SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

LUZ O. MORENO

Position/Designation:

Professor III, NARC

	Program Involvement	Percentage Weight of Involvement	Numerical Rating (Rating x%)	Equivalent Numerical Rating
	(1)	(2)	(3)	(2x3)
1.	Instruction	25%		
a.	Head/Dean (100%)		4.93	0.616
b.	Students (0%)			
	TOTAL for Instruction			1.232
2.	Research	40%	5.00	2.000
3.	Extension	5%	4.93	0.247
4.	Others	30%	4.99	1.497
7	TOTAL	100%		4.976

EQUIVALENT NUMERICAL RATING:

4.976

Add: Additional Points, if any:

4.056

TOTAL NUMERICAL RATING:

4.976

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

LUZ O. MORENO
Name of Staff

Reviewed by:

ROMEL B. ARMECIN

Director NARC

Recommending Approved:

ROMEL B. ARMECIN

Director, NARC

Approved:

MARIA JULIET C. CENIZA

Vice-President for Research, Extension and Innovation

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte, Philippines

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LUZ O. MORENO, Professor III of the National Abaca Research Center-Visayas State University commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July to December 2022.

Approved; ROMEL B. ARMECIN Head of Unit

Ratee

Date:		Date:		Date: 12/27/2		ω ι			
MFO & Performance Indicators (PI)		Task Assigned Target		Actual Accomplishments*		-	TING	T -4	Remarks
MFO1: Advanced and			nstruction: At least 25°	L	Q ¹	E ²	T ³	A ⁴	
Higher Education Service	es		of the total tasks		_	+-			
PI1: Full-Time	Number of courses/subjects handled	Teaches courses/subjects per semester	1	3	T	1	-	-	
Equivalent (FTE)	per semester/summer				3		7	-	
P12: Student advising	Number of student research advisees	Adviser	2	3	I	1	T	J	
	Number of students advisees	Acts as SRC chairman/member (undergraduate stu	2	2	45	F	5	4-8	
	Number of on-line ready courseware developed		1	1	F	115	1	U.X	
	Number of teaching tools developed		2	3	T	1-	T	5	
	Number of hours spent on student consultation		30	60	1	-	T	J	
	Ave. Rating (Total Over-all rating divided by 4)			_	_	-			MATERIA DE LO METRO NO ESTA CONTROLO DE SERVICIO DE LA MATERIA DE ACUARDA DE LA MATERIA DE LA MATERIA DE LA MA
	Additional Points:								
	Punctuality								
	Approved Additional points								
	(with copy of approval)								
MFO2: Research			Research: At least 4	0%					
Services			of the total tasks						
PI1: Number of Outputs	Number of research outputs submitted for	Develops research paper							
Published in CHED	publication in referreed international/	for publication in refereed international/			- 1				
accredited journals/	national and other accredited indexed	national indexed journals							
internationally indexed	journal			Popular (1 ilian 1927) (de equilitro i labora) e quadri belori (1 de de labora (1 ilian labora) (1 ilian labora)					
journals									

PI2: Number of Outputs	Number of research outputs presented	Presents research outputs in			T				
presented in regional/	in international/national/regional and	international/national/regional and		2	T	T	5	5	
national/international	local fora or conferences	local fora or conferences						1	
fora/conferences	1000.101.00				+				
1010/00/11010	Number of Awards received				+				
	Trained of Awards 1000/100	Implements research projects/studies (with a			+-				
	Number of research projects/studies	total of 5 studies)	2	5	I	1	2	5	
	implemented	Total of o stadiosy			+			-	
DI2. Number of present					+	-	-	-	
	Number of proposals developed and				+-	-	-	-	
submitted	and submitted				+-	-	-	-	
	Number of proposals approved				+	-			
	for funding				+-	_			
MFO3: Extension			Exension: At least 5	%	-	_	_	-	
Services			of the total tasks		1	1	2	7	
PI1: Number of Training	Number of clients served	Provide technical assistance to abaca		5					
conducted		pulp processors, farmers & other cleints							
	Number of projects implemented	Conducts/implements projects/	1	11	III	9.5	7	9-8	
		components							
	Number of visitors briefed	Conducts briefings on abaca production,		5	15	2	7	5	
	Trained of Trained Strained	variety selection & other technologies			-				
Others:		The state of the s	Others: At least35%						
			of total tasks						
Production		Implemented Root Abaca STF project effective		4	-			1-	
	Number of STF production project	September 2021		1	1	2	2	5	
ISO Internal Lead Audit									
		Attends virtual and face to face						-	
	Number of meetings, seminars, trainings	meetings/seminar/trainings	10	25	5	1	5	1	
	Number of ISO Audit Implemented	implemented 4th IQA with 112 audit areas	1	1	1	45	7	48	
	Number of Procedure manual revised	Procedure on Internal Audit (PM-QAC-09)		1	1	1-	1	3	
					1	1			
	Number of university-wide meetings conducted	ISO-related meetings		10	I	1	5	I	
	Number of documents reviewed/checked	Checklists		112	1	1	7	-	
	Trained of documento forter out of to forter	GOOI list		112	1	-	F	1-	
		NC Reports		80	4-	-	+	1	
		RFCA		80	1	7	7	7	
		CAPs		80	1	7	-	T	
	Number of Communications prepared	Invalid RFCAs, etc.		30	J	1	7	-	
		IIIValid RECAS, 810.		30	1	1	7	4	
	Number of processes/procedures monitored								
	during the roll out/implementation of 4th IQA	OMOi-tdd		20	1	5	5	5	
		QMS registered procedures		30		_		7	

