138.1 (2 sections), Chem 127n, Chem 127.2, Chem 120.1, Chem 132.2, Chem 130.1
	PI 13: Percentage of courses offered with approved course syllabi	A 4. Percentage of courses offered with approved course syllabi	Teaches subjects with approved course syllabi							
	PI 14: Percentage of courses offered with IMs	A 5. Percentage of courses offered with approved IMs	Teaches subjects with approved IMs							

								Rating		REMARKS (Indicators in percentage should be
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target (Jan. - Dec)	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
	PI 16: Percentage of courses offered with final grades submitted within the allowable period	<u>A 7</u> . Percentage of courses offered with final grades submitted within the allowable period	Submits grade sheets within allowable period	100%	100%	5	5	5	5.00	Chem 131.1, Chem 122, Chem 138.1 (2 sections), Chem 127n, Chem 127.2, Chem 120.1, Chem 132.2, Chem 130.1
	PI 18: Percentage of courses rated atleast VS in the Teaching Performance Evaluation by Students (TPES)	A 8. Percentage of courses rated atleast VS in the Teaching Performance Evaluation by Students (TPES)		100%	100%	5	5	5	5.00	1st Sem (August to Dec., 2023) Chem 115, Chem 115.2, Chem 150, Chem 113n, Chem 120 Chem 200a2
	PI 19: Additional Outputs	A 9 . Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	1	0	5	5	5	5.00	
	PI 19: Additional Outputs	<u>A 10</u> . Number of long examinations administered and checked	Administers and checks long examination for subjects taught	5	9	5	5	5	5.00	Chem 131.1, Chem 122, Chem 138.1 (2 sections), Chem 127n, Chem 127.2, Chem 120.1, Chem 132.2, Chem 130.1

								Rating	I	REMARKS (Indicators in percentage should be
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target (Jan. - Dec)	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
		<u><b>A 11</b></u> . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	10	90	5	5	5	5.00	Chem 131.1, Chem 122, Chem 138.1 (2 sections), Chem 127n, Chem 127.2, Chem 120.1, Chem 132.2, Chem 130.1
		A 12 . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	10	80	5	5	5	5.00	Chem 131.1, Chem 138.1 (2 sections), Chem 127.2, Chem 120.1, Chem 132.2, Chem 130.1
		A 14 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities	1	1	5	5	5	5.00	ChemSoc
UMF	O 3 . RESEARCH SI	ERVICES								
	PI 2: Number of research cutputs completed within the year *	A 16. Number of research outputs completed within the year *	Conducts and completes research project within the year	1	2	5	5	5	5.00	
1	PI 3: Number of research outputs presented in regional/national/ int'l fora/conferences	A 17. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scienfic fora/conferences	1	2	5	5	5	5.00	
	Hora/conferences	a. International		1	1	5	5	5	5.00	
		b. National		1	1	5	5	5	5.00	
		c. Regional or Institutional Conferences								
	PI 4: Number of research proposal submitted	A 18. Number of research proposal submitted	Submits research proposal for review	0	2	5	5	5	5.00	

							No. of a 17 to a 1	Rating		REMARKS (Indicators in percentage should be
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target (Jan. - Dec)	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
	PI 6: Number of research projects/studies implemented	A 20. Number of research projects/studies implemented	Implements duly approved research projects/studies		1	5	5	5	5.00	Bioenergy generation
UMF	O 4. EXTENSION SI	ERVICES								
	PI 1: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities (MOUs/MOAs)	A 32. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	1	1	5	5	5	5.00	BuCor
	PI 2: Number of trainees weighted by the length of training	A 33. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer							
	PI 3: Number of extension programs and projects	A 34. Number of extension programs and projects		1	1	5	5	5	5.00	
	PI 4: Percentage of beneficiaries who rated the training course/s as satisfactory or higher in terms of quality and relevance	A 35. Percentage of beneficiaries who rated the training course/s as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses	1	100	5	5	5	5.00	
	PI 5: Number of technical/expert services rendered	A 36. Number of technical/expert services rendered as/in:	Provides the technical and expert services requested by beneficiaries							
		a. Peer reviewer of journal/book								
		b. Review of research and extension proposal		1	2	5	5	5	5.00	

