## SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Engr. Diana Christa G. Milloza

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.37	
b. Students (50%)		2.50	
TOTAL for Instruction	20%	4.87	0.97
2. Research	7.5%	4.78	0.36
<ol><li>Extension</li></ol>	7.5%	4.83	0.36
4. Support to Operation	5%	5.00	0.25
5. Administration	60%	4.82	2.89
TOTAL			4.84

<sup>\*</sup>Department Head- July-December 2019

**EQUIVALENT NUMERICAL RATING:** 

4.84

Add: Additional Points, if any:

Consultant Land Use Planning

0.01

TOTAL NUMERICAL RATING:

4.85

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:

D

Recommending Approval

ROBERTO C. QUARTE Dean, College of Eng'g

Approved:

BEATRIZ S. BELONIAS

Vice President for Instruction







## DEPARTMENT OF GEODETIC ENGINEERING

College of Engineering and Technology

Visca, Baybay City, Leyte, PHILIPPINES Telephone: (053) 525-0140 local 1027

Email: dge@vsu.edu.ph Website: www.vsu.edu.ph

"Exhibit B"

## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Diana Chirsta G. Milloza, of the Department of Geodetic Engineering commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period July to December 2019.

DIANA CHRISTA G MILLOZA

Ratee

Date:

Approved:

ROBERTO C. GUARTE

Dean

Date:

- 5 Outstanding
- 4 Very Satisfactory
- 3 Satisfactory
- 2 Fair
- 1 Poor

		,		Actual Acc	omplishment	Rating					
MFO & Performance Indicators (PI)	Program/Activities/ Projects	Tasks Assigned	Target for July- December 2019	% Accomplishmen t as of December 2018	Details of Accomplishemnt	Quality	Efficiency	Timeliness	Average	Remarks	
MFO 1. Advanced Educatio	n Services	,			, , , , , , , , , , , , , , , , , , , ,	,					
MFO 2. Higher Education S	ervices		, ,	, , , , ,	, , , ,	,		, , , , , , , , , , , , , , , , , , ,			
PI 1. Number of FTE coordinated and implemented	Teaching	Teaches two (2) BSGE subjects equivalent to 6	6	222.50%	13.35	5	4	4	4.33	GEng 153, GEng 162	
		Ensures degree program offered in the dept are in compliant to CMO	1	100.00%	1	5	5	5	5.00	BSGE	
PI 3. Percentage passing in licensure in mandated programs (Geodetic Engineering)	Monitoring	Monitors the number of takers and passers in licensure exam	5	300.00%	15	5	5	5	5.00	There were 15 out of 17 BSGE Graduates who passed the 2019 Board Exam	

	·			v .						
PI 4. Number of Graduates within prescribed period produced (BSGE)	Monitoring/ Mentoring	Monitors and mentors students to finish on prescribed period	5	20.00%	1	5	4	3	4.00	Only 1 out of 2 students who filed application for graduation graduated in the first semsester
PI 5. Number of Academe/Industry linkage established	Linkage establishment	Prepares MOU, recommends students for field practice	5	100.00%	5	5	5	5	5.00	5 students applied for OJ during the first semester.
PI 6. Student Advising and Consultation Services Coordinated:										
Number of hours spent on student manuscript outline/special problem consultation	Advising	Spends ten (10) hours a year or five (5) hours per sem	5	400.00%	20	5	5	4	4.67	3 advisees for OJT manuscript and 18 students conducting GEn 153 projects
Number of hours spent on student consultation other than manuscript outline/special problem consultation	Consultation/tutorial	Spends 2 hours per week or 80 hours a year	40	225.00%	90	5	5	5	5.00	alloted 5 hours consulation time per weel
Number of organizations advised	Advising	Advises/guides one (1) organization	1	300.00%	3	4	5	4	4.33	GEP-VSUSC, DOST-SS, COE-CSSC
Number of student- related activities assisted	Supervising	Assists/coordinates one (1) student-related activity	1	600.00%	6	5	5	5	5.00	Meetings, social events and projects
Number of Approved Manuscript submitted within the prescribed period	Advising/checking	Checks and approves all submitted manuscript	5	380.00%	19	5	4	4	4.33	1 advisee for OJT manuscript and 18 students conducting GEng 153 projects
materials developed/revised	Formulation/ Preparation/ Construction	, , ,			<u> </u>		1			,
Syllabi	1			1		_	· ·			· · · · · · · · · · · · · · · · · · ·
Revised		Revises one (1) syllabus per sem or two (2) in a year	1	200.00%	2	5	5	4	4.67	GEng 153, GEng 144
Instructional Manual	4						4			The second secon
Reviséd		Prepares and revises two (2) lecture materials	2	100.00%	2	5	5	5	5.00	GEng 153, GEng 144
Lab Manual		,		1	1		Y			