Number of documents prepared and submitted	T	T	T	ПТ			T
to OP for approval	Audit Reports		2	1 -	1 5	1	
to or ior approval	Audit program		1 1	#=	7 7	1	
	Audit Plan		2	113	7 -	1	
	Corrective Action Plan for IQA GOOI			+	71	1	
Number of units audited (4th IQA)	Audited areas as internal auditor		1 7	-	7 1	1	
 Nmuber of reports prepared and submitted as	Addited areas as internal additor		- /		2	1	
internal auditor	Oh a aldists		_				
Internal auditor	Checklists		7		1 2	7	
	GOOI list		7	11-1	- 5	2	
N	NC reportts		10	1	7	I	
Number of documents reviewed/revisited and							
submitted	IQA and ODQA SWOT		1	12	2	7	
	IQA and ODQA ROAM		1		22	2	
	IQA and ODQA OTP 2022 and 2023		2		- 1	5	
Number of Memos, NOM drafted and							
submitted to OP for approval			10	10	2 2	1	
Number of ISO-registered forms revised	IQA forms		10	1-	17	1	
	IQA OTP		1		1 1	7.	
Number of trainings attended	Training on LATC,Internal Audit,		3		- 1-	10	
	RCA, Risk Mgt.			14		1	
Number of committee membership/	Acts as committee member/chair w/in	2	4	1-1	1	it	
chairmanship w/n the university	the university			1 1		14	
Fibercrops Technical Working Group (National		<u> </u>		+		+	
Seed Industry Council)	Member		1	1	1	5	
Number of Trainings/Seminars/Meetings			· · · · · · · · · · · · · · · · · · ·	+		+	
attended as RP	Acted as Resource Person		6	1	- 5	ī	
Number of meetings presided (e.g. 4th IQA				4	-	+	
Opening and closing meetings)	As Lead Auditor		10	5	5	5	
Number of university-wide meetings organized			10	+++	-	+	
and presided	As Lead Auditor		4	1	-1-	5	
	/ to Lodd / taditor		7	+ + +	13		
Number of PMs, GLs and Forms Reviewed			18	1	- 5	1	
Number of trainings/seminars attended as						1	
Resource Person			3	I I	15	T	
Number of processes/procedures monitored			3	+ 1	+	+	
during the roll out/implementation				1-10	- 10	J.	
			50	15 1	2	1,	
Number of NCs and OFIs monitored and							
verified			572	1	1	1	
distributed (e.g. follow-up submission of audit					_		
reports, invalidated RFCAs, etc)			30	5 1	-5	5	
1 ,				131	1,	1,	L

7	Number of evaluation forms	Performance evalluation of Internal Quality		-	-	-	-		
	prepared/processed	Auditors	32	0	0	0	7		
otal Over-all Rating									
	Average Rating (Total Over-all rating devided by 4)			Comments & Recommendations for Development Purposes:					
	Additional Points:							ses:	
-	Approved Additrional points (with copy of approval)			1 1 20 1 1 100					
	FINAL RATING			Needs to affect for varietal			tend trav	mica	
				Thelated to mid 1.					
	ADJECTIVAL RATING			The same all					upwar

Evaluated and Rated by:

Recommending Approval:

Approved by:

ROMEL B. ARMECIN

Director, NARC

late:

ROSA OPHELIA D. VELARDE

Director for Research ate: ໝ່ອງ ເນ Date:

MA. JULIET C. CENIZA

Vice-President, Research, Extension & Innovation
Date: 12/27/22

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: LUZ O. MORENO
Performance Rating: OUTSTANDING

Signature:

Aim: Efficient and effective implementation of abaca RDE programs.

Efficient and effective implementation of academic programs in affiliated colleges/departments.

Proposed Interventions to Improve Performance:

Date:	July 1, 2022	Target Date:	Dec. 31, 2022
	The same of the sa		AND DESCRIPTION OF THE PERSON NAMED IN COLUMN 2 IS NOT THE OWNER, THE PE

First Step:

- 1. To develop and submit proposals to funding agencies.
- 2. Implement abaca researches.
- 3. Perform instruction-related functions like teaching and as adviser to undergraduate and graduate students.
- 4. Perform production functions (e.g. mass production of planting materials.

Result:

- 1. Outstanding research outputs.
- 2. Submitted grades of students on time.
- 3. Generated income from production of planting materials

Date:	January 1	, 2023		Target	Date:	June.	30.	2023
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Next Step:

- 1. To develop and submit proposals to funding agencies.
- 2. Implement abaca researches.
- 3. Perform instruction-related functions like teaching and as adviser to undergraduate and graduate students.
- 4. Perform production functions (e.g. mass production of planting materials.

Outcome:

- 1. Outstanding research outputs/promising technologies/relevant information generated.
- 2. Advises graduated on time.

3. Generation income from production of planting materials.

Final Step/Recommendation:

- Needs to attend training related to varietal improvement.

Prepared by:

ROMEL B. ARMECIN