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	No. of the Control of							Rating		REMARKS (Indicators in percentage should be
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target (Jan. - Dec)	Actual Accomplishment		Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
		c. Resource speaker/person (panelist, discussant, judge in academic and research competition, moderator in conferences, convenor, facilitator)		1	1	5	5	5	5.00	
		d. accreditor								
-		e. consultancy							adright thick years are for a section to the section of the sectio	
	<u>PI 6:</u> Number of extension proposals submitted	A 37. Number of extension proposals submitted	Prepares extension project proposals and submits for review	1						
	PI 7: Number of extension proposals approved	A 38. Number of extension proposals approved	Follow ups submitted and reviewed extension proposals	1	-					
	PI 8: Number of extension proposals implemented	A 39. Number of extension proposals implemented	Implements duly approved extension projects	1						
	PI 9: Number of extension outputs presented in int'l, national, regional or institutional conferences	A 40. Number of extension outputs presented in:	Prepares, submits and presents extension paper in conferences							
		a. International								
		b. National								
		c. Regional or Institutional Conferences		1						

					( lan			Rating	l	REMARKS (Indicators in percentage should be
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned Target (Jan Dec)	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)	
UMF	5. SUPPORT TO	OPERATIONS								
	OVPI MFO 1. Faculty Deve	lopment Services								
	PI 7: Number of trainings, seminars, and conferences attended	A 50. Number of training, seminars, and conferences attended (international, national, regional/institutional)	Attends training, seminars, and conferences attended (international, national, regional/institutional)							
		National		1	1	5	5	5	5.00	
		Regional/Institutional		1	1	5	5	5	5.00	
	OVPI MFO 3. Registration	Services								
***************************************	OVPI MFO 4. Curricular Pr	ogram Management Services								
	PI 12: Number of IMs reviewed by the DIMRC	A 53. Number of IMs reviewed by the DIMRC	Submits IMs for review	1	1	5	5	5	5.00	
	PI 13: Number of course syllabi and TOS reviewed and approved	A 54. Number of course syllabi and TOS reviewed and approved	Submits course syllabi and TOS for approval	3	3	5	5	5	5.00	
1 1	PI 14: Number of OJT MOAs prepared	A 55. Number of OJT MOAs prepared	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU, and prepares MOA for the student internship program							
	PI 15: Number of student interns deployed and monitored	A 56. Number of student interns deployed and monitored	Acts as student internship program coordinator							
	PI 16: Number of student thesis advised:	A 57. Number of students advised on thesis/field practice/special problem:								

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		's/PAPs Success/ Performance Indicators (PI)	Te		rest (len			Rating		REMARKS (Indicators in percentage should be
MFO No.	Description of MFO's/PAPs		Tasks Assigned	Target (Jan. - Dec)	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
		As Thesis Adviser	Advises and corrects research outline and thesis/SP manuscript	2	5	5	5	5	5.00	Duenas, Abad, Lendio, Vasquez, Julian
		As SRC Chairman	Advises and corrects research outline and thesis/SP manuscript	2	3	5	5	5	5.00	Sanico, Sobere, Wenceslao
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript	2	3	5	5	5	5.00	Magunot, Amplayo, Glema
	PI 20: Number of students from other academic departments conducting research activities served	A 61. Number of students from other academic depts conducting research activities served	Facilitates in assisting students from other academic depts conducting research activities							
	PI 21: Additional outputs	A 62. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	10	50	5	5	5	5.00	Project related, thesis, technical consultation etc.
		A 63. Number of on-line course ware developed and submitted :	Prepares on-line course ware							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	2	5	5	5	5.00	
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2	6	5	5	5	5.00	

			Target					Rating	ı	REMARKS (Indicators in percentage should be
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target (Jan. - Dec)	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
UMF	O 6. GENERAL ADM	INISTRATIVE AND SUPPO	ORT SERVICES							
	PI 1: Number of departments/institutes/office s supervised	A 65. Number of departments/institutes/offices supervised	Acts as head of office							
	PI 2: Number of management meetings conducted	A 66. Number of management meetings conducted	Presides departmental meetings							
	PI 4: Number of routinary documents acted	A 68. Number of routinary documents acted	Signs documents							
	PI 5: Number of requests acted	A 69. Number of requests acted	Approves requests							
1	PI 6: Number of memoranda prepared	A 70. Number of memoranda prepared	Issues memoranda							
	PI 9: Percentage of submitted DTR within 20 days after the last day of the month	A 73. Percentage of submitted DTR within 20 days after the last day of the month	Submits DTR within 20 days after the last day of the month	100%	100%	5	5	5	5.00	
	PI 10: Percentage of complaints, if any, addressed on time	A 74. Percentage of complaints, if any, addressed on time	Addresses complaints on time (if any)							
	PI 12: Percentage of monthly accomplishment report submitted	A 76. Percentage of monthly accomplishment report submitted	Submits monthly accomplishment report	<i>y</i>						
	PI 17: Additional Outputs	A 80. Number of meetings attended	Attends meetings (departmental/institutional)		3	5	5	5	5.00	

