

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **LUZ O. MORENO**
Position/Designation: **Professor III, NARC**

Program Involvement	Percentage Weight of Involvement	Numerical Rating (Rating x%)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction	25%		
a. Head/Dean (100%)		5.00	1.250
b. Students (0%)			
<i>TOTAL for Instruction</i>			1.250
2. Research	40%	4.92	1.968
3. Extension	5%	4.67	0.234
4. Others	30%	4.96	1.488
TOTAL	100%		4.940

EQUIVALENT NUMERICAL RATING:

4.940

Add: Additional Points, if any:


TOTAL NUMERICAL RATING:

4.940


ADJECTIVAL RATING:

OUTSTANDING

Prepared by:


LUZ O. MORENO
Name of Staff

Reviewed by:


ROBELYN T. PIAMONTE
Director, NARC

Recommending Approved:


ROBELYN T. PIAMONTE
Director, NARC

Approved:


MARIA JULIET C. CENIZA
Director for Research, Extension and Innovation

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte, Philippines

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **LUZ O. MORENO, Professor III** of the **National Abaca Research Center-Visayas State University** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **August 2021 to June December 2021**.

LUZ O. MORENO

Ratee

Date: 1-17-22

Approved: **ROMMEL M. GARRIDO JR.**

Head of Unit

Date: 1/19/22

VICTOR B. ASIO

College Dean

Date: 1/25/22

MFO & Performance Indicators (PI)	Success Indicators	Task Assigned	Target	Actual Accomplishments*	RATING				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO1: Advanced and Higher Education Services		Instruction: At least 25% of the total tasks							
PI1: Full-Time Equivalent (FTE)	Number of courses/subjects handled per semester/summer	Teaches courses/subjects per semester	1	1	5	5	5	5.0	
P12: Student advising	Number of student research advisees	Handles student research advisees/	2	3	5	5	5	5.0	
		Acts as Adviser							
	Number of students advisees	Acts as SRC chairman/member	2	2	5	5	5	5.0	
	Number of on-line ready courseware developed	(undergraduate student)	1	1	5	5	5	5.0	
	Number of teaching tools developed		2	2	5	5	5	5.0	
	Number of hours spent on student consultation		30	45	5	5	5	5.0	
	Ave. Rating (Total Over-all rating divided by 4)								
	Additional Points:								
	Punctuality								
	Approved Additional points (with copy of approval)								
	FINAL RATING							5.0	
	ADJECTIVAL RATING				OUTSTANDING				Keep it up

Evaluated and Rated by:

ROMMEL M. GARRIDO JR.

Head of Unit

Date: 1/19/22

Recommending Approval:

VICTOR B. ASIO

Dean, CAFS

Date: 1/25/22

Approved by:

BEATRIZ S. BELONIAS

Vice President for Instruction

Date: 2/11/22

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte, Philippines

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LUZ O. MORENO, *Professor III* of the National Abaca Research Center-Visayas State University commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period August 2021 to December 2021.

LUZ O. MORENO

Ratee

Date: 1-21-22

ROBELYN T. PIAMONTE

NARC, Director

Date: 1-21-22

MARIA JULIET C. CENIZA

Vice President for RE & I


Date: 1-26-22

MFO & Performance Indicators (PI)	Success Indicators	Task Assigned	Target	Actual Accomplishments	RATING				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO2: Research Services			Research: At least 40% of the total tasks						
PI1: Number of Outputs	Number of research outputs submitted	Develops research paper	1	1	4	5	5	4.67	
Published in CHED accredited journals/ internationally indexed journals	for publication in refereed international national and other accredited indexed journal	for publication in refereed international/ national indexed journals							
PI2: Number of Outputs	Number of research outputs presented	Presents research outputs in		2	5	5	5	5	
presented in regional/ national/international fora/conferences	in international/national/regional and local fora or conferences	international/national/regional and local fora or conferences							
	Number of Awards received	2nd Place, Best Research Poster during th Regional RDE Symposium		1	5	5	5	5	
	Number of research projects/studies implemented	Implements research projects/studies (with a total of 5 studies)	2	2	5	5	5	5	
PI3: Number of proposals submitted	Number of proposals developed and submitted								
	Number of proposals approved for funding								
MFO3: Extension Services			Extension: At least 5% of the total tasks						

PI1: Number of Trainings conducted	Number of clients served	Provide technical assistance to abaca pulp processors, farmers & other clients							
	Number of projects implemented	Conducts/implements projects/components	1	1	4	5	5	4.64	
	Number of visitors briefed	Conducts briefings on abaca production, variety selection & other technologies							entry of visitors not yet allowed due to pandemic restrictions
Others:			Others: At least 30% of total tasks						
Production	Number of STF production project	Implemented Root Abaca STF project effective September 2021		1	4	4	5	4.33	
ISO Internal Lead Auditor									
	Number of virtual meetings, seminars, conference	Attends virtual meetings, seminar, conferences	15	25	5	5	5	5	
	Number of ISO Audit Implemented	implemented 3rd IQA ith 114 audit areas		1	5	5	5	5	
	Number of Procedure manual revised	Procedure on Internal Audit		1	5	5	5	5	
	Number of Guidelines developed	Guidelines on Remote audit		1	5	5	5	5	
	Number of university-wide meetings conducted	ISO-related meetings		3	5	5	5	5	
	Number of documents reviewed/checked	checklists		114	5	5	5	5	
		GOOI list		114	5	5	5	5	
		NC Reports		84	5	5	5	5	
		RFCA		84	5	5	5	5	
		CAPs		84	5	5	5	5	
	Number of processes/procedures monitored during the roll out/implementation of 3rd IQA	QMS registered procedures		35+	5	5	5	5	
	Number of documents prepared and submitted to OP for approval	Audit Reports		2	5	5	5	5	
		Audit program		2	5	5	5	5	
		Audit Plan		3	5	5	5	5	
		Action Plans for IQA GOOI		1					
	Number of units audited (3rd IQA)	Audited areas as internal auditor		7	5	5	5	5	

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **LUZ O. MORENO**
Performance Rating: **OUTSTANDING**

Signature: 

Aim: **Efficient and effective implementation of abaca RDE programs.**
Efficient and effective implementation of academic programs in affiliated colleges/departments.

Proposed Interventions to Improve Performance:

Date: July 1, 2021 Target Date: Dec. 31, 2021

First Step:

1. To develop and submit proposals to funding agencies.
2. Implement abaca researches.
3. Perform instruction-related functions like teaching and as adviser to undergraduate and graduate students.
4. Perform production functions (e.g. mass production of planting materials).

Result:

1. Outstanding research outputs.
2. Submitted grades of students on time.
3. Generated income from production of planting materials

Date: January 1, 2022 Target Date: June. 30, 2022

Next Step:

1. To develop and submit proposals to funding agencies.
2. Implement abaca researches.
3. Perform instruction-related functions like teaching and as adviser to undergraduate and graduate students.
4. Perform production functions (e.g. mass production of planting materials).

Outcome:

1. Outstanding research outputs/promising technologies/relevant information generated.

2. Advises graduated on time.
3. Generation income from production of planting materials.

Final Step/Recommendation:

- Did an excellent job as the Lead Auditor of the university. But need to develop and submit at least 1 proposal for funding in a year. Outstandingly implemented the 2 core projects of the center.

Prepared by:


ROBELYN T. PIAMONTE
Unit Head