SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **Donna C. Cuyno**

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)
(1)	(2)	(3)
1. Instruction		
a. Head/Dean (50%)		2.50
b. Students (50%)		2.33
TOTAL for Instruction	75%	4.83
2. Research	0%	0.00
3. Extension	0%	0.00
4. Support to Students	20%	5.00
5 Administration	5%	5.00
TOTAL		

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EQUIVAL			\square

4.87

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.87

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:

Name of Faculty

Department Head

Approved by:

BEATRIZ S. BELONIA

Vice President for Instru







DEPARTMENT OF STATISTICS

Visayas State University
Visca, Baybay City, Leyte PHILIPPINES

Phone/Fax: +63 53

Email: depstat@vsu.edu.p

Website: www.vsu.edu.ph

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>DONNA C. CUYNO</u>, of the <u>Department of Statistics</u>, <u>College of Arts and Sciences</u> committed to the deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period <u>July 1, 2019 to December 31, 2019.</u>

DONNA C. CUYNO

Instructor I

Date: _____

NORBERTO E. MILLA

Head, DepStat

Date:

Rating Equivalents:

- 5 Outstanding
- 4 Very Satisfactory
- 3 Satisfactory
- 2 Fair

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

MFO	Description of	Success/ Performance		Tasks Assigned	Target	Details of Actual		R	ating		Remarks
No.	MFO's/PAPs	Indicators (PI)	Activities / Projects			Accomplishment as of December 2019	Quality	Eficiency	Timeliness	Average	
	Higher Education Services	PI 1. Number of FTE	Instruction	Teaches: Stat 21 (1 lec and 2 lab), Stat 111 (1 lec, 1 lab)	18	34.00	5	5	5	5.00	
		PI 2. Number of instructional materials developed	Preparation/ Revising/ Encoding/ Printing								
		New Powerpoint lecture presentation (per course)	Preparation/ Revising/ Encoding/ Printing	Prepares powerpoint lecture presentation	1	1	5	5	5	5.00	Additional Slide for Stat Stat 111

Control No. 044

		Revised instructional	Preparation/		2	2	5	5	5	5.00	Revised slides for Stat 21,
		materials	Revising/ Encoding/		2	-				0.00	Stat 111, and Stat 130
		PI 3. Additional outputs	Printing				 				
		Number of hours checking exam papers and	Instruction	Checking students' output	45	75	5	5	3	5.00	
		Number of classrosters submitted on prescribed period	Instruction	Prepare classrosters	5	9	5	5	5	5.00	1st sem SY 2019-2020
2		Number of list of final grades submitted	Instruction	Submit final grades	2	3	5	5	5	5.00	1st sem SY 2019-2020
		Number of seminars/trainings attended/conducted	Seminar	Participant	1	1	5	5	5	5.00	Echo S-W on Educational Technologies for 21st Century Teachers
						Total po	ints			35.00	
MFO 4	Extension Services	PI 1. Additional Outputs i.e Number of student									
		Number of times acted as resource person	Training/Seminar	Acts as resource person/ emcee/ speaker/ organizer to one (1) of the trainings/ seminars/ workshops related to field of study	0	1	5	5	5	5.00	4th VSU Inter-High School Statistics Quiz Show (Organizer) & Training of Basic R Commander (Training Assistant)
						Total po	ints			5.00	
MFO 5	Support to Students	PI Number of Hours of Student Advising and Consultation									

	-	No. of hours of subject-related consulting	Support to students	Student Consultation	35	40	5	5	5	5.00	With regards to subject matter, quizzes/exercises/exams, grades
		No. of hours of statistical consulting	Statistical Services	Statistical Consulting	25	35	5	5	5	5.00	
						Total po	ints			10.00	
	General Admin. & Support Services (GASS)										
1	Efficient & Customer Friendly	Zero percent complaint from clients served	General services	Entertains clients	0%	0%	5	5	5		Students, Parents, Facuand Staff
						Total poi	ints			5.00	
	Total Over-all Rating									5.00	
The Real Property lies and the Party lies and the P	Average Rating									55.00	
	Adjectival Rating									0	

Average Rating (Total Over-	5.00
all rating divided by 4)	
Additional Points:	
Punctuality	
Approved Additional points	
(with copy of approval)	
FINAL RATING	5.00
ADJECTIVAL RATING	0

Comments &	
Recommendations for	1. Keep up the good work
Development Purpose:	2. Do research.

Evaluate	d	and	Rated	by:
	И	100		

NORBERTO E. MILLA, Ph.D.

Department Head, DepStat

Date: _____

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CANDELARIO L. CALIBO, Ph.D.

Dean, CAS

Date: _____

Approved:

BEATRIZ S. BELONIAS, Ph.D.

Vice Pres. for Instruction

Date: _____

EMPLOYEE DEVELOPMENT PLAN

Name of Employee:	Ms. Donna C. Cuyno	
Performance Rating:	Outstanding	
Aim: Encourage her to	o pursue MS in Statistics by A	August 2020.
Proposed Intervention higher responsibilities		and/or Competence and Qualification to assume
Date:	1	Target Date: One year from date of intervention
First Step:		
Handle major of statistics.	courses in statistics to refres	sh her understanding of the theory and application
Result: Better under	standing of the theory and a	pplications of statistics
Date: Throughout the	e school year	Target Date: End of SY 2019-2020
Next Step: Submit apparents abroad.	plication for admission to UF	School of Statistics or reputable universities
Outcome: Admission	to a reputable university of	fering MS program in Statistics or Biostatistics.
Final Step/Recommer and DOST.	ndation: Submit scholarship	applications to funding institutions such as CHED
		Prepared by:
		NORBERTO E. MILLA

Head, DepStat

Reviewed by:

DONNA C. CUYNO Name of Faculty