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							Rating		REMARKS (Indicators in percentage should be	
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target (Jan. - Dec)	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
			Served as tree planting coordinator	1	1	5	5	5	5.00	
	Total Over-all Rating								160.00	

Average Rating	5.00
Additional Points:	
Approved Additional points (with copy of approval)	
FINAL RATING	5.00
ADJECTIVAL RATING	Outstanding

Comments & Recommendations for Development Purposes

Attend relevant trainings and seminars for CPD points, conduct research and publish research outputs

Evaluated & Rated by:

Recommending Approval:

MARK RYAN R. TRIPOLE

Head, QoPAC

Date: 7 2 2024

CLENN OF LABE

Dean, CAS

Date: 7 4 2021

ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Date: 7 25 2020

### PERFORMANCE MONITORING & COACHING JOURNAL

/	1st	Q
/	2 <sup>nd</sup>	U A
	3 <sup>rd</sup>	R
	4th	E R

Name of Employee: **GENESIS C. ALBARICO** 

Head of Office: MARK RYAN R. TRIPOLE

Number of Personnel: \_\_\_\_\_1

	MECH	IANISM				
Activity	Meeting			Others		
Monitoring	One-on-One	Group	Memo	(Pls. specify)	Remarks	
Monitoring	Advised to finish his PhD in the soonest possible time				June, 2024	
Coaching	Encouraged faculty to aim for Outstanding TPES result in all subjects taught through the constant follow up of students progress, and to submit research papers for publication and for possible funding (institutional/local/international)					

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

Noted:

MARK RYAN R. TRIPOLE
Immediate Supervisor

**Next Higher Supervisor** 

## TRACKING TOOL FOR MONITORING TARGETS

						TASK S	STATUS	;		
Major Final Output/ Performance Indicator	Task	Assigned To	Duration	1st Mont h	2 <sup>nd</sup> Mont	3 <sup>rd</sup> Mont	4 <sup>th</sup> Mont	5 <sup>th</sup> Mont	6 <sup>th</sup> Mont	Remarks
MFO 1. Advanced Education Services					e II	"		l n	n	
OVPI MFO 1. Graduate Degree Program Management Services										
PI 1. Percentage of graduate faculty pursuing PhD	Faculty Development	DoPAC Faculty	Continuin. g task	,		,			•	ROPV (set to finish and return 2025
OVPI MFO 2. Advanced Education										
PI 3: Total FTE monitored	Teaching	Dept. Head & Faculty	Continuin g task	x	X	X	x	x		4.375 as of first half of the year
PI 11: Number of instructional materials developed*	Teaching	Dept. Head & Faculty	Continuin g task							For compliance in second half
MFO 2. Higher Education Services		,		,				z		, mail
PI 1: Percentage passing in licensure examinations (1st time takers)	Teaching	Dept. Head & Faculty								CLE and CTLE are in second half of the year
PI 2: Percentage passing in licensure examination (overall including repeaters)	Teaching	Dept. Head & Faculty				2				CLE and CTLE are in second half of the year
PI 6: Number of programs accredited	Offering BS program	Dept. Head & Faculty	Continuin g task	х	х	х	х	х	х	Continue to maintain BS offering
PL7: Number of degree programs implemented	Offering BS program	Dept. Head & Faculty	Continuin g task	х	x	х	X	х	х	Continue to maintain BS offering
PI 8: Number of programs with COPC	Offering BS program	Dept. Head & Faculty	Continuin g task	х	x	х	х	х	х	Continue to maintain BS offering
PI 10: Total FTE monitored *	Offering BS program	Dept. Head & Faculty	Continuin- g task	х	x	x	х	х	x	222.75 as of first half of the year
PI 13: Percentage of courses offered with approved course syllabi	Teaching	Dept. Head & Faculty	Continuin g task							Continuous monitoring of syllabi
PI 14: Percentage of courses with approved IMs	Teaching	Dept. Head & Faculty	Continuin g task	,		,			,	IMs to be updated
PI 15: Number of Instructional materials approved	Teaching	Dept. Head & Faculty	Continuin g task							IMs to be updated