NJ 2

Revised		Revises and formulates one (1) laboratory manual	1	100.00%	1	5	5	5	5.00	GEng 153
Powerpoint	,				7	<b>T</b>	<u> </u>			1
New Powerpoint lecture (per course)		Prepares 2 (courses) powerpoint presentation	2	100.00%	2	5	5	5	5.00	GEng 153, GEng 144
PI 9. Number of grade sheets submitted on prescribed period	performance	Conducts 10 quizzes, 8 long exams, 4 term exams or a total of 22 assessments in a year	11	181.82%	20	5	5	4	4.67	GEng 153, GEng 144
	Assessment of students performance	Checks 10 quizzes, 8 long exams, 4 term exams or a total of 22 assessments in a year	11	181.82%	20	5	5	4	4.67	GEng 153, GEng 144
	Assessment of students performance	Computes and submits 4 midterm and 4 final grades in a year	4	100.00%	4	5	5	4	4.67	GEng 153, GEng 144
	Assessment of students performance	Verifies and signs 20 grade sheets	20	125.00%	25	5	5	5		GEng 155, GEng 151, ESci 122g, GEng 144, GEng 153, GEng 145, GEng 159, GEng 133, GEng 158, GEng 123n, GEng 133c, GEng 113, GEng 111, GEng 127, GEng 161, ESci 139, GEng 125
MFO 3. Research Services	,			<u></u>	<u> </u>		4			GENG 125
PI 1. Number of research proposals prepared and submitted	1	Prepares and submits 1 project proposal					,			
PI 2. Amount of research proposal prepared and submitted for VSU funding		Prepares and submits three project porposals for funding (worth P40,000)	-				7			

u Iy

.

`	<u> </u>		<u> </u>	,			,			
PI 3. Amount of research proposal prepared and submitted for external funding										
PI 4. Number of Reserch Outputs Presented in Fora/Conferences		X X		,			,			
Int'l fora/conferences	Presentation of papers/posters		0	400.00%	3	5	5	5	5.00	"Capture of a building Shell by Photoscan Processing" and "Flood Simulations of Binahaan River at Different Climate Change Scenarios" in the 3rd International S.T.E.A.M Research Congress. The Integration of BMIS and GIS was presented in the 10th International Conference and Summer School in Applied Geoinformatics for Society and Environment (AGSE)".
Nat'l fora/conferences	,			v			-			
Reg'l fora/conferences										
Institutional fora/conferences			0	200.00%	1	5	5	5	5.00	Hydrological and Geomorphological Analysis for Flood Hazard Risk Assessment
PI 5. Number of Research Projects Conducted and/or Completed on Schedule	Research study	Gives direction and supervision to study leaders (1 research study)	1	100.00%	1	5	5	3	4.33	Hydrological and Geomorphological Analysis for Flood Hazard Risk Assessment
MFO 4. Extension Services	,	4		, , , , , , , , , , , , , , , , , , ,	,	-	ž. N			, v
PI 1. Number of person-days trained weighted by length of training		Organized/conducts/ facilitiate	0	6000.00%	61	5	5	5	5.00	1) Spatial Analysis Training for CDRA: 19 participants in 3 days 2) Land Use Planning: 42 participants in 5 days

or K										
			,							1
PI 2. Number of IEC materials/technologies developed/used	preparation of modules for copyright application	author/lecturer	0	200.00%	1	5	5	4	4.67	Trainors of Training Module on the Integration of BMIS and GIS
PI 3. Number of benefeciaries served:	Training/ Workshop/ Consultation	Technical Expert			na ny tanàna na ao amin'ny faritr'i Aire ao amin'ny faritr'i Aire ao ao ao ao ao amin'ny faritr'i Aire ao ao a		7			,
Groups			0	300.00%	2	5	5	5	5.00	VSU, LGU-Baybay
Individuals	Training/ Workshop/ Consultation	Lecturer	0	6000.00%	61	5	5	5	5.00	VSU and LGU-Baybay Employees
PI 4. Number of extension projects conducted and/or completed on schedule	Conducts Extension project	Project Leader	0	300.00%	2	5	5	4	4.67	1) "Capacitating the VSU Satellite Campuses and Selected Local Government Units in Disaster Risk Assessment using GIS" 2) "Development of a Vulnerability and Risk Assessment Protocol of Facilities and Infrastructure for Land
PI 5. Number of extension services proposal prepared and submitted	Preparation/ Drafting of proposal	Project Leader	0	200.00%	1	5	5	4	4.67	Development of a Vulnerability and Risk Assessment Protocol of Facilities and Infrastructure for Land Use Planning"
PI 6. Percent of extension proposal approved	Preparation/ Drafting of proposal	Project Leader	0	200.00%	1	5	5	5		Capacitating the VSU Satellite Campuses and Selected Local Government Units in Disaster Risk Assessment using GIS
PI 7. Amount of research money generated from external funding ('000)										

u .

