### SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **ROSE P. CAPULLA** 

Program Involvement	Percentage	Numerical Rating	Equivalent
(1)	Weight of	(Rating x %)	Numerical
	Involvement		Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	30%	4.56	1.37
b. Students	70%	3.67	2.57
TOTAL for Instruction	90%		3.54
2. Research	2.5%	0.00	0.00
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			3.918

<b>EQUIVALEN</b>	T NUMER	ICAL RAT	TING:
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3.918

Add: Additional Points, if any:

**TOTAL NUMERICAL RATING:** 

3.918

ADJECTIVAL RATING:

**VERY SATISFACTORY** 

Prepared by

Reviewed by:

Name of Faculty

ng Approval:

CANDELARIO L. CALIBO

Dean, CAS

Approved by:

Vice President for Instruction

# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE PUNCTIONS

Name of Faculty Member:

ADDER CAPULLA

Equivalent Numerical	Numericei Rating (Rating x %)	Percentage Weight of	Program Involvement
Rating		involvement	
(2x3)	(E)	(2)	(1)
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	The second section of the second seco		i. instruction
78.4	4.56	30%	a. Faculty
2.57	3 67	3905	b. Students
3.54		9696	TOTAL for instruction
00.0	00.0		1. Research
ELO	5.00	2.5%	Extension
21.0	5,00	2.5%	4. Production
0.13	5.00	2.5%	5. Administration/Other Services
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EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

ADJECTIVAL RATING:

VERY SATISFACTORY

3.918

859.**£** 

Prepared by:

Reviewed by:

ROSE P. CAPULLA

Name of Reculty

GUIRALINO C. FERMANDEZ, JR.

Department Head

Recommending Approval:

CANDELARIO L CAURO

Dean, CAS

Approved by:

BEATRIZ SELONIAS

Vice President for Instruction

### INDIVIDUAL PERFORMANCE COMMITMENT REPORT

I, ROSE P. CAPULLA, of the Department of Liberal Arts and Behavioral Sciences \_commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY-JUNE 2018.

ROSE P. CAPULLA

Approved: GUIRALDO C. FERNANDEZ, JR.

Ratee

Head of Unit

	<del></del>	Talce		T		Actual		Rating			Remarks	
	Description of		Program/Activities/			Accomplishme				1 .4	Remarks	
MFO No.	MFO & PAPs	Success/Performance Indicators	Projects	Tasks Assigned	Target	nt	Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>		
MFO1	Higher Education	Full Time Equivalent	Teaching	Teaches Social Science subjects in college and senior high school	18.00	28.25	3.67	3.67	3.67	3.67	on teacher's leave status	
		Number of Instructional Materials										
		Developed/Revised and Utilized										
		* Revised IMs within the last 3 years	Author/Compiler	Revises course syllabi	1	3	5	5	5	5		
		Student Advising and Consultation Services										
		* Number of hrs per week spent on student										
		consultation	Consultation		3	3	5	5	5	5		
				SUB-TOTAL						13.67		
MF02	Research	Number of Outputs Presented in Regional/National/International For a/Conferences		Paper Presenter	1	1	5	5	5	5.00	"Influence of Prewriting on the Written Output in Filipino Among College Students at Leyte State University (Visayas State	
											University)"	
MF04	Extension	Number of trainings/seminars attended	Training	Participant	1	5	5	5	5	5.00		
						SUB-TOTAL				10.00		
MF05	Production/ Support to	Number of quizzes, activites, assignments prepared and checked	Author	SeSc 15, CW 112	20	40	5	5	5	5.00		
	Students	Number of periodic exams prepared and checked	Author	**************************************	6	6	5	5	5 ·	5.00		
		r i i		ScSc 15, CW 112						l		
		Number of grade sheets prepared and submitted		SeSc 15, CW 112	6	7	5	5	5	5.00		
		Number of recitations, group presentations		SeSc 15, CW 112	50	100	5	5	5	5.00		
		Number of Term Papers corrected		SeSe 15, CW 112	3	3	5	5	5	5.00		
		Number of Oral Defense evaluated		ScSc 15, CW 112	3	3	5	5	5	5.00		
						SUB-TOTAL				30.00		
MF06	Other Services	No. of committees served	Member		2	3	5	5	5	5.00		
		Number of participation on the events/program			1	1	5	5	5	5.00		
l		in the dept, college, univ. and other offices										
						SUB-TOTAL			<u> </u>	10.00		
Total Over-	all Rating									63.67		

#### IDIVIDUAL PERFORMANCE CONMITMENT REPORT

I ROSE P CAPULLA of the Department of Liberal Arts and Rehavioral Sciences \_ commits to deliver and agree to be rated on the attenment of the following targets in accordance with the Indicated measures for the period JANUARY-JUNE 2018.