PI 16: Percentage of course offered with final grades submitted within the allowable period	Teaching	Dept. Head & Faculty	Jan–June, 2024	X	X	X	X	X	x	104/106 grade sheets submitted within allowable period (second semester AY 2023)
PI 17: Percentage of faculty rated at least VS in the Teaching Performance Evaluation by Students (TPES)	Teaching	Dept. Head & Faculty	Jan–June, 2024	X	х	x	x	x	x	As of first semester AY 2023: 60% Outstanding , 35% VS; 5% S
PI 18: Percentage of faculty rated at least VS by Supervisor	Teaching	Dept. Head & Faculty	Jan–June, 2024	X	х	X	х	х	x	Ratings for 1st and 2nd Semester (100% OS for regular faculty)
PI 19: Additional Outputs Number of student organizations advised/assisted*	Organization Advising	Dept. Head & Organization Adviser	Jan-June, 2024	Х	х	X	Х	х	x	VSU Chemical Society, ViHOS, Viscan
Percentage of graduates (2 years prior) that are employed*	Teaching	Dept. Head & Faculty	Continuin g task	,			J.			At least 10 BS Chem graduates are employed
MFO 3 Research Services										
PI 2: Number of research outputs completed	Conducting research	Dept. Head & Faculty	Jan-June, 2024	x	x	X	x	X	x	Physicoche mical Characteriz ation of the Major River Systems in Leyte (Palhi River AY
PI 8: Amount of research money obtained from internal sources	Conducting research	Faculty Research ers	Continuin g task			x				2023), LNF - PHASE 2 P60,000 for MRS Project
MFO 4 Extension Services										
Pt 5: Number of expert services rendered:	Conducting trainings, consultancy, etc.	Dept. Head & Faculty	Continuin g task		x		x		х	MRRT (1) - Chemical Waste Management Resource Speaker, DWWT (1) - consultancy

DIAM No. 1 COST		4	,	,	c					128.2, Chem 143.1, Chem 128, Chem 127n
PI 14: Number of OJT MOAs prepared	Internship deployment	Dept. Head & OJT Coordinat or	Mid-year term, 2024	*					х	PASAR, Cebu Agua Lab, Leyte Agri Corp, DENR EMB8, DENR ERDB, Mandaue Laboratory Water Testing Services, University of San Carlos
PI 15: Number student interns deployed and monitored	Internship deployment	Dept. Head & OJT Coordinat or	Mid-year term, 2024						x	PASAR (5), Cebu Agua Lab (2), Leyte Agri Corp (3), DENR EMB8 (6), DENR. ERDB (5), Mandaue Laboratory Water Testing Services (2), University of San Carlos (3), FAST Lab (2), VSU CASL (1), DLSU AniMoS (1)
PI 16: Number of thesis students advised										As of second semester AY 2023:
	Advising	Dept. Head & Academic Adviser	Continuin g task	X	x	x	x	x	x	GCA (5); JLYA (3), YLB (4), VPL (3), ESQ (1), AAR (4), FMS (4), YAS (3), MRRT (4)
MFO 6 General Administrative & Support Services (GASS)				And the state of t	A commence of the commence of			A STATE OF THE PROPERTY OF THE		WILVEX 1 (4)

