

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: NILDA T. AMESTOSO

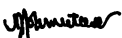
January-June 2018

Program Involvement (1)	Percentage Weight of Involve- ment (2)	Numerical Rating (Rating x%) (3)		Equivalent Numerical Rating (2 X 3)
1. Instruction				
a. Head/Dean (50%)		4.95x50%	2.48	
b. Students (50%)		5.00x50%	2.50	
Total for Instruction	75%		4.98	3.73
2. Research				
a. Client/Dir. For Research (50%)				
b, Dept. Head/Center Director (50%)				
Total for Research	0%		0.00	0.00
3. Extension				
a. Client/Dir for Extension (50%)				
b. Dept. Head/Center Director (50%)				
Total for Extension	15%		4.95	0.74
4. Administration	10%		4.75	0.48
5. Production				
TOTAL	100%			4.95

EQUIVALENT NUMERICAL RATING: 4.95
Add: Additional Points, if any: 0
TOTAL NUMERICAL RATING: 4.95

ADJECTIVAL RATING: Outstanding

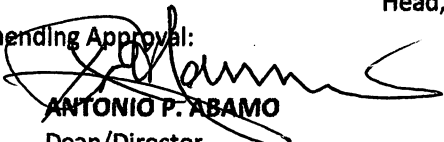
Prepared by:


NILDA T. AMESTOSO
Name of Faculty

Reviewed by:


ANTONIO P. ABAMO
Head, DBM

Recommending Approval:


ANTONIO P. ABAMO
Dean/Director

Approved:


BEATRIZ S. BELONIAS
Vice President

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH RESPECT TO FUNCTIONS

Name of Faculty Member: WILDA J. ALBERTSON

Form No. 10-1-57-13

Function (1)	Percentage of Faculty Rating (2)	Number of Ratings (3)	Equivalent Numerical Rating (4)
1. Instruction			
a. Lecturing (50%)	100%	1	1.00
b. Seminars (50%)	100%	1	1.00
Total for Instruction	100%	2	1.00
2. Research			
a. Original for Research (50%)	0%	0	0.00
b. Dept. Head/Committee Director (50%)	0%	0	0.00
Total for Research	0%	0	0.00
3. Extension			
a. Committee for Extension (50%)	0%	0	0.00
b. Dept. Head/Committee Director (50%)	0%	0	0.00
Total for Extension	0%	0	0.00
4. Administration			
a. Administration (50%)	100%	1	1.00
b. Production (50%)	100%	1	1.00
TOTAL	100%	4	4.00

EQUIVALENT NUMERICAL RATING: 4.00

Additional Rating if any:

TOTAL NUMERICAL RATING: 4.00

ADJECTIVE RATING:

Outstanding

Reviewed by:

Prepared by:

ANTHONY P. AVIANO
HOD, 0214

WILDA J. ALBERTSON
Name of Faculty

Recommendation Approved

ANTHONY P. AVIANO
Dean/Director

Approved:

BEATRICE J. BRIDGES
Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, NILDA T. AMESTOSO, Associate Professor of the Department of Business and Management commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June 2018


NILDA T. AMESTOSO

Ratee

Approved:


ANTONIO P. ABAMO

Head, DBM

MFOs/PAPs	Success Indicators	Tasked Assigned	Target	Percentage of Actual Accomplish	Actual Accomplishment	Rating				Remarks
						Q1	E2	T3	A4	
Advanced Education Services	1. Graduate Degree Program Management Services				OK					
	PI1: Number of graduate degree specializations offered and monitored									
	PI2: Total FTE monitored		3	240%	6.00	5	5	5	5.00	
	PI3: Percentage increase in number of graduate students enrolled									
	PI4: Percentage increase in the number of students who graduated within prescribed period									
Higher Education Services	Full Time Equivalent (FTE)		20	155%	30.9	5	5	5	5.00	
	Vacation/Sick Leave	Teaching								
	Number of Graduates:		15	107%	16.00	5	5	5	5.00	
	Baccalaureate									
	Number of IMs Dev/Rev & Utilized									
	Revised IM's within the last 3 years	Compiler	2	150%	3	5	5	5	5.00	
	Number of Student Research and Field Practice Advising									
	Approved case study manuscript	Adviser	10	160%	16	5	5	5	5.00	
	Approved thesis outline/special problem/outline	Adviser								
	Approved thesis manuscript	Adviser				5	5	5	5.00	
	Student Advising and Consult Services:									
	Number of student org advised	Adviser	1	100%	1	5	4	5	4.67	
	Student-related activities assisted	Adviser	2	250%	5	5	5	5	5.00	
	Student advised as academic adviser	Adviser	100	200%	200	5	5	5	5.00	

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Approved: _____

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PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2 nd	
	3 rd	
	4th	

Name of Office: Dept. of Business and Management

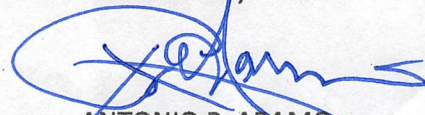
Head of Office: Antonio P. Abamo

Number of Personnel: NILDA T. AMESTOSO

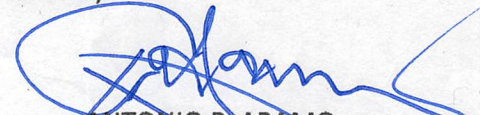
Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring		Faculty meeting		Following up the progress of extension project of DBM	Very productive discussion
Coaching	How possible to negotiate for extension project funds				Effective and successful

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ANTONIO P. ABAMO
 Immediate Supervisor

Noted by:


ANTONIO P. ABAMO
 Dean, CME

PERFORMANCE MONITORING & COACHING JOURNAL

1st	
2nd	
3rd	
4th	

Name of Office Unit of Business and Management

Name of Office: Antonio P. ...

Name of Supervisor: ...

Rating	Comments	Monitoring		Coaching
		One-on-One	Group	
Very productive discussion	Following up the progress of project of ...		Productivity	
Effective and successful		How possible to negotiate for extension project funds		

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Noted by:

Conducted by:

ANTONIO P. ...
Office Manager

ANTONIO P. ...
Immediate Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: NILDA T. AMESTOSO
Performance Rating: January-June 2018

Aim: To enhance skills in integrating extension and instruction functions. Improve assistance extended to rural or livelihood enterprises

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: July 2017

Target Date: December 2017

First Step:

To attend seminars, training/workshops that will enhance delivery of extension and instruction services

Result:

Attendance in related seminars and workshops.

Date: _____

Target Date: _____

Next Step:

Collaborate with other units in the university in conducting extension activities.

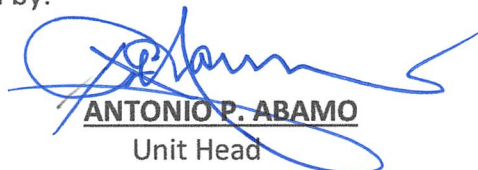
Outcome:

Improved capability to undertake extension and instruction

Final Step/Recommendation:

To continue attending retooling activities to upgrade competency to perform instruction, research and extension functions.

Prepared by:


ANTONIO P. ABAMO
Unit Head

cc: ODA-HRD