

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Members: **JANE P. DAUTIL**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.69 x 50% = 2.34	
b. Students (50%)		5.00 x 50% = 2.50	
TOTAL for Instruction	40%	4.84	1.94
2. Research	30%	4.67	1.40
3. Extension	15%	4.67	0.70
4. Administration	15%	4.58	0.69
5. Production	0%	0	0
TOTAL			4.72

EQUIVALENT NUMERICAL RATING: 4.72


Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.72

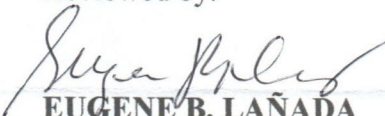
ADJECTIVAL NUMERICAL RATING

OUTSTANDING

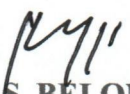
Prepared by:


JANE P. DAUTIL
Name of Faculty

Reviewed by:


EUGENE B. LAÑADA
Dean, Head DVPCS

Approved:


BEATRIZ S. BELONIAS
Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JANE P. DAUTIL** of the College of Veterinary Medicine commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY to JUNE, 2019**.

Jane P. Dautil
JANE P. DAUTIL
fatee

Approved: *ANA MARQUIZA M. QUILICOT*
ANA MARQUIZA M. QUILICOT
Head of Unit

MFO & PAPS	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
HIGHER EDUCATION SERVICES	FTE	Instruction	15	37.85	5	5	5	5.00	
	Number of student-related activities assisted	Guide, oversee and facilitate students' activities	2	3	4	5	5	4.67	
Research Services	Number of research projects being conducted	As co-researcher on the <i>Survey on the Prevalence of Selected Animal-Borne Zoonotic Bacterial, Fungal and Parasitic Agents and Associated Risk Factors</i>	1	1	5	4	5	4.67	
		As co-component leader on Vaccinating Chicken flocks in Leyte	1	1	5	5	4	4.67	
	Number of beneficiaries served	As veterinarian and member of City Rabies Control Committee	10	20	5	4	5	4.67	
Extension Services	Number of extension projects being conducted	As co-component leader on Vaccinating Chicken flocks in Leyte	1	1	5	5	4	4.67	
	Technical/ Expert services	As veterinarian/consultant for small animals, wildlife animals, in the CVM clinic and neighboring barangays	7	15	4	5	5	4.67	
		Co-component leader of <i>Survey on the Prevalence of Selected Animal-Borne Zoonotic Bacterial, Fungal and Parasitic Agents and Associated Risk Factors</i>	1	1	5	4	5	4.67	

Administrative Support Services	Meetings attended	As faculty, CVM committee and CRCC member							
	No. of documents acted upon on time	As faculty member, academic adviser and SRC member							
	No. of documents released on time	As academic adviser							
	No. of assigned tasks completed before the deadline	As faculty member							
Total Over-all Rating		10	15	5	5	4	4	4.67	
		10	12	4	5	5	5	4.67	
		2	5	5	5	4	4	4.67	
		5	7	4	5	4	4	4.33	
								18.75	

Average Rating (Total Over-all rating divided by 4)	18.75/4	4.69
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.69
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purpose:
You should take an advanced degree in Vet. Med.

Evaluated and Rated by:


ANA MAROUIZA M. QUILICOT
Dept./Unit Head

Recommending Approval:


EUGENE B. LAÑADA
College Dean

Approved by:


BEATRIZ S. BELONIAS
Vice President for Instruction

Date: _____

Date: _____

Date: _____

LEGEND:	Q ¹ – quality	4.6 - 5.0	Outstanding
	E ² – Efficiency	3.8 - 4.5	Very Satisfactory
	T ³ – Timeliness	3.0 - 3.7	Satisfactory
	A ⁴ – Average	2.2 - 2.9	Unsatisfactory
		2.1 & below	Poor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: JANE P. DAUTIL

Performance Rating: OUTSTANDING

AIM: To efficiently deliver Instruction, Research and Extension services to achieve the College targets.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2019

Target Date: June 2019

First Step: A normal teaching load (Instruction function) in order to have time for research, extension activities and revision of instructional materials and to devote time as a veterinarian.

Result: A better schedule that will allow time for research, extension, field veterinarian and revision of new Instructional Materials.

Date: April 2019

Target Date: June 2019

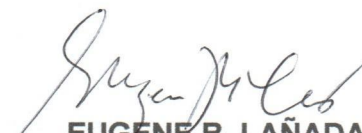
Next Step: To do instruction, research, extension and revision of instructional materials.

Outcome: Submitted research output for publication, engaged in Extension activities and revised Instructional Materials.


Recommendation:

The department should recruit additional faculty to cover the load of those who are on study leave and the K to 12 subjects to de-load existing faculty.

Prepared by:


EUGENE B. LAÑADA
College Dean

Conforme:


JANE P. DAUTIL
Ratee