

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Prof. Arthur It. Tambong

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.25	
b. Students (50%)		2.45	
TOTAL for Instruction	60%	4.70	2.82
2. Research	10%	5.00	0.50
3. Extension	10%	5.00	0.50
4. Administration	20%	5.00	1.00
5. Production			
TOTAL			4.82

EQUIVALENT NUMERICAL RATING: 4.82

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.82

ADJECTIVAL RATING: Outstanding

Prepared by:

ARTHUR IT. TAMBONG, FPSAE
Name of Faculty

Reviewed by:

ARTHUR IT. TAMBONG, FPSAE
Department Head

Approved by:

EDGARDO E. TULIN, Ph.D.
President



Visayas State University
College of Engineering
DEPARTMENT OF AGRICULTURAL ENGINEERING
Visca, Baybay City, Leyte



INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ARTHUR IT. TAMBONG, Head of the Department of Agricultural Engineering, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July to December, 2016.

ARTHUR IT. TAMBONG, FPSAE
Professor II/Dept. Head
Date: 19 December 2016

ROBERTO C. GUARTE, Ph.D.
Dean
Date: 19 December 2016

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Program/Activities / Projects	Tasks Assigned	Target	Accomplishment (Jul-Dec 2016)	Rating				Remark
							Quality	Efficiency	Timeliness	Average	
MFO 1	Advanced Education Services	PI 1. Number of graduate degree specializations offered and monitored	Supervising/ Monitoring	Department Head (supervises graduate degree specializations)	4	4	5	4	5	4.7	Soil and Water, Crop Processing, Renewable Energy, Farm Power & Machinery
		PI 2. Total FTE monitored	Teaching	Teaches one (1) MSAE subject per semester or two (2) subjects per year equivalent to 0.25 FTE	0.25	1.42	5	5	5	5.0	Total Graduate FTE monitored

		PI 3. Percentage increase in number of graduate students enrolled	Supervising/ Monitoring	Supervising/monitoring number of undergraduate students enrolled	33	166.67	5	4	5	4.7	from 3 to 8 graduate students
		PI 8. Number of graduate students advised on MS Program	Advising	Advises graduate student/s on MS Program	3	7	5	5	5	5.0	7 MSAE graduate students
		PI 10. Number of New Powerpoint Presentations Prepared	Preparation/ Encoding/ Printing	Preparing powerpoint lecture presentation	1	1	5	5	4	4.7	Intro. to ReCulture Technology - the State-of-the-Art Waste Management Engineering
		PI 11. Number of Revised Powerpoint Presentations Prepared	Revising/ Encoding/ Printing	Revises powerpoint lecture presentations	1	2	5	5	4	4.7	1. Computer-Aided Feasibility Study Preparation, 2. Flood Control Structures
		PI 12. Number of academe/Industry linkage established	Coordinating	Establishes at least one (1) linkage with academe / industry	1	3	5	5	5	5.0	AIT & RCG: 1. Commission on Higher Education (CHED) National Office, 2. CHED Regional Office VIII, 3. PRC Board of Agricultural Engineering
MFO 2	Higher Education Services	PI 1. Number of FTE coordinated and implemented	Teaching	Teaches two (2) BSAE subjects per semester or four (4) subjects per year equivalent to 8 FTE	8.00	21.35	5	5	5	5.0	Vacation-Sick Leave (Department Head)
		PI 3. Number of degree programs compliant to CMO supervised and implemented	Supervising/ Monitoring	Ensures that the BSAE degree program is compliant to CHED CMO	1	1	5	5	5	5.0	BSAE degree program
		PI 4. Percentage increase in number of undergraduate students enrolled	Supervising/ Monitoring	Supervise/monitors in the percentage increase number of undergraduate students enrolled	5	(15)	5	5	5	5.0	CHED K2-12 programmed reduction in enrollment due to No Freshmen (higher year enrollment normal): 2nd sem, SY 2015-2016 - 178; Summer A 2016 - 66 ; Summer B 2016 - 13; 1st sem, SY 2016-2017 - 152.

