

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS


Name of Faculty Member: ARGINA M. POMIDA

January-June 2018

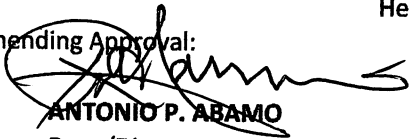
Program Involvement (1)	Percentage Weight of Involve- ment (2)	Numerical Rating (Rating x%) (3)		Equivalent Numerical Rating (2 X 3)
1. Instruction				
a. Head/Dean (50%)		4.92x50%	2.46	
b. Students (50%)		5.0x50%	2.50	
Total for Instruction	50%		4.96	2.48
2. Research			0.00	0.00
a. Client/Dir. For Research (50%)				
b. Dept. Head/Center Director (50%)				
Total for Research	0%		0.00	0.00
3. Extension				
a. Client/Dir for Extension (50%)				
b. Dept. Head/Center Director (50%)				
Total for Extension	10%		4.90	0.49
4. Administration	20%		5.00	1.00
5. Production	20%		4.90	0.98
TOTAL	100%			4.95

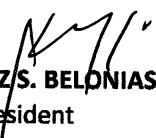
EQUIVALENT NUMERICAL RATING: 4.95  
Add: Additional Points, if any: 0  
TOTAL NUMERICAL RATING: 4.95

ADJECTIVAL RATING: Outstanding

Prepared by:   
ARGINA M. POMIDA  
Name of Faculty

Reviewed by:   
ANTONIO P. ABAMO  
Head, DBM

Recommending Approval:   
ANTONIO P. ABAMO  
Dean/Director


Approved:   
BEATRIZ S. BELONIAS  
Vice President




## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ARGINA M. POMIDA, Asst. Professor of the Department of Business and Management commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 2018 to June 2018.

*Argina M. Pomida*  
**ARGINA M. POMIDA**  
 Ratee

Approved:   
**ANTONIO P. ABAMO**  
Head, DBM

  
**DILBERTO O. FERRAREN**  
VP, PRGEA

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1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

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1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

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	<b>Number of Outputs Presented in Regional/National/International Fora /Conferences:</b>									
	In International									
	In National									
	In Regional									
	In Local									
	<b>Percentage of Research Projects Conducted and Completed on Schedule</b>									
	<b>Number of scientific fora coordinated/facilitated</b>									
	<b>Number of linkages forged:</b>									
	International									
	National									
	Regional									
<b>Extn Services</b>	<b>Number of person-days trained</b>	<b>Trainor</b>	10	500%	50	5	5	5	5.00	
	<b>Number of trainings conducted</b>	<b>Resource pers</b>	1	200%	2	5	5	5	5.00	
	<b>Number of beneficiaries served:</b>									
	Groups/ Institutions	<b>Resource pers</b>	2	150%	3	5	5	4	4.67	
	Individuals	<b>Resource pers</b>	5	200%	10	5	5	5	5.00	
	<b>Awards recv (inter, natl, local):</b>									
	Individual									
	Unit (Center, College, Department)									
	<b>Technical/ Expert services</b>									
	Consultancy									
	Commodity teams		1	100%	1	5	4	5	4.67	
	RDE reviewer/ panelist									
	Resource person	<b>Resource person</b>	1	200%	2	5	5	5	5.00	
<b>Seminars/symposium/ conference attended</b>										
	International									
	National		1	0%		5	5	5	5.00	
	Local/Regional				2					
<b>Admin Support Services</b>	<b>Number of department mtgs attended</b>		5	140%	7	5	5	5	5.00	
	National	<b>Participant</b>								
	Local	<b>Participant</b>								
	<b>Membership in university committees</b>	<b>Member</b>	1	300%	3	5	5	5	5.00	
	<b>Membership in College committees</b>	<b>Member</b>	1	200%	2	5	5	5	5.00	
	<b>Membership in the Department committees</b>	<b>Member</b>	2	200%	4	5	5	5	5.00	

THE UNIVERSITY OF CHICAGO

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	Membership in Dept. Organization	Member	1	200%	2	5	5	5	5.00	
<b>Department Head</b>	Number of department meetings presided	Manager	2	200%	4	5	5	5	5.00	
	Number of execom meetings attended									
	Number of UAC mtgs attended									
	Membership in university committees									
	Prompt submission of required documents									
	Annual Report									
	Procurement Plan									
	Staff Development Plan									
	Number of Faculty Mentored									
	Number of department activities supervised									
	Number of faculty members for study leave									
<b>Project MFOs /PAPs:</b>										
<b>Efficient Customer-Friendly Assistance</b>	Efficient and customer-friendly frontline service	IGP Director								
<b>Support to Operations/ Admin/ Facilitative Services Management &amp; monitoring services</b>	Number of management meetings conducted	IGP Director	1	600%	6	5	5	5	5.00	
	Number of documents attended and served	IGP Director	790	155%	1224	5	5	5	5.00	
	Number of letter/memos issued	IGP Director	1	500%	5	5	5	5	5.00	
	Number of IGP/STF personnel/staff supervised	IGP Director	20	135%	27	5	5	5	5.00	
	Number of RF & STF projects monitored	IGP Director	35	143%	50	5	5	5	5.00	
	Number of MOAs prepared/reviewed and signed as witness	IGP Director	90	106%	95	5	5	5	5.00	
<b>Supervision &amp; monitoring of concessioners</b>	% of concessioners complying with policies and regulations	IGP Director	90	106%	95	5	4	5	4.67	
	% of STF/RF managers complying requirements	IGP Director	90	106%	95	5	5	4	4.67	
<b>Income Generated from Implemented projects</b>	Gross income generated from projects in support to instruction, research & extension within the year	IGP Director	5	120%	5.98	5	4	5	4.67	
	Gross income generated from RF-IGP to support university projects	IGP Director	2.5	330%	8.26	5	5	5	5.00	



