


SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

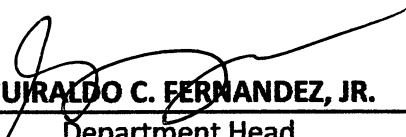
Name of Faculty Member: ANGELIE E. GENOTIVA


Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty (30%)	30%	4.92	1.48
b. Students (70%)	70%	4.67	3.27
TOTAL for Instruction	90%		4.27
2. Research	2.5%	5.00	0.13
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	4.78	0.12
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			4.765

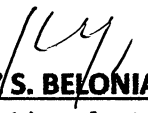
EQUIVALENT NUMERICAL RATING: 4.765
Add: Additional Points, if any: _____
TOTAL NUMERICAL RATING: 4.765

ADJECTIVAL RATING: OUTSTANDING

Prepared by: 
ANGELIE E. GENOTIVA
Name of Faculty

Reviewed by: 
GUIRALDO C. FERNANDEZ, JR.
Department Head

Recommending Approval: 
CANDELARIO L. CALIBO
Dean, CAS

Approved by: 
BEATRIZ S. BELONIAS
Vice President for Instruction

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member		ANGELIE E. GENOTIVA	
Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x 2) (3)	Equivalent Numerical Rating (2x3) (4)
Instruction			
a. Faculty (30%)	30%	4.92	1.48
b. Students (70%)	70%	4.67	3.27
TOTAL for Instruction			4.75
Research			
	3.5%	2.00	0.13
Extension			
	3.5%	2.00	0.13
Production			
	3.5%	4.78	0.13
Administration/Other Services			
	3.5%	2.00	0.13
TOTAL			4.75

EQUIVALENT NUMERICAL RATING: 4.75
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.75

ADJECTIVAL RATING: OUTSTANDING

Prepared by: ANGELIE E. GENOTIVA
Name of Faculty
Reviewed by: GUILLERMO C. FERNANDEZ, JR.
Department Head

Recommended by: CANDELARIO L. CALBO
Dean, CAS
Approved by: BEATRIZ S. RECONIAS
Vice President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **ANGELIE E. GENOTIVA** of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY-JUNE 2018.**

ANGELIE E. GENOTIVA

Ratee

Approved: **GUIRALDO C. FERNANDEZ, JR.**

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/Activities/ Projects	Tasks Assigned	Target	Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO1	Higher Education	Full Time Equivalent	Teaching	Teaches Social Science subjects	18.00	33.60	4.67	4.67	4.67	4.67	
		Number of Instructional Materials Developed/Revised and Utilized									
		* Revised IMs within the last 3 years	Author/Compiler	Revises syllabi in SCSC 24, Socio 11 and ScSc 15	3	3	5	5	5	5.00	Revised syllabi in SCSC 24, Socio 11 and ScSc 15
		*Number of visual aids prepared	Author/Compiler	Prepares visual aids for SCSC 24, Socio 11 and ScSc 15	35	45	5	5	5	5.00	Prepared visual aids for SCSC 24, Socio 11 and ScSc 15
		Student Advising and Consultation Services									
		* Number of hrs per week spent on student consultation	Consultation		3	10 hours/week	5	5	5	5	Alloted 10 hours/week
				SUB-TOTAL						19.67	
MFO3	Research	Number of outputs presented in regional/national/international conferences			1	3	5	5	5	5.00	Presented a paper in the International Political Science Conference 2018, 2nd International Conference in Philippine and Asian Studies and DLSU-VSU RESEARCH PUBLICATION WRITESHOP,
				SUB-TOTAL						5.00	
MFO4	Extension	Number of trainings/seminars attended	Training	Participant	3	6	5	5	5	5.00	Attended Research Capability Writeshop for the Social Science and Philosophy Teachers, Echo Training on the New CHED General Education Courses (Understanding the Self, Contemporary World, Rizal) respectively, attended DLSU-VSU RESEARCH PUBLICATION WRITESHOP, VSU Environmental Jamboree 2018