		PI 5. Number of undergraduate students who graduated w/in prescribed period	Monitoring/ Mentoring	Encourage and assists graduating students for them to graduate on time	N/A	N/A					No regular graduates during end of 1st semester
		PI 6. Average percentage passing in licensure in mandated programs	Monitoring	Supervision as Dept. Head; Lecturing as Faculty	60.00	66.67	5	4	5	4.7	AE Board Licensure Exam 2016 (August 2016) : 10 passers out of 15 takers
		PI 7. Number of students awarded with scholarship/fellowship/grants	Scholarship grants	Screens, monitors & evaluates students under the BSAE Financial Assistance Progrm (FAP)	15	63	5	5	5	5.0	BSAE-FAP scholars, DOST, Pagkaon, Iskolar ng Bayan, etc.
		PI 8. Number of graduates gainfully employed in jobs related to their undergraduate programs	Supervising/ Monitoring	Monitors who and how many BSAE graduates gainfully employed in jobs related to their undergraduate programs	6	14	5	5	5	5.0	14 BSAE graduates (Batch 2016) gainfully employed in jobs related to their undergraduate programs
		PI 9. Number of undergraduate students awarded with honors/distinction	Supervising/ Monitoring	Monitors who and how many BSAE undergraduate students awarded with honors/distinction	1	1	5	4	5	4.7	VSU PSAE-PPG President - AGCGil
		PI 10. Number of academe/industry linkage established	Coordinating	Establishes at least one (1) linkage with academe / industry	5	17	5	5	5	5.0	AIT: PRC Board of Agricultural Engineering, CHED National Office, PSAE, PAGASA, MSU-GenSan AE Dept., MSU-GenSan Review Center, Digos City Review Center, NMIS, OPA-Neg.Occ, LGU-Sagay Negros Occidental, PSAE, LGU-Brgy. Patag, PNOC Energy Development Corp., PhilRice, PhilMech, LGU-Negros Occidental (SWMO)
		PI 11. Number of students advised									
		<i>On thesis/ field practice/special problem</i>	Advising/revising	Advises students on thesis/ field practice/special problem	5	17	5	5	5	5.0	17 Thesis/Field Practice advisees

		<i>On consultation</i>	Consultation/Tutoria l	Consulting/Tutoring students of courses under DAE	45	150	5	5	5	5.0	150 BSAE students
		PI 12. No. of student organi- zations Advised/Assisted									
		<i>Student organizations advised</i>	Supervising	Supervise two (2) student organization	2	2	5	5	5	5.0	PSAE-VSC & CoE-SSC
		<i>Student organizations assisted on student related activities</i>	Supervising/ Mentoring	Supervise activities of two (2) student-related activity	2	2	5	5	5	5.0	PSAE-VSC & CoE-SSC
		PI 13. Number of instructional materials developed	Preparation/ Revising/ Encoding/ Printing								
		<i>New syllabi</i>		Prepares syllabi	1	1	5	5	5	5.0	AE 158 - Soil & Water Conservation Engineering
		<i>Revised syllabi</i>		Revises syllabi	1	2	5	5	5	5.0	AE 157 - Water Mgt. Engineering, AE 155 - Hydrometeorology
		<i>Revised lecture manual</i>		Revises lecture manual							
		<i>Revised Powerpoint lect. presentation (per course)</i>		Revises powerpoint lecture presentation/s	1	2	5	5	5	5.0	AE 157 - Water Mgt. Engineering, AE 155 - Hydrometeorology
		PI 14. Additional outputs									
		Number of subjects handled in AE Board Exam Review	Preparation/ Encoding/ Printing	Preparing at least two (2) Board Review Materials	N/A	N/A					No board review during July to Dec.
		Number of Board Review Materials Updated	Preparation/ Encoding/ Printing	Updating Board Review Materials	N/A	N/A					No board review during July to Dec.
		Best Practices/New Initiatives									
		Number of Center of Excellence (COE) status designated by CHED	Documentation/ Monitoring	Monitoring Center of Excellence (COE) status	1	1	5	5	5	5.0	Center of Excellence in Agricultural Engineering effective April 1, 2016 to December 31, 2018
		Number of Level III AACUP Accreditation applied	Preparation/ Encoding/ Printing	Preparation and printing of documents for AACUP	1	1	5	5	5	5.0	AACUP Level 3 Phase I - BSAE Program