ROSE F. CAPULLA

Approved: GUIRALOGC FERNANDEZ JR.

Raise

Head of Unit

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	00.91			<u>.</u>	SUN TOTAL			. Maria de mantanta a como a como a como de la como de			
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E CONTROL CONT	5.00	1 5	1 3	5	ò	0	The state of the s	Tollar	Number of periodic exams prepared and checked	Students	
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	645.00	}		Ì	SUB-TOTAL	,					
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Average Rating (Total Over-all rating divided 4)	4.90
Additional Points:	
Approved Additional points (with copy of approval)	
FINAL RATING	4.90
ADJECTIVAL RATING	OUTSTANDING

	FINAL RATING		4.90
	ADJECTIVAL RATING		OUTSTAND
Evaluated & Rated by:		Recommending App.	roval:
9			
GUIRAL/DO C. FERNA	NDEZ, JR.	CANDELARIO L.	CALIBO
Department Head		College Dean	
Date: /		Date:	
$O^{}$			

Comments & Recommendations for
Development Purpose:
Even if Mr. Capula har a lating
of xex satisfactory, she rould atill dratto improve in the agreet of class to part or research as the ferting a faction activities.
Atil Trath improve in the Sport
of class born team's seals
has to be part or research

Approved:
MI.
BEATRIZS. BELONIAS
Vice-President for Instruction
Dote:

5 001		Average Rating (Total Over-all rating divided [4])
ACT THE COLUMN TWO IS NOT THE COLUMN TO SERVICE AND ACT THE COLUMN TWO IS NOT THE COLUMN TO THE COLUMN TWO IS NOT THE COLUMN TO THE COLUMN TWO IS NOT THE		Additional Points
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00.4	Company of the second s	PINAL KATING COUNTY
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Evaluated & Reted by:

CUIRALDO C. FERNANDEZ, JR.

Department Head

: etr

Recommending Approval:

CANDELARIO L. CALIBO

College Dean

SmC

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comments di Reconnuccionions for

Approved:

DEATRIZ'S, BELOVIAS Vice-President for Instruction

Date

## PERFORMANCE MONITORING FORM

Name of Employee: Rose Pascual-Capulla

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teaches two (2) courses subjects ( SoSc15 and Filipino)	Attendance sheets of the assigned classes, grade sheet per courses taught, and good result of student performance evaluation	January 2018	July 2018	July 2018	Impressive	Outstanding	Improve performance with respect to students' comments on TPES.
2	Assist students' concerns through students consultation	Improved student performance	January 2018	July 2018	July 2018	Impressive	Outstanding	Provide more interventions for the improvement of students
3	Prepares course syllabi updates	Approved course syllabi in SocSc15 and Filipino	January 2018	February 2018	February 2018	Impressive	Outstanding	Follow OBE format as prescribed
4	Submission of midterm grades and final grades	Grades submitted to registrar	January 2018	July 2018	July 2018	Impressive	Outstanding	
5	Conduct research	Progress report	January 1, 2018	July 30, 2018		Impressive	Outstanding	On-going
6	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	January 2018	January 2018	April 2018	Impressive	Outstanding	Participates actively in all activities
7	Perform other functions assign by the Dean, and the university		January 2018	May 2018	May 2018	Impressive	Outstanding	
8	Paper presentations in various conferences	Certificate of appearance, certificate of attendance and certificate of recognition	January 2018	July 2018	July 2018	Impressive	Outstanding	Presented Paper in an International Conference
9	Conduct trainings	Certificate of recognition, written report	January 2018	July 2018	July 2018	Very Impressive	Outstanding	Follow CHED's requirement for the New GE Courses as prescribed

<sup>\*</sup> Either very impressive, impressive, needs improvement, poor, very poor \*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

GUIRALDO C. FERNANDEZ, JR.