Faculty development Faculty development	Dept. Head & Faculty  Dept. Head & Faculty	Continuin g task  Continuin g task	,		,	,	,		For compliance in second half
development	Head & Faculty  Dept. Head &	g task  Continuin	,		,	,	,		compliance in second
development	Head & Faculty  Dept. Head &	g task  Continuin				,	,		compliance in second
	Head &								i i i i i i
						,	,		MRRT, ESQ, AAR, JLYA, JMA, GCA (38th PCC), ESQ (2)
aculty development	Dept. Head & DPC			•	,	,			For compliance in second half
Student enrollment	Dept: Head & Academic Adviser	Jan-June, 2024	х	X	Х	Х	х	X	BS Chemistry 1st Year to 4th Year
Student enrollment	Dept. Head & Academic Adviser	Jan-June, 2024	х	X	х	х	х	x	BS Chemistry 1st Year to 4th Year
reaching	Dept. Head & Academic Adviser	Continuin g task				,	,		For compliance in second half
									2nd Semester AY 2023
reaching (	Dept. Head & Academic Adviser	Continuin g task	<b>x</b>	x	X	x	X	x	Chem 157.1, Chem 195n, PhSc 105.1, Chem 159, PhSc 105, Chem 140, Chem 157, Chem 141, Chem 208, Chem 21, Chem 138, PhSc 105.2,
	tudent nrollment tudent nrollment	tudent head & DPC  Dept. Head & Academic Adviser  Dept. Head & Academic Adviser	Head & DPC  Dept. Head & Jan-June, 2024 Adviser  Dept. Head & Continuin g task  Dept. Head & Continuin g task	Head & Dept. Head & Jan-June, 2024 Adviser Dept. Head & Jan-June, 2024 Adviser Dept. Head & Jan-June, 2024 Adviser  Dept. Head & Jan-June, 2024 Adviser  Dept. Head & Jan-June, 2024 Adviser  Dept. Head & Continuin g task  Eaching  Dept. Head & Continuin g task  Academic Adviser	Head & DPC  Dept. Head & Jan-June, 2024 x x x Adviser  Dept. Head & Jan-June, 2024 x x x Adviser  Dept. Head & Jan-June, 2024 x x x Adviser  Dept. Head & Jan-June, 2024 x x x Adviser  Dept. Head & Academic Adviser  Dept. Head & Continuin g task  Academic Adviser  Dept. Head & Academic Adviser  Dept. Head & Academic Adviser	evelopment	evelopment	tudent Head & Dept. Head & Academic Adviser  Dept. Head & Jan-June, Academic Adviser  Dept. Head & Continuin Academic Adviser  Dept. Head & Academic Adviser  Dept. Head & Academic Adviser  Dept. Head & Academic Adviser	tudent head & Dept. Head & Academic Adviser  Dept. Head & Jan–June, Academic Adviser  Dept. Head & Jan–June, Academic Adviser  Dept. Head & Academic Adviser

PI 2. Number of management meetings conducted	Conducting meetings with the faculty and staff	Dept. Head, Faculty and Staff	Jan–June, 2024	X	x	х	х	x	х	ESQ (6), MRRT (2)
PI 3. Number of committee meetings conducted	Conducting meetings with departmental committees	Dept. Head & Committe e Chairs	Jan–June, 2024	X	х	х	х	х	X	Department Committees , CAS Executive Committee, etc.
PI 4. Number of routinary documents acted  PI 5. Number of requests	Administrative functions	Dept. Head & Admin: Staff	Jan–June, 2024	X	X	X	X	X	X	DTRs, Leave Requests, IPCRs, Recommen dations for Trainings/Tr avel, Thesis Outlines/Ma nuscripts, Hiring documents, Grade Sheets, Faculty and student clearances, Letter Requests, Leave Applications , Payroll etc.
acted	Administrative functions	Dean, Dept. Head & Admin. Staff	Jan-June, 2024	X	x	X	x	x	x	Request for the use of laboratory facilties, requests for borrowing of specific equipment/c hemicals, job requests, letter requests,
Pl 6. Number of memoranda prepared	Administrative functions	Dept. Head	Jan-June, 2024	x	x	x	x	x	x	Reconstituti on of department committees, assignment of focal persons, etc.
PI 7: Percentage of IFWs submitted to OVPAA on or before September 30	Administrative functions	Dept. Head & Admin. Staff	Jan-June, 2024							IFWs are always submitted on time
PI.9: Percentage of faculty and staff who	Administrative functions	Dept. Head,	Jan-June, 2024	X	X	X	X	X	X	All faculty.

submitted a DTR every month		Faculty and Staff								submitted their monthly DTRs
PI 12: Monthly accomplishment report submitted on time	Administrative functions	Dept. Head and concerned personnel	Jan–June, 2024	X	x	x	х	x	x	ESQ (January 1 to May 21), MRRT (May 22 to June 30), department heads have submitted accomplish ment reports on time 4 JO (Jan-Jun, 2/month), 2 part-time instructors (Jan-Jun)
PI 14: Percentage budget utilization (GAA)	Administrative functions	Dept. Head & Admin. Staff	Jan-June, 2024						х	As of July 10, 2024
PI 15: Percentage budget utilization (STF)	Administrative functions	Dept. Head & Admin. Staff	Jan-June, 2024		,		,		x	As of July 10, 2024
PI 17: Additional Outputs  Number of laboratory classes assisted	Teaching	Dept. Head & Admin. Staff (laborator y)	Continuin g task	x	x	x	x	x	x	Assisted laboratory classes specially in the preparation of chemicals needed for the conduct of classes

