

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: **LOUISA MARIE B. ANDRADE**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
6. Instruction			
c. Head/Dean (50%)		4.63 x 50% = 2.32	
d. Students (50%)		5.0 x 50% = 2.5	
Total for Instruction	75%	4.82	3.61
7. Research	25%	4.67	1.16
8. Extension			
9. Administration			
10. Production			
TOTAL			4.77

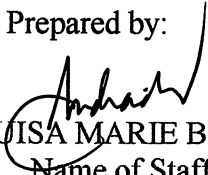
EQUIVALENT NUMERICAL RATING: **4.77**

Add: Additional Points, if any:

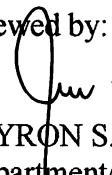
TOTAL NUMERICAL RATING: **4.77**

ADJECTIVAL RATING: **Outstanding**


Prepared by:


LOUISA MARIE B. ANDRADE
Name of Staff


Reviewed by:


BAYRON S. BARREDO
Department/Office Head

Recommending Approval:


ALELI A. VILLOCINO
Dean/Director

Approved:


BEATRIZ S. BELONIAS
Vice President

Individual Performance Commitment & Review Form (IPCR)

I, **LOUISA MARIE B. ANDRADE**, of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 31, 2018.


LOUISA MARIE B. ANDRADE
 Ratee

Approved: 
BAYRON S. BARREDO
 Head of Unit

MFO & PAPS	Success Indicator	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	E ³	A ⁴	
Higher Education	FTE	Teach undergraduate courses	18.00	29.25	5	4	5	4.67	1 st sem, 2018-2019
	Number of IMs developed / revised & utilized <ul style="list-style-type: none"> Course outline 	Develop and revise course outline before classes start							
	<ul style="list-style-type: none"> New Revised 		2 1	2 1	5 5	5 5	4 4	4.67 4.67	ELng 101, TEGr 101, PrEd 190a
	Enrollment (No. of students advised)	Advise students during enrolment	80	200	5	5	4	4.67	1 st sem, 2018-2019
	Number of Student Research & Field Practice Advising <ul style="list-style-type: none"> Number of approved portfolio 	Edit and approve portfolio of student teachers	10	11	5	5	4	4.67	Arbilon, Rica P.; Beronilla, Abigail Rose; Cagatin, Jeralyn C.; Molina, Jossete G.; Moron, Hazel Joy M.; Nogal, Marisol I.; Oracion, Nancy V.; Pantollano, Sheene Ann N.; Pasilaban,

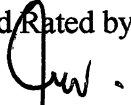
									NealleJustine P.; Seco, Mico Neil P.; Tagalog, Meg Janielle S.
	<ul style="list-style-type: none"> Number of organization 	Advise student organization	1	3	4	5	4	4.33	Mentors' Guild; College of Education Supreme Student Council; Gamma Epsilon Fraternity/Gamma Lambda Epsilon Sorority
	<ul style="list-style-type: none"> Number of student-related activities assisted 	Assist student-related activities	1	4	5	5	4	4.67	College of Education Orientation Program; Student Teaching Orientation Program; Values Education Seminar; Anti-Sexual Harassment Seminar
	Number of review/seminar/workshop served as resource person	Serve as resource person	1	1	5	4	5	4.67	Orientation of the Newly-Hired Regular and Partime Faculty Members
	Total for Instruction				4.88	4.75	4.25	4.63	
Research Services	Number of research proposals prepared	Wrote research proposal for approval	1	1	5	5	4	4.67	Assessment Of Pre-Service Teachers' Critical Thinking Skills In Visayas State University
	Total for Research				5.00	5.00	4.00	4.67	
Other	Number of Student	Advise Student Teachers	100	200	5	4	5	4.67	All student teachers

Services	Teachers advised								1 st sem 2018-2019
	Number of organized student teaching-related activities	Organize Student Teaching-related activities	1	3	4	4	4	4.00	Student Teaching Orientation Program; Leyte Division Student Teaching Orientation; Student Teachers' Pinning Ceremony
	Number of Student Teaching-related documents	Prepare student teaching-related documents	3	4	4	4	4	4.00	MOA; Letter to Cooperating Schools;; Calendar of Activities; Format for Student Teaching Portfolio
	Total for Other Services				4.33	4.00	4.33	4.22	
Total Over-all Rating								4.51	

Average Rating (Total Over-all rating divided by 4)		<i>4.51</i>
Additional Points		
Punctuality	xx	
Approved Additional Points (With copy of approval)	xxx	
FINAL RATING		4.51
ADJECTIVAL RATING		Very Satisfactory

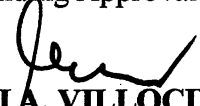
Comments & Recommendations for Development Purpose: - *Keep smiling, it's contagious!*
- *Be more on time.*

Evaluated and Rated by:


BAYRON S. BARREDO
Head, DTE

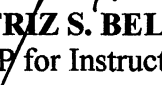
Date: _____

Recommending Approval:


ALELI A. VILLOCINO
Dean, CoEd

Date: _____

Approved by:


BEATRIZ S. BELONIAS
VP for Instruction

Date: _____

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **LOUISA MARIE B. ANDRADE**
Performance Rating: **4.77**

Aim: Increases involvement in research and extension activities
Produces instructional materials on subjects handled
Present & Publish Research

Proposed Interventions to Improve Performance:

Date: December 2018 Target Date: January – June 2019

First Step:

- Attend seminars/workshops
- Develop at least one Instructional Material

Result:

Date: December 2018 Target Date: January – June 2019

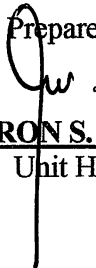
Next Step:

- Actively attend meetings in extension to conceptualize extension activities.
- Submit research proposal

Outcome: _____

Final Step/Recommendation:

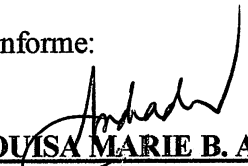
Prepared by:



BAYRON S. BARREDO

Unit Head

Conforme:



LOUISA MARIE B. ANDRADE

Name of Ratee Faculty/Staff