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Total Over-all Rating									172.33	
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Average Rating (Total overall rating divided by 4)		4.93
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.93
ADJECTIVAL RATING		0

#### Comments & Recommendations

for Development Purpose:

*Must publish results of her research involvement*

Evaluated & Rated by:

*[Signature]*  
ANTONIO P. ABAMO

Dept/Unit Head

Date: \_\_\_\_\_

Recommending Approval:

*[Signature]*  
ANTONIO P. ABAMO

Dean

Date: \_\_\_\_\_

Approved by:

*[Signature]*  
BEATRIZ S. BELONIAS

Vice President

Date: \_\_\_\_\_

1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

1997

THE UNIVERSITY OF CHICAGO

JOHN S. D.

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For further information  
contact the following  
number: 1-800-368-3688



# PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2 <sup>nd</sup>	
	3 <sup>rd</sup>	
	4th	

Name of Office: Dept. of Business and Management

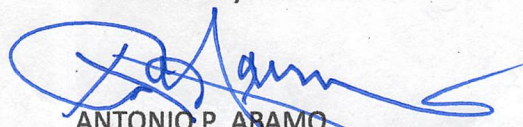
Head of Office: Antonio P. Abamo

Number of Personnel: ARGINA M. POMIDA

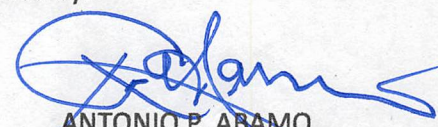
Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	About curriculum revision of BSAB	Faculty meeting and department committee meeting			Productive discussion
Coaching	Writing a proposal for research	How to write a teaching guide			Very attentive

*Note: Please indicate the date in the appropriate box when the monitoring was conducted.*

Conducted by:

  
ANTONIO P. ABAMO  
 Immediate Supervisor

Noted by:

  
ANTONIO P. ABAMO  
 Dean, CME



DATE	1st	2nd	3rd	4th
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Name of Office: Dept. of Business and Management

Head of Office: Antonio P. Abamo

Number of Personnel: 1000

Remarks	MECHANISM				Activity
	Other (Per. Special)	Meeting	Group	One-on-One	
Productive discussion			Faculty meeting and department committee meeting	About curriculum revision of division of 1973	Monitoring
Very attentive			How to write a teaching guide	Writing a proposal for research	Coaching

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Noted by:

Conducted by:

ANTONIO P. ABAMO  
Dept. Chief

ANTONIO P. ABAMO  
Immediate Supervisor

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ARGINA M POMIDA  
Performance Rating: January-June 2018

Aim: To acquire knowledge and skills on Strategic Planning Process

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2018

Target Date: June 2018

**First Step:**

Attend training/seminar-workshop to management/staff planning processes.

**Result:**

Attended training/seminar-workshop to management/staff planning processes.

Date: \_\_\_\_\_

Target Date: \_\_\_\_\_

**Next Step:**

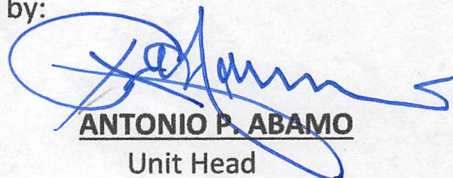
Shared new knowledge on strategic Planning Process to the Department, College, University and Stakeholders, (researchers, entrepreneur, students and etc.)

**Outcome:**

**Final Step/Recommendation:**

Acquired and shared new knowledge on Strategic Planning Process to the Department, College, Universities and Stakeholders (researchers, entrepreneur, students and etc.)

Prepared by:

  
**ANTONIO P. ABAMO**  
Unit Head

cc: ODA-HRD

EMPLOYEE DEVELOPMENT PLAN

Name of employee: ANTONIO M. HERRERA  
Performance Rating: 3.50 (Very Good)

Area To acquire knowledge and skills on: Strategic Planning Process

Proposed interventions to improve performance and/or competence and/or qualification to assume higher responsibilities:

Date: January 2018 Target Date: June 2018

First Step:

Attend training seminar/workshop on management of planning process

Result:

Attend training seminar/workshop on management of planning process

Date: Target Date:

Next Step:


Shared new knowledge on Strategic Planning Process to the Department College University and Stakeholders (research, students and etc.)

Outcome:

Final Step/Recommendation:

Research and shared new knowledge on Strategic Planning Process to the Department College University and Stakeholders (research, students and etc.)

Prepared by:

  
ANTONIO M. HERRERA  
Unit Head

cc: OCA-110