# PERFORMANCE MONTHORNG FORM

Name of Employee: Rose Pascoal-Capaira

							1	prescribed
			/2018 \		l.	mpressive		requirement for the New GE Courses as
6	Conduct trainings	Cartificate of recognition, written report	January \	July 2018	July 2018	∖/G( <b>λ</b>	Outstanding	FOllow CHEDIS
0	conferences	attendance and certificate of recognition	50/0					International Conference
Ö	Paper presentations in various	Certificate of appearance, certificate of	January	July 2018	July 2018	Impressive	Outstanding	Presented Paper in an
<u></u>	Perform other functions assign by the Dean, and the university		Jenuary 2018	Wey 2016	May 2018	Impressive	∵ Outstanding	
6	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	: January   2018  -	January 201 <b>3</b>		impressive	Outstanding	Perticiperes activaly in all activities
3	Conduct research	Progress report	January 1, 2018	July 30, 2018		Impiessive	Outstanding	On-going
1	and final grades		2018					}
	Submission of midterm grades	Grades submitted to registrar	January	July 2018	July 2018	Impressive	Outstanding	
3	Prepares course syllabi updates	Approved course syllabilin SocSc15 and Filipino	January 2018	February 2018	February 2018	Impressive	Outstanding	Follow G8E former as prescribed
2	Assist students' concerns through students consultation	Improved student performence	January 2018	July 2018	July 2018	(mpressive)	Outstanding	Provide more interventions for the unprovement of students
	Teaches (wo (2) courses subjects ( SoSc15 and Filipino)	Artendance sheets of the assigned classes, grade sheet per courses taught, and good result or student performance evaluation.	: Janvary 2018	July 2018	July 2018	impressive	Outstanding	improve performence with respect to students comments on TPES.
No.	W SQUARE TO BUILD TO SERVE AND		चुरदावी <b>म</b> ल्ल	Fores to Accomplish	second himseq	Onthut;	assessment of output***	gecommonanion
Task	Task Description	Expected Ontput	Date	Fixpocted	Actual Date	Quality of	Over-all	Kenura/

<sup>\*</sup> Either very impressive, impressive, needs improvement, poor, very poor \*\* Octstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by

GUEALDO CÍTERNAÑES LE

Department Head

#### **EMPLOYEE DEVELOPMENT PLAN**

Name of Employee: ROSE P. CAPULLA

Performance Rating: Outstanding

Aim: To continue her graduate study by 2018 and improve teaching effectiveness.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2018

Target Date: September 2018

### First Step:

- a) Encouraged her to pursue graduate study based on approved Staffing Pattern of DLABS in a reputable institution preferably abroad.
- b) Advised her to clearly inform students of his class policies which may be repeated in the next class session during the first week of semester e.g., arranged schedule, tardiness, absences etc.
- c) Advised her to simplify her discussions in order for the students with different levels of intellectual abilities tocomprehend

Result:

She has informed to pursue a doctoral degree.

Target Date: End of second semester Date: September 2021

**Next Step:** 

She has to graduate from her doctoral degree.

Outcome: NA

Final Step/Recommendation: NA

Prepared by:

O Ø. FERNANDEZ, JR.

Conforme:

Name of Ratee/Faculty/Staff

### EMPLOYES DEVELOPMENT PLAN

Name of Employee: ROSE P. CAPULLA

Performance Rating: Outstanding

Airh: To continue her graduate study by 2018 and improve teaching effectiveness.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2018

Target Date: September 2018

First Step:

a) Encouraged her to pursue graduate study based on approved Staffing Pattern of DLABS in a reputable institution preferably abroad.

b) Advised her to clearly inform students of his class policies which may be repeated in the next class session during the first week of semester e.g., arranged schedule, rardiness, absences etc.

 c) Advised her to simplify her discussions in order for the students with different levels of intellectual abilities tocomprehend

Result:

She has informed to pursue a doctoral degree?

Date: September 2021

Target Date: End of second semester

Next Step:

-- Stage to Heather a complete the person

Outcome: NA.

Final Step/Recommendation: NA

Prepared by:

GUIRAÍDO (Z FERNÁNDEZ, JR.

Department Head

Conforme:

ROSER P. CAPULLA

Name of Ratee/Faculty/Staff