MFO No.	Description of MFO & GAGs	Success/Performance Indicators	Program/Activity and Projects	Tasks Assigned	Target	Accomplishment	Rating				Remarks
							Q1	Q2	Q3	Q4	
MFO1	Higher Education	Full Time Enrollment	Teaching	Teach Social Science subjects	12.00	33.00	4.03	4.03	4.03	4.03	
		Number of Instructional Materials Developed/Revised and Utilized									
		* Revised ILM within the last 3 years	Academic/Complete	Revised syllabi in SCSC 24, SCSC 11 and SCSC 12	3	3	3	3	3	3	Revised syllabi in SCSC 24, SCSC 11 and SCSC 12
		* Number of syllabi submitted	Academic/Complete	Prepared syllabi for SCSC 24, SCSC 11 and SCSC 12	38	48	2	2	2	2	Prepared syllabi for SCSC 24, SCSC 11 and SCSC 12
		Student Advising and Consultation Services									
		* Number of hrs per week spent on student consultation	Consultation		3	10 hours/week	7	2	2	2	Award 10 hours/week
				SUB-TOTAL						19.03	
MFO2	Research	Number of outputs presented in regional/international conferences			1	3	2	2	2	2	ASU RESEARCH PUBLICATION WORKSHOP. Presented a paper in the International Political Science Conference 2017 and International Conference in Philippines and Asian Studies and TR 2017
										2.00	
				SUB-TOTAL						4.00	
MFO4	Extension	Number of trainings/seminars attended	Training	Training 4	3	8	2	2	2	2	Workshop, ASU Environmental Institute 2018. Respectively attended DISU-ASU RESEARCH PUBLICATION WORKSHOP (last year) and the 2nd. Conference (this year) in the Philippines (Pinar). Presenting Teacher, Eco-Tourism Training on the New CHED General Education Program (this year) and the 2nd. Conference (last year) in the Philippines (Pinar). Presenting Teacher, Eco-Tourism Training on the New CHED General Education Program (this year) and the 2nd. Conference (last year) in the Philippines (Pinar).
										2.00	

I, ANGELIE E. GONZALEZ of the Department of Liberal Arts and Behavioral Sciences, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY-JUNE 2018.

Approved: GURAI NO. C. REYES
Head of Unit

Rated: ANGELIE E. GONZALEZ

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

"Exhibit 2"

						Sub-total				5.00	
MF05	Production/Support to Students	Number of quizzes prepared and checked		Prepares and checks quizzes in SCSC 24, Socio 11 and ScSc 15	30	45	5	5	4	4.67	Prepared and checked quizzes in SCSC 24, Socio 11 and ScSc 15
		Number of midterm and final exams prepared and checked.		Prepares and checks midterm and final exams in SCSC 24, Socio 11 and ScSc 15	10	15	5	5	4	4.67	Prepared and checked midterm and final exams in SCSC 24, Socio 11 and ScSc 15
		Number of oral recitations graded/evaluated		Evaluates oral recitations in SCSC 24, Socio 11 and ScSc 15	30	60	5	5	5	5.00	Evaluated oral recitations in SCSC 24, Socio 11 and ScSc 15
						Sub-total				14.34	
MF06	Other Services	Number of participation in the events/program of the dept./college/university and other		Participates in events/program of the dept./college/university and other offices	1	3	5	5	5	5.00	Participated in VSU Anniversary, VSU Environmental Jamboree, VSU-DLSU Writeshop
		Number of meetings attended		Attends department meetings	2	5	5	5	5	5.00	
						Sub-total				10.00	
Total Over-all Rating											

Average Rating (Total Over-all rating divided by 4)		4.91
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.91
ADJECTIVAL RATING		OUTSTANDING

Comments & Recommendations for Development Purpose:

Though Ms. Fienativa rated outstanding in the student evaluation, there is still room for improvement. She has to be actively involved in research and extension projects of DIABS.

Evaluated & Rated by:

GUIRALDO C. FERNANDEZ, JR.
Department Head
Date: _____

Recommending Approval:

CANDELARIO L. CALIBO
College Dean
Date: _____

Approved:

BEATRIZ S. BELONIAS
Vice-President for Instruction
Date: _____

"Exhibit I"

PERFORMANCE MONITORING FORM

Name of Employee: **ANGELIE E. GENOTIVA**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1.	Teaches three (3) courses subjects (ScSc24, Socio 11, ScSc 15	Regular attendance in the assigned classes, grade sheet per courses taught, and good result of student performance evaluation	January 2018	June 2018	July 2018	Impressive	Outstanding	Improve performance with respect to students' comments on TPES.
2.	Assist students through students consultation	Improved student performance	January 2018	July 2018	July 2018	Impressive	Outstanding	Provide more interventions for the improvement of students
3.	Prepares course syllabi updates	Approved course syllabi in Scsc 24, Socio 11, Scsc 15	January 2018	February 2018	February 2018	Impressive	Outstanding	Follow OBE format as prescribed
4.	Develop/Revise instructional manual	Copy of teaching manual in Scsc 24, Socio 11, Scsc 15	January 2018	March 2018	March 2018	Impressive	Outstanding	Follow the format prescribed by MMDC
5.	Submission of midterm grades and final grades	Grades submitted to registrar	January 2018	July 2018	July 2018	Impressive	Outstanding	