Prepared by:

MARK RYAN R. TRIPOLE Head, DoPAC

#### PERFORMANCE MONITORING FORM

Name of Employee: **GENESIS C. ALBARICO** 

Task No.	Task Description	Expected Output	Date Assigned	expected Date to Accomplish	Actual Date Accomplished	Quality of Outputs*	Over-all Assessment of Outputs**	Remarks/ Recommendation
1.	Advanced Education – Evaluating MEd admission applications	-	-	-	-	-	-	Not teaching MS subjects as of first half of 2024
2.	Higher Education – Teaching of Chemistry & Non-Chemistry courses	Virtual classrooms w/ learning materials & assessments	1/2/2024	6/30/2024	6/30/2024	Very impressive	Outstanding	Chem 131.1, Chem 122, Chem 138.1 (2 sections), Chem 127n, Chem 127.2, Chem 120.1, Chem 132.2, Chem 130.1
3.	Research Services	Research conducted	1/2/2024	6/30/2024	6/30/2024	Very impressive	Outstanding	VSU funded projects
4.	Extension Services	Extension projects/activities conducted	1/2/2024	6/30/2024	6/30/2024	Very impressive	Outstanding	BuCOR Soap Making Extension Activity
5.	Support to Operations	Varied ISO & academic documents and services	1/2/2024	6/30/2024	6/30/2024	Very impressive	Outstanding	Assigned ISO, academic documents, etc.
6.	General Administration & Support Services	Varied general documents and services	1/2/2024	6/30/2024	6/30/2024	Very impressive	Outstanding	Assigned general documents and services done

\*Either very impressive, needs improvement, poor, very poor

\*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by

MARK RYAN R. TRIPOLE Head, DePAC

## EMPLOYEE DEVELOPMENT PLAN

Performance Rating: Outstanding	aco
Aim: Aspire to obtain outstanding student ra	atings in all subjects taught
Proposed Interventions to Improve Performs	ance:
Date: January, 2024	Target Date: June, 2024
First Step:	
AY 2024-2025; follow up student perform	
Date:	Target Date:
Next Step:	
Outcome:	
Final Step/Recommendation:	
Pre	epared by:

MARK RYAN R. TRIPOLE Head, DoPAC

Conforme:

GENESIS C. ALBARICO Name of Ratee Faculty/Staff



INSTRUCTION AND EVALUATION OFFICE VISAYAS STATE UNIVERSITY

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#### TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

First Semester SY 2023-2024

Name of faculty: ALBARICO, GENESIS C.

Department: Dept. of Pure and Applied Chemistry

College: College of Arts and Sciences

	Course No. &	Lab/		RATING	% Evaluation	
	Descriptive Title	Lec	Num.	Adjec.	Rating	
Chem 121n	ORGANIC MOLECULES	LEC	4.00	Very Satisfactory	80.0%	
Chem 120	ORGANIC CHEMISTRY (Lecture)	LEC	4.00	Very Satisfactory	80.0%	
Chem 11	GENERAL CHEMISTRY I	LAB	4.00	Very Satisfactory	80.0%	
Chem 132.3	BIOMOLECULES (LABORATORY)	LAB	5.00	Outstanding	100.0%	
Chem 132b	BIOMOLECULES (LECTURE)	LEC	5.00	Outstanding	100.0%	
Chem 123	NATURAL PRODUCTS CHEMISTRY	LEC	5.00	Outstanding	100.0%	
Chem 130f	GENERAL BIOCHEMISTRY (Lecture)	LEC	4.00	Very Satisfactory	80.0%	
		Average Rating	4.43	Very Satisfactory	88.57%	

Source: Results of Teaching Performance Evaluation by Students filed at ODIE Legend:

1.00 - 1.49 Poor (P) 1.50 - 2.49 Fair (F)

2.50 - 3.49 Satisfactory(S)

3.50 - 4.49 Very Satisfactory(VS)

4.50 - 5.00 Outstanding(O)

Prepared by:

VANESSA W NAZAL TPES in-Charge Date: April 24, 2024

Attested by:

MA. RACHEL KIM L AURE Director, Instruction and Evaluation Date: April 24, 2024

Received by:

ALBARICO, GENESIS C.

Name and Signature of Faculty 5-21-2024 Date:

Distribution of copies: ODIE, College, Department, Faculty

Vision:

A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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