.

	1									7
PI 8. Amount of research money generated from VSU funding ('000)	Conducts Extension project	Project Leader	0	#DIV/0!	100	5	5	5	5.00	Capacitating the VSU Satellite Campuses and Selected Local Government Units in Disaster Risk Assessment using GIS
PI 9. Additional outputs							-		<b>†</b>	1
No. of seminar/training presentations prepared	Prepares powerpoint presentation for the training	Lecturer/trainer	0	400.00%	3	5	5	5	5.00	"Reprojecting Data", "Review on Vector Data Management", Extraction of data from OSM"
MFO 4. Support to Operation	ons	<u></u>		, , , , , , , , , , , , , , , , , , ,	<u> </u>		*	<u></u>	<u> </u>	
	1	T		T	T				T =	12
PI 1. Number of seminars/trainings/conventio ns/workshops coordinated for entire university	Organization and coordination of conference	Lecturer/Technical Expert	0	200.00%	1	5	5	5	5.00	raining on land Use Planning
	Organization and coordination of conference	,					,			
	Organization and coordination of conference		,							
· · · · · · · · · · · · · · · · · · ·	Organization and coordination of conference			1			,			
PI 2. Additional Outputs										,
Number of services (surveying) rendered to VSU	Technical services	Provide at least one (1) support services to VSU	1	100.00%	1	5	5	5	5.00	Plotting of VSU Properties
MFO 5. General Administra				· ·	1		9			
PI 1. Number of academic lecture/ laboratory rooms maintained	Maintenance of Rooms assigned to DGE	Prepares and implements maintenance schedule	2	100.00%	2	5	5	5	5.00	Lecutre and Laboratory Rooms

.

14: 9/

	,									
	,	Supervises in the maintenance	1	100.00%	1	5	4	5	4.67	
PI 2. Number of research Laboratory facilities maintained	Maitenance of facilities	Prepares and implements schedule of facilities inventory	1	100.00%	1	5	4	4	4.33	
		Supervises in the inventory at least once a year	1	100.00%	1	5	4	4	4.33	
PI 3. Number of hours spent on monitoring	Monitoring of faculty and staff	Spends one (1) hour per week or 40 hours per year in monitoring on "wearing of prescribed uniform, in logging in/out, and on classes handled by DGE faculty".	4	250.00%	10	5	5	4	4.67	
PI 4. Number of hours spent on coaching	Coaching of faculty and staff	Spends 1 hour per month or 5 hours per year in coaching (by individual/group)	3	166.67%	5	5	5	5	5.00	
		Conducts regular meeting with DGE staff/faculty four (4) times a year or 9 hours per year	2	350.00%	7	5	5	5	5.00	
PI 5. Number of hours spent on performance tracking	Tracking of faculty and staff performance	Assigns the five (5) faculty members faculty workload and/or work assignments	5	100.00%	5	5	5	5	5.00	,
PI 6. Number of office and laboratory equipment/facilities purchased	laboratory facilities	Prepares request to purchase 2 laboratory facilities/equipment	1	400.00%	4	5	5	5	5.00	Total stations, Drones,
PI 7. Number of documents attended and served		Signs at least 50 documents	50	696.00%	348	5	5	5	5.00	,

.. .

				The second secon			7		
PI 8. Zero percent complaint from client served	Monitors complaints	0	Zero	0	5	5	5	5.00	
from client served									
			1						<u> </u>
	,	·	v v	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4			6		N R
Number of Pls Filled-up		,	*	· · · · · · · · · · · · · · · · · · ·			43		
Total Overall Rating		* * * * * * * * * * * * * * * * * * *	*	*		20	06.7		N N
Average Rating		4	,	, ,		4	.81		
Adjectival Rating							0		

Average Rating (Total Over-all rating divided by 4)	206.67
Additional Points:	
Punctuality	
Approved Additional points (with copy of	
FINAL RATING	4.81
ADJECTIVAL RATING	OUTSTANDING

				_	_
E	10	110	ted	K	1.
L \		ua	LEGU	D)	

Recommending Approval:

Approved by:

			1	
ROF	3ER	O.C.	GWA	RTE

Dean, College of Engineering and Technology

Date:

ROBERTO C. GWARTE

Dean, College of Engineering and Technology

Date:

BEATRIZ'S. BELONIAS

Vice President for Instruction
Date:

1 - Quality

2 - Efficiency

3 - Timeliness

4 - Average