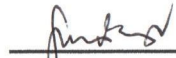
MFO 3	Research Services	PI 3. Number of research projects conducted and/or completed on schedule	Research study	Conducts one (1) project and/or completed on schedule	1	4	5	5	5	5.0	LiDAR Project: (1) Hydro, (2) Solar, (3) Biomass, (4) Completion Assessment of Patag Irrigation Project, Brgy. Patag, Baybay City, Leyte
		PI 6. Amount of research money generated from external funding (Thousand PHP)	Research project	Prepares and submits project proposal funding	300	1,000	5	5	5	5.0	VSU-LiDAR II Project funded by DOST-PCIEERD
		PI 7. Amount of research money generated from institutional funding (Thousand PHP)	Research project	Prepares and submits project proposal funding	10	20	5	5	5	5.0	College of Engineering RDE coordination fund from OVPRE (P20,000 total, half allotted for research coordination)
MFO 4	Extension Services	PI 5. Number of extension proposals submitted	Extension study	Prepares and submits one (1) project proposal for funding	1	2	5	5	5	5.0	1) Project Title: Provision of Expert Services in Engineering, Information Technology and Related Fields; 2) Project Title: Training Series on Software-Aided Feasibility Study Preparation
		PI 8. Amount of extension money generated from institutional funding (Thousand PHP)	Research project	Prepares and submits project proposal funding (worth P10,000)	10	20	5	5	5	5.0	College of Engineering RDE coordination fund from OVPRE (P20,000 total, half allotted for extension coordination)
		PI 9. Additional outputs									
		Number of technical/expert services:									
		RDE (Extn) Mentoring	Mentoring	Mentoring of new faculty	1	2	5	5	5	5.0	Mentored Engrs. Eldon De Padua & Ma. Grace Curay
		Peer-reviewers/Panelist	Reviewing	Reviewing papers for publication in peer-reviewed journal	1	2	5	5	5	5.0	(1) JST Paper No. JST011 - PERFORMANCE EVALUATION OF A RANDOMIZED INPUT VECTOR FOR SQUARE ROOT FUNCTION BETWEEN SINGLE-THREADED AND MULTI-THREADED OPENMP IMPLEMENTATIONS; (2) JST Paper No. JST012 - Development of Building Detection System

		Resource Persons	Preparation/ Encoding/ Printing	Preparing paper for seminar/conference/traini ng presentation	1	1	5	5	5	5.0	Intro. to ReCulture Technology - the State-of- the-Art Waste Management Engineering, PSAE Seminar on State-of-the Art Technologies, Oct 2016
		Convenor/Organizer									
		Consultancy	Consultation/Tutoria l	Consulting/Tutoring technical/expert service	1	1	5	5	5	5.0	Feasibility Study Consultant of Mandaue City Solid Waste Management, Recycling and Waste to Energy Conversion Project, Mandaue City
MFO 5	Support to Operations	PI 3. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	Supervising/ Monitoring	Ensures that all faculty has at least very satisfactory rating in 50% of the subjects evaluated by students	60	100	5	5	5	5.0	1st sem, SY 2016-2017: 100% Outstanding & Very Satisfactory; 2nd sem, SY 2015-2016: 85% Outstanding & Very Satisfactory (2 subjects Satisfactory)
		PI 4. Number of seminars/ trainings/conventions/ workshops coordinated outside of the university	Participant	Participating seminars/ trainings/conventions/ workshops coordinated outside of the university	1	1	5	5	5	5.0	Writeshop on the Development of the Policies and Standards for the BS Agricultural and Biosystems Engineering (BSABE) aligned to Outcomes- Based Education, K to 12 and the New GEC at Ramada Manila Central located at Ongpin corner Quintin Paredes Streets, Binondo, Manila
		PI 5. Number of in-house seminars/trainings/ workshops/reviews conducted	Conduct of in- house reviews	College RDE Coordinator/ Overall Incharge	1	4	5	5	5	5.0	1) Seminar on Research Ethics and Techniques in Scientific Writing; 2) Agricultural Engineering Seminar & Exhibit; 3) HIV Seminar; 4) Seminar/Workshop on 5S and Record Management


