SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Alice Martinez- Acabal

Program Involvement	Percentage	Numerical Rating	Equivalent
(1)	Weight of	(Rating x %)	Numerical Rating
, ,	Involvement	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.98 x 50 % =2.49	
b. Students (50%)		5 x 50 % =2.50	
Total for Instruction	85%	4.99	4.24
2. Research			
a. Client/Dir for Research (50%)		5 x 50%= 2.50	
b. Dept. Head/Center Director		5 x 50%= 2.50	
Total for Research	10%	5.00	0.50
3. Extension			
a. Client/Dir for Research		0 x 50% = 0	
b. Dept. Head/Center Director		0 x 50% = 0	
(50%) Total for Extenstion	00/	0.00	0.00
Total for Extension	0%	0.00	0.00
4. Administration	5%	5.00	0.25
5. Production	0%	0.00	0.00
TOTAL	100%		4.99

EQUIVALENT NUMERICAL RATING:

4.99

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.99

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:

ALICE MARTINEZ ACABAL

Name of Faculty

JACOB GLENN F. JANSALIN

Head, DoPAC

Recommending Ap

Approved:

CANDELARIO L. CALIBO

Dean, CAS

BEATRIZ S. BELONIAS

VP for Instructor

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TOTAL NUMERICAL RATING.

ADJECTIVAL RATING.

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CANDELARIO LACA

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INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>ALICE MARTINEZ- ACABAL</u>, of the Department of Pure & Applied Chemistry, <u>College of Arts & Sciences</u> commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period <u>July 1</u> to <u>December 34, 2018</u>.

ALICE R. MARTINEZ- ACABAL

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Approved:

JACOB GLENN F. JANSALIN

Department Head

MFO No.	MFO & PAPs	Suggest /Porformance Indicators /PI)	Suppose (Portormanco Indicatore (PI) Activities Tacks Accumed Target		Details of Actual				Remarks		
MIFO NO.	WIFO & PAPS	Successive normance indicators(FI)	Projects	rasks Assigned	raiget	Accomplishment	Q ¹	E²	T ³	A ⁴	
MFO: 1	Advanced Education Services	Pl. 1. Full Teaching Equivalent (FTE)	Instruction	Chem 233 Lec, Chem 233 Lab & Chem 209 Lec	0	1.83	5	5	5	5	graduate faculty
		Pl. 2 Number of graduate students advised	Instruction	as GAC to students major in Chemisitry	1	4	5	5	5	5	Pedere, Goyo etc.,
MFO: 2	Higher Education Services	P2.1. Full Teaching Equivalent (FTE)	Instruction	Chem 125 lec & Chem 120 lec	8	17.55	5	5	5	5	Vacation Leave
		P2.2 Number of instructional materials developed/revised and utilized	Instruction								
		Revise Course Outline		updated course outline	1	1	5	5	5	5	Chem 125
MFO: 3	Research Services										
		P 3.1 Conducts research project/study approved/ conducted	Research	Conducts approved research study/project	0	1	5	5	5	5	Co-Component Leader of the research entitled "Survey & Chemical Characterization of Cinnamomun species in Leyte"
		P3.2. Number Oral and poster presentations in national and international conferences	Research								
		P3.3 Additional output(attended seminars/workshops/trainings)		national	1	2	5	5	5	5	AAACU & PSBMB
				institutional/local	1	2	5	5	5	5	RQAT , Prime-HRM
MFO: 4	Extension Services	P4. 1. Number of individual beneficiaries served	Giving assistance to clientele	extends assistance to	1	1	5	5	5	5	DVM
		P4.2. Number of group beneficiaries served		Accommodate groups seeking assistance	1	1	5	5	4	4.667	BSDC Students

MFO: 5	Support to Students	P5. 1. Number of special services such as resource speaker on programs and technical judge conducted in support to students activities	Conducting special services to students	number of times serves as resource speaker							
		P5. 2. Number of hours spent on student thesis outline/manuscript consultation	Support to Students	hours spent thesis consultation	20	30	5	5	5	5	BSChem/BSAC students
		P5. 3. Number of hours spent on student consultations	Support to Students	hours spent on student consultation regarding subject matter	20	30	5	5	5	5	BSChem/BSAC students
		P5. 4 Number of student related activities assisted	Support to Students	number of student activities assisted							
		P5. 5 Number of student thesis outline advised	Support to Students	advises thesis outline/manuscript checked	1	3	5	5	5	5	BSChem/BSAC students
		P5. 6 Number of student thesis manuscript advised and checked	Support to Students	checked thesis outline/manuscript	2	5	5	5	5	5	BSChem/BSAC students
MFO:6	General Administration and Support Services (GASS)	P6. 1. Number of efficient and customer friendly services rendered	General Services	Entertain visitors/students with zero percent complaint from client served	0% complaint	100% w/out complaint	5	5	5	5	
		P6.2 Number of times serve as OIC		serves as OIC	1	3	5	5	5	5	December 18-19 & 21, 2018
	Total Over-all Rating									74.67	
	Average Rating									4.98	
	Adjectival Rating										

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Average Rating (Total Over-all rating divided by 6)	4.98
Additional Points:	
Punctuality	
Approved Additional points (with copy of	
approval)	
FINAL RATING	4.98
ADJECTIVAL RATING	

Comments & Recommendations for Development Purpose;	
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Comments & Recommendations for Development Purpose: of Affend annual Philogopus Chemisty Co present breach work in minhi here abroar	in pra
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Evaluated & Rated by:	Recommending Approval:	Approved by:
JACOB GLENN F. JANSALIN	CANDELARIO L. CALIBO	BEATRIZ S. BELONIAS
Head, DoPAC	Dean, CAS	VP for Instruction
Date:	Date:	Date:

1- Quality 2 - Effiency 3 - Timeliness 4 - Average

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PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U
	2 nd	A
√	3 rd	R T
√	4th	E R

Name of Employee: **ALICE MARTINEZ- ACABAL**

Head of Office: JACOB GLENN F. JANSALIN

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Activity Monitoring	Meeting		Mama	Others (Pls.	Remarks	
	One-on-One	Group Memo spec		specify)		
Monitoring						
Coaching	None necessary				Outstanding Rating	

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

JACOB GLENN F. JANSALIN Immediate Supervisor Noted

CANDELARIO L. CALIBO Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee:	ALICE MARTINEZ-	ACABAL

Performance Rating: Outstanding

Aim:

Proposed Interventions to Improve Performance:

Date:

Target Date:

First Step: Has maintained an all outstanding student rating

Date: January 2019 Target Date: June 2019

Next Step:

- Encourage to make research proposals
- Attend seminar/trainings for skills & knowledge updating

Outcome:

Final Step/Recommendation:

Prepared by:

COB GLENN F. JANSALIN Unit Head

Conforme:

ALICE MARTINEZ- ACABAL
Name of Rate Faculty