

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

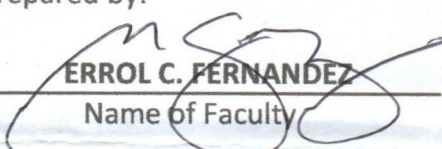
Name of Faculty Member: ERROL C. FERNANDEZ


Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	30%	5.00	1.50
b. Students	70%	4.83	3.38
TOTAL for Instruction	90%		4.39
2. Research	2.5%	5.00	0.13
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			4.893


EQUIVALENT NUMERICAL RATING: 4.893


Add: Additional Points, if any: _____
TOTAL NUMERICAL RATING: **4.893**

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:

ERROL C. FERNANDEZ
Name of Faculty

Reviewed by:

GUIRALDO C. FERNANDEZ, JR.
Department Head

Recommending Approval:

CANDELARIO L. CALIBO
Dean, CAS

Approved by:

BEATRIZ S. BELONIAS
Vice President for Instruction

"Exhibit B"

I, ERROL C. FERNANDEZ, of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY-JUNE 2019.

ERROL C. FERNANDEZ

Ratee

Approved: GUIRALDO C. FERNANDEZ, JR.

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/Activities/Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO1	Higher Education	Full Time Equivalent	Teaching	Teaches Social Science subjects	18.00	32.30	5	5	5	5.00	
		Number of Instructional Materials Developed/Revised and Utilized									
		* Revised IMs within the last 3 years	Author/Compiler	Revises course syllabi in ScSc12n, ScSc16, Philo 11	1	3	5	5	5	5	
		Student Advising and Consultation Services									
		* Number of hrs per week spent on student consultation	Consultation		3	5	5	5	5	5	Instructor 1 of Department of Liberal Arts and Behavioral Sciences
				SUB-TOTAL						5.00	
MF02	Research	Number of research conducted	Research	Co-Component Leader	1	1	5	5	5	5.00	2nd Training-Workshop for the Teaching of the Introduction to the Philosophy of the Human Person
				SUB-TOTAL						5.00	
MF04	Extension	Number of trainings/seminars attended	Training	Resource Person	1	1	5	5	5	5.00	2nd Training-Workshop for the Teaching of the Introduction to the Philosophy of the Human Person
				Participant	1	1	5	5	5	5.00	Summer School for Teaching Research
				SUB-TOTAL							
MF04	Support to Students/Production	Number of quizzes prepared and checked			20	40	5	5	5	5.00	
		Number of midterm and final exams prepared and checked.		Philo 11, Philo 11, ScSc15	6	6	5	5	5	5.00	7 sections (4 Ethics, 2 Introduction to Philosophy and Ethics, and 1 Philippine History)

		Number of oral recitations graded/evaluated		Phlo 11, Philo 11, ScSc15	4	3	5	5	5	5.00	7 sections (4 Ethics, 2 Introduction to Philosophy and Ethics, and 1 Philippine History)
		Number of midterm and final gradesheets submitted		Phlo 11, Philo 11, ScSc15	6	6	5	5	5	5.00	7 sections (4 Ethics, 2 Introduction to Philosophy and Ethics, and 1 Philippine History)
				SUB-TOTAL						5.00	
MF05	General Admin & Support Services	Number of participation on the events/program in the dept, college, univ. and other offices		Participant	1	1	5	5	5	5.00	DLABS Lecture Series
		Number of committees served		Member & Chair	1	4	5	5	5	5.00	Socio-cultural Committee, Security Committee
		Number of meetings attended	Meetings		2	3	5	5	5	5.00	
				SUB-TOTAL						5.00	

Average Rating (Total Over-all rating divided by		5.00
Additional Points:		
Approved Additional points (with copy of		
FINAL RATING		5.00
ADJECTIVAL RATING		OUTSTANDING

Comments & Recommendations for Development Purpose: Mr. Fernandez serves the department well doing what is expected of him as a faculty member of DLABS. Yet, he should always keep in his mind that there is always room for improvement.

Evaluated & Rated by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

Date: _____

Recommending Approval:

CANDELARIO L. CALIBO

College Dean

Date: _____

Approved:

BEATRIZ S. BELONIAS

Vice-President for Instruction

Date: _____

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: **Errol C. Fernandez**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach two (2) courses (ScSc 12n, Phlo 11)	Will provide attendance sheets of assigned classes, midterm and final gradesheets per course, and achieve an outstanding result in students' performance evaluation	Aug 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
2	Assist students' concerns through students consultation	Will improve students' performance	Aug 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
3	Class preparation	Will prepare visual aids, quizzes, and activities	Aug 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
4	Submission of midterm grades and final grades	Grades will be submitted to the university registrar	Aug 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
5	Publish written essays	Published manuscript will be submitted to the department secretary	Aug 2019	Dec 2019	Oct 2019	Impressive	Outstanding	
6	Paper presentations in conferences	Certificate of appearance and certificate of participation	Aug 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
7	Participate in all activities conducted by the department, college and the university	Attendance sheet; will present certificates if possible	Aug 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
8	Perform other functions assigned by the department head	Certificate of the trainings and workshops	Aug 2019	Nov 2019	Nov 2019	Impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Errol C. Fernandez

Performance Rating: Outstanding

Aim: To pursue graduate studies for the degree Master of Arts in History, engage in research or extension projects and improve teaching strategies.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: August 1, 2019

Target Date: One year from today

First Step:

- a) Encouraged to continue working on his master's thesis to finish within the school year.
- b) Required him to be involved on research or extension projects which the Department has started to work on.

Result:

He is currently working on his master's thesis and is expected to finish his degree on June 2020. Moreover, he is one of the co—component leaders of the extension project on the teaching of the Philosophy of the human person to senior high school students.

Date: August 1, 2019

Target Date: August 2020

Next Step:

He was advised to finish his Master's Thesis by the end of June 2020. Employ more teaching strategies based on the evaluation of the students.

Outcome: NA

Final Step/Recommendation: NA

Prepared by:


GUIRALDO C. FERNANDEZ, JR.
Department Head

Conforme:


ERROL C. FERNANDEZ
Instructor I