

## SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ROSALINA D. POLIQUIT


Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
k. Head/Dean (50%)		4.83x100%= 4.83	
l. Students (50%)			
Total for Instruction	100%	4.83	4.83
2. Research			
k. Client/Dir. for Research (50%)			
l. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
m. Client/Dir. for Extension (50%)			
n. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL	100%		4.83

EQUIVALENT NUMERICAL RATING: 4.83  
 Add: Additional Points, if any: none  
 TOTAL NUMERICAL RATING: 4.83

ADJECTIVAL RATING: **OUTSTANDING**


Prepared by:

Reviewed by:


  
ROSALINA D. POLIQUIT  
 Name of Faculty

  
ANALYN M. MAZO  
 Department Head

Recommending Approval:

  
MA. THERESA P. LORETO  
 Dean/Director

Approved:

  
BEATRIZ S. BELONIAS  
 Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ROSALINA D. POLIQUIT, a faculty member of the DEPARTMENT OF BIOLOGICAL SCIENCES, commits to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period January to July - Dec 2020

*Roliquit*  
**ROSALINA D. POLIQUIT**  
 Assoc. Prof. III  
 Date: 3/5/2021

Approved:  
*ANALYN M. MAZO*  
**ANALYN M. MAZO**  
 Department Head  
 Date: March 5, 2021

*MA. THERESA P. LORETO*  
**CANDELARIO L. CALIBO**  
 College Dean  
 Date: 16 Mar 2021

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in )
						Quality	Efficiency	Timelines	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handled Botn 21 lec (2 sections) , Biol 113 lec, Botn 122 lec, Botn 145 lec , Biol 123n lec & lab ( team teaching)	5	8	5	5	5	5.00	FTE for 1st sem only (handled courses in Botn 21 lec (2 sections) , Biol 123n lec & lab ( team teaching)
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	5	(classes still on going)					semester has not yet ended (submission of grades for 2nd sem
		A12. Number of trainings attended related to instruction	Attend mandated trainings	1	4	5	5	5	5.00	Attended trainings on Moodle, Science Direct webinar and
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught							Exams conducted for 1st sem only (up to midterms)
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	3	5	5	5	5	5.00	quizzes checked for 1st sem only
		A15. Number of lab reports and	Checks lab reports and term papers submitted	2	2	5	4	4.5	4.83	term/critique papers
	PI 8: Number of students	A16. Number of students advised:	Acts as academic adviser to students							

		<i>As SRC Chairman</i>	Advises, and corrects research outline and thesis/SP manuscript							
		<i>As SRC Member</i>	Advises and corrects research outline and thesis/SP manuscript							
		<b>A18</b> . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	5	15	5	5	5	5.00	entertained student queries on courses taught
	<b>PI9</b> : Number of student organizations advised/ assisted *	<b>A19</b> . Number of Student organizations advised	Advises student organizations recognized by USOO							
		<b>A20</b> . Number of Student organizations	Assists student organizations in implementing							
	<b>PI 10</b> : Number of instructional materials developed *	<b>A 21</b> : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	1	1	5	4	4.5	4.83	prepared learning guide in Botn 21 lecture
		<i>On-line ready courseware</i>	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	1	5	4	4.5	4.83	prepared laboratory guide in Biol 123n (Plant Physiology portion)
		<b>Supplemental learning resources</b>	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	3	4	5	5	5	5.00	Prepared PowerPoint presentations, reading assignments, learning tasks, etc. per assigned course
		<i>Assessment tools</i>	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	5	10	5	5	5	5.00	Prepared assessment tools in each lesson per module



		<b>A 23 :</b> Number of on-line course were reviewed by DIMRC	Submits the course were duly reviewed by DIMRC	1	1	5	4	4	4.33	submitted Learning Module in Botn 21 reviewed by dept review committee
		<b>A 24 :</b> Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	1	4	5	4	4	4.33	Created virtual classroom using MOODLE
	<b>PI 11.</b> Additional outputs	<b>A 25.</b> Number of Additional outputs								
		Program accreditation/evaluation	Prepares documents and /or program profile							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains							
		<b>A 26.</b> Other outputs implementing	Designs experiential learning activities and							
<b>UMFO 3 . RESEARCH SERVICES</b>										
<b>UMFO 4. EXTENSION SERVICES</b>										
<b>UMFO 5. SUPPORT TO OPERATIONS</b>										
	<b>Total Over-all Rating</b>									
	<b>Average Rating</b>								53.17	
	<b>Adjectival Rating</b>								4.83	
										Outstanding

**Comments & Recommendations for Development Purpose:**  
Needs to finish her PhD

Evaluated & Rated by:

*ANALYN M. MAZO*  
ANALYN M. MAZO  
Head, DBS

Date: *March 5, 2021*

Recommending Approval

*MA. THERESA P. LORETO*  
MA. THERESA P. LORETO  
Dean, CAS  
Date: *16 Mar 2021*

Approved by:

*BEATRIZ S. BELONIAS*  
BEATRIZ S. BELONIAS  
Vice President for Academic Affairs  
Date: *3/17/21*

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Rosalina D. Poliquit  
Performance Rating: Outstanding

Aim: Finish graduate studies

Proposed Interventions to Improve Performance: Come up with a timeline of activities related to dissertation

Date: June 2020      Target Date: December 2020

First Step:

Deload from research engagements

Result:

Come up with draft proposal for approval

Date: January 2021      Target Date: December 2021

Next Step:


Conduct dissertation research

Outcome:

Final Step/Recommendation:

Approved dissertation

Prepared by:

  
**ANALYN M. MAZO**  
Unit Head

Conforme:

  
**ROSALINA D. POLIQUIT**