MFO 6	General Admin. & Support Services (GASS)	PI 1. Number of departments and/or service units supervised and monitored	Supervising/ Monitoring	Department Head (supervises CoE Workshop Personnel) & VSU-PAGASA Acting	4	4	5	5	5	5.0	DAE, VSU-PAGASA, CoE Workshop, TESDA
		PI 4. No. of management meetings conducted	Planning & Implementing	Conducts meeting per semester	2	4	5	5	5	5.0	Regular meeting/special meeting
		PI 5. Number of documents attended and served	Checking and action to official documents	Approved documents	200	1,140	5	5	5	5.0	Varied documents
		PI 6. Number of academic lecture/laboratory rooms maintained	Supervising	Supervises the maintenance of lecture/ laboratory/ comfort	20	20	5	5	5	5.0	DAE lec. & lab. Rooms, Comfort Rooms
		PI 9. Number of office and laboratory equipment purchased	Strengthening of office/laboratory facilities	Approved request to purchase laboratory/office	30	120	5	5	5	5.0	Varied laboratories/office equipment
		PI 10. Efficient and customer-friendly frontline service	Supervising	Supervise frontline to served clients with courtesy; immediate response to client needs and inquiries	Zero complaint from clients	Zero complaint from clients	5	5	5	5.0	100% no complaint; served clients with courtesy; immediate response to client needs and inquiries
		PI 11. Additional Outputs									
		Best practices/new initiatives:									
		Number of CHED Center of Excellence Award	Supervising/ Monitoring/ Documenting	Documenting of award for CHED Center of Excellence in Ag. Engineering	1	1	5	5	5	5.0	Center of Excellence in Agricultural Engineering effective April 1, 2016 to December 31, 2018
		Number of New Academic Building Construction Projects Supervised	Supervising/ Monitoring	Supervising/ monitoring the construction of new academic building	1	1	5	5	5	5.0	CoE Annex Building

		Number of On-going Building Renovation Projects Supervised	Supervising/ Monitoring	Supervising/ monitoring of on-going building renovation	1	1	5	5	5	5.0	CoE Dean's Office and Faculty Rooms (until Nov. 2016)
		Number of Completed Building Project/s Monitored	Supervising/ Monitoring	Monitoring of completed building project	1	1	5	5	5	5.0	CoE Dean's Office and Faculty Rooms (Dec. 2016)
Number of Performance Indicators Filled-up							46				
Total Over-all Rating							228.000				
Average Rating							4.957				
Adjectival Rating							Outstanding				


Received by:


 Planning Officer
 Date: _____

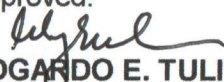
Calibrated by:


REMBERTO A. PATINDOL, Ph.D.
 Chairman, PMT
 Date: _____

Recommending Approval:


BEATRIZ S. BELONIAS, Ph.D.
 Vice Pres. for Instruction
 Date: _____

Approved:


EDGARDO E. TULIN, Ph.D.
 President
 Date: _____