Issue of Employees: WGETTE P. SPACILITY

RESEARCH MONITOR FOR

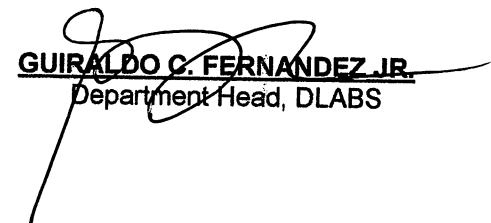
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1	Grades and first grades submission of curriculum	to legislator Grades submitted 2008 10 34 2009 11 manual in 2008 copy of teaching 2008 10 34 2009 11 analysis in 2008 approved courses	2018 January	July 2018	July 2018	July 2018	Impressive	Outstanding	WMDC prescribed on found Follow the
2	Instructional material Development	2008 10 34 2009 11 manual in 2008 copy of teaching 2008 10 34 2009 11 analysis in 2008 approved courses	2018 January	2018 March	2018 March 2019	2018 March 2019	Impressive	Outstanding	WMDC prescribed on found Follow the
3	Grades and first grades submission of curriculum	to legislator Grades submitted 2008 10 34 2009 11 manual in 2008 copy of teaching 2008 10 34 2009 11 analysis in 2008 approved courses	2018 January	2018 February	2018 February	2018 February	Impressive	Outstanding	WMDC prescribed on found Follow the
4	Instructional material Development	2008 10 34 2009 11 manual in 2008 copy of teaching 2008 10 34 2009 11 analysis in 2008 approved courses	2018 January	2018 February	2018 February	2018 February	Impressive	Outstanding	WMDC prescribed on found Follow the
5	Grades and first grades submission of curriculum	to legislator Grades submitted 2008 10 34 2009 11 manual in 2008 copy of teaching 2008 10 34 2009 11 analysis in 2008 approved courses	2018 January	2018 February	2018 February	2018 February	Impressive	Outstanding	WMDC prescribed on found Follow the
6	Instructional material Development	2008 10 34 2009 11 manual in 2008 copy of teaching 2008 10 34 2009 11 analysis in 2008 approved courses	2018 January	2018 February	2018 February	2018 February	Impressive	Outstanding	WMDC prescribed on found Follow the

7.	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	January 2018	January 2018	April 2018	Impressive	Outstanding	Participates actively in all activities

* Either very impressive, impressive, needs improvement, poor, very poor
 ** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


GUIRALDO C. FERNANDEZ JR.
 Department Head, DLABS

Blabbered by:

Debutment Head DIVE
GHEVITGOO LERHAWDIA 17

On the ground, very satisfactory, satisfactory, good.
* Either very impressive, impressive, good improvement, good, very good.

the university department, college and conducted by the participate in all activities	scholarship certificates in "Attendants"	2018 annual	2019 annual	April 2019	impressive	On the ground	activities actively in all participates
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EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **Angelie E. Genotiva**

Performance Rating: **Very Satisfactory**

Aim: To pursue graduate studies for the degree MA in Political Science, engage in research or extension projects and improve teaching strategies

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: August 10, 2017

Target Date: One year from today

First Step:

- a) Encouraged her to enroll for the second Trimester in the University of San Jose Recoletos' MA Political Science Program.
- b) Required her to be involved on research or extension projects which the Department has started to work on.
- c) Advised her to simplify her discussions more in order for the students with different levels of intellectual abilities to comprehend

Result:

She is currently enrolled with 9 units of her MA's Academic requirements which will be finished by the end of October 2018 and will enroll for another 9 units that will end on January 2019.

Date: October 31, 2017

Target Date: October 2019

Next Step:

She was advised to finish her Master's Thesis by the end of October 2019 and employ more teaching strategies based on the evaluation of the students


Outcome: NA

Final Step/Recommendation: NA

Prepared by:


GUIRALDO C. FERNANDEZ JR.
Department Head

Conforme:


ANGELIE E. GENOTIVA
Name of Ratee/Faculty/Staff

Name of Ratee/Faculty/Staff
ANGELIE E. GENOTIVA

Conforms:

Department Head
GUINALDO C. FERNANDEZ JR.

Prepared by:

Final Step Recommendation: NA

Outcome: NA

She was advised to finish her Master's Thesis by the end of October 2019 and employ more teaching strategies based on the evaluation of the students

Next Step:

Date: October 31, 2017

Target Date: October 2019

January 2019

She is currently enrolled with 9 units of her MA Academic requirements which will be finished by the end of October 2018 and will enroll for another 9 units that will end on

Result:

- c) Advised her to simplify her discussions more in order for the students with different levels of intellectual abilities to comprehend
- b) Requested her to be involved on research or extension projects which the Department has started to work on.
- a) Encouraged her to enroll for the second trimester in the University of San Jose Recoletos, MA Political Science Program.

First Step:

Date: August 10, 2017

Target Date: One year from today

Higher responsibilities:

Proposed interventions to improve Performance and/or Competence and Qualification to assume

extension projects and improve teaching strategies

Aim: To pursue graduate studies for the degree MA in Political Science, engage in research or

Performance Rating: Very Satisfactory

Name of Employee: Angelie E. Genotiva

EMPLOYEE DEVELOPMENT PLAN