

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: CHARLINDO S. TORRION

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)			Equivalent Numerical Rating (2 x 3)
1. Instruction					
a. Head/Dean (50%)		4.66	x	0.5	2.329
b. Students (50%)		4.5	x	0.5	2.25
Total for Instruction	100%				4.58
2. Research					
a. Client/Dir. for Research (50%)					
b. Dept. Head/Center Director (50%)					
Total for Research	NA				
3. Extension					
a. Client/Dir. for Extension (50%)					
b. Dept Head/Center Director (50%)					
Total for Extension	NA				
4. Administration	NA				
5. Production	NA				
TOTAL					4.58

EQUIVALENT NUMERICAL RATING:

4.58

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.58

ADJECTIVAL RATING:

Rating
Equivalents:
5 - Outstanding
4 - Very
Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Prepared by:

CHARLINDO S. TORRION
Faculty

Reviewed by:

ROBERTO C. GUARTE
Dean, College of Engineering &
Technology

Recommending Approval:

ROBERTO C. GUARTE
Dean, College of Engineering

Approved:

BEATRIZ S. BELONIAS
VP, Instruction

[illegible]

MFO No.	MFO & PAPS/Description	Success/Performance Indicator (PI)	Task Assigned	Target	Actual Accomplishments	Rating				Remark(s)
						Quality	Efficiency	Timeliness	Average	
	PI 4. Number of research projects/studies completed within the year									
	PI 5. Number of research papers (oral presentation, posters, keynote speaker, plenary speaker) presented in regional/national/ int'l scientific/professional									
	<i>In int'l fora/conferences</i>									
	<i>In nat'l fora/conferences</i>									
	<i>In reg'l fora/conferences</i>									
	<i>In institutional fora/conferences</i>									
	PI 6. Number of paper submitted for publication in internationally indexed journals									
	PI 7. Number of published papers in peer-reviewed journals									
	<i>In refereed int'l journals</i>									
	<i>In refereed nat'l journals</i>									
	<i>In institutional journals</i>									
	PI 8. Number of patents/Utility Models/copyrights filed and registered									
	PI 9. Amount of research money generated from external funding (Thousand PHP)									
	PI 10. Amount of research money generated from institutional funding (Thousand PHP)									
	PI 11. Number of research outputs in the last three years utilized by the industry or other beneficiaries									
	PI 12. Number of research-related awards (research conducted by faculty or students with faculty)									
	Total Points					0	0	0	0.00	

[illegible]

MFO No.	MFO & PAPS/Description	Success/Performance Indicator (PI)	Task Assigned	Target	Actual Accomplishments	Rating				Remark(s)
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UMFO 6.	GENERAL ADMINISTRATION & SUPPORT SERVICES									
	PI 1. Number of Risk Assessment/Review conducted	Risk Assessment	Risk Assessment	1	1	5	5	5	5.00	Risk: BS Meteorology program is offered during First Sem SY 2019-2020 but legal papers
	PI 2. Number of risks identified	Identifying of the Risk	Identify the Risk	1	1	5	5	5	5.00	Consulted the VP Instruction and the VSU Board Secretary
	PI 3. Number of risks addressed/minimized	Minimized risk	Minimized risk	1	1	5	5	5	5.00	
	PI 4: Number of legitimate complaints received	Complains received	Receive the complains	1%	0	5	5	5	5.00	
	PI 5: Percentage of complaints indicated in PI 4, if any, addressed within the prescribed period	Complains received	Receive the complains	1%	0	5	5	5	5.00	
	PI 6. ADDITIONAL OUPUTS* (In instruction, research, extension, production, and/or administration not found in the original commitment)									
	* The Additional Outputs is considered as one (1) PI only under UMFO 6 . Entry (ies) may just be enumerated accordingly.									
	MFO 1. Administrative and Facilitative Services									
	PI 1: Number of colleges, departments & support units supervised, monitored & coordinated	Supervising/ Monitoring	Supervises and monitor one (1) department	1.00	1.00	5	5	5	5.00	Supervises the Department of Meteorology
	PI 2. Number of management meetings conducted	Monthly meeting	Meeting with faculty (tele conferencing)	1.00	1.00	5	5	5	5.00	Faculty of the Dept of Meteorology who are on study leave
	PI. Forged linkage outside of the university	L inked with Weather Philippines	Established linkage	1.00	1.00	5	5	5	5.00	
	MFO 2. Frontline Services									
	PI 1. Efficient and customer-friendly frontline service	Supervising/ Monitoring	Supervises 2 administrative staff	1.00	1.00	5	5	5	5.00	Supervises LB Abamo & FC Abanera

PERFORMANCE MONITORING & COACHING JOURNAL

X	1st	QUARTER
X	2nd	
X	3rd	
X	4th	

Name of Office: College of Engineering

Head of Office: Dr. Roberto C. Guarte

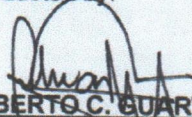
Name of Faculty/Staff: Mr. Charlindo S. Torrion

Signature:  Date: _____

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
I. MONITORING					
Monitoring of the submission of Outcomes-Based Syllabus by Department	Reminded heads to strictly monitor submission of OBE Syllabus by the faculty members	Included in ManCom and Collegewide Meetings	COE Memos 02, 05, 14 s. 2019	Notices of Meeting	Faculty members have submitted OBE Syllabus of their respective subjects
Monitoring of Faculty members performance with OBE principles	Reminded heads to monitor faculty members regularly	Included in ManCom and Collegewide Meetings	COE Memos 08, 14 s. 2019	Notices of Meeting	All faculty members have adopted OBTL Syllabus
Monitoring of Attendance of Faculty and Staff members	Reminded heads to monitor attendance of faculty members regularly	Included in ManCom and Collegewide Meetings	COE Memos 05, 06, 14 s. 2019	Notices of Meeting	Monitored using logbook
Monitoring of Classroom observations by the Department Heads	Reminded heads to monitor the conduct of classroom instruction by faculty members regularly	Included in ManCom and Collegewide Meetings	COE Memos, 06, 14 s. 2019	Notices of Meeting	Conducted unscheduled monitoring of classroom instruction
Monitoring of the conduct of exit survey of graduating students	Reminded heads to conduct exit survey of graduating students following the established COE OBE format	Included in ManCom and Collegewide Meetings	COE Memos 06, 14 s. 2019	Notices of Meeting	Most of the departments have started conducting OBE-based Exit Survey of graduating students
Monitoring of the submission of OPCR-IPCR	Reminded heads to monitor submission of OPCR and IPCR following COE template	Included in ManCom and Collegewide Meetings	COE Memo 05, 06, 08, 14 s. 2019 0506, 08, 14 s. 2019	Notices of Meeting	Faculty and staff were constantly reminded to submit on time their OPCR-IPCR

II. COACHING					
Coaching on the submission of Outcomes-Based Syllabus by Department	Reminded heads to strictly monitor submission of OBE Syllabus by the faculty members	Included in ManCom and Collegewide Meetings	COE Memos 02, 05, 14 s. 2019	Notices of Meeting	Faculty members have submitted OBE Syllabus of their respective subjects
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Conducted by:


ROBERTO C. GUARTE
 Immediate Supervisor

Noted by:

BEATRIZ S. BELONIAS
 Next Higher Supervisor