

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: DARIUS NOEL MIÑOZA

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.89x50%= 2.445	
b. Students (50%)		4.40X50%= 2.2	
Total for Instruction	100%	4.645	4.645
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production TOTAL	100%		4.645

EQUIVALENT NUMERICAL RATING: 4.645
 Add: Additional Points, if any: none
 TOTAL NUMERICAL RATING: 4.645

ADJECTIVAL RATING: OUTSTANDING

Prepared by:

dami

DARIUS NOEL MIÑOZA
Name of Faculty

Reviewed by:

ma
ANALYN M. MAZO
Department Head

Recommending Approval:

for *ma* *ok 7/12/20*
MA. THERESA P. LORETO
Dean/Director

Approved:

Be
BEATRIZ S. BELONIAS
Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Darius Noel Miñoza, faculty member of the DEPARTMENT OF BIOLOGICAL SCIENCES commit to the deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period January -June 2022.

Darius Noel Miñoza
DARIUS NOEL MINOZA
 Instructor I
 Date: *7/25/2022*

Approved:
Analy M. Mazo
ANALYN M. MAZO
 Head, DBS
 Date: *7/26/2022*

fr: Mary Theresa P. Loreto
MA. THERESA P. LORETO
 Dean, CAS
 Date: *7/26/2022*

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and
						Quality	Efficiency	Timeliness	Average	
	<i>PI 10. Additional outputs:</i>	<i>A 8. Other outputs implementing the new normal due to covid 19</i>	<i>Designs experiential learning activities and other outputs to</i>							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	<i>Handles and teaches courses assigned</i>	50.0	31.4	5	5	4	4.67	Handled courses: Biol 122n Lect. And Lab.; MarB 12 Lect.
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	6	4	5	4	5	4.67	
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	NA						
		A12. Number of trainings attended related to instruction	Attend mandated trainings							
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	20	14	5	5	4	4.67	Only Midterm and final examinations were administered for the 2nd semester AY 2021-2022

		A14 . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	45	37	5	5	5	5.00	Quizzes prepared and checked and for the 2nd semester AY 2021-2022
		A15 . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	10	5	5	5	5	5.00	lab reports checked for 1st half of the sem only
	PI 8: Number of students advised: *	A16 . Number of students	<i>Acts as academic</i>							
		A17 . Number of students advised on thesis/ field practice/special problem:								
		<i>As SRC Chairman</i>	Advises, and corrects research outline and thesis/SP manuscript							
		<i>As SRC Member</i>	Advises and corrects research outline and thesis/SP manuscript							
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	30	20	5	5	5	5.00	Entertained students consulting on subject taught and grades
	PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	<i>Advises student organizations recognized by USSO</i>							
		A20 . Number of Student organizations assisted on student related activities	<i>Assists student organizations in implementing student related activities</i>							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		<i>On-line ready courseware</i>	<i>Prepares Instructional module/laboratory guide/workbook or a combination thereof</i>							

		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	50	42	5	5	5	5.00	Prepared powerpoint presentations, video clips, movie clips, reading assignments per assigned subject
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	15	11	5	5	5	5.00	Prepared assessment tools for Biol 122n, MarB 12, and Bsci 101
		A 23 : Number of on-line course were reviewed by TRP & edited by MMDC editor	Submits the course were duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	5	3	5	5	5	5.00	Created Biol 122n, MarB 12, and Bsci 101 virtual classroom using Moodle
UMFO 3 . RESEARCH SERVICES										
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		<i>In refereed int'l journals</i>								
		<i>In refereed nat'l/regional journals</i>								
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scientific fora/conferences							
UMFO 4. EXTENSION SERVICES										
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension							
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extrn. conducted by faculty or student &								
		A 43. Other outputs implementing the new normal	related activities and other outputs to							

UMFO 5. SUPPORT TO OPERATIONS											
OVPI MFO 4. Program and Institutional Accreditation Services											
PI 8. Compliance to all requirements thru the established/adequate implementation,	A 44. Compliance to all requirements of the QMS core	Ensures that all the QMS core processes of the	zero non-conformity								
	A 45. Compliance to all requirements of the program	Prepares required documents and complies	100% compliant								
	On program accreditations										
	On institutional accreditations										
UMFO 6. General Admin. & Support Services (GASS)											
PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients	zero % complaint								
Total Over-all Rating									44.00		
Average Rating									4.89		
Adjectival Rating									Outstanding		

Comments and Recommendations for Development Purpose:
May consider writing research proposals for possible funding by VSU or other funding agencies.

Evaluated & Rated by:

ANALYN M. MAZO
Head, DBS
Date: *7/26/22*

Recommending Approval:

MA. THERESA P. LORETO
Dean, CAS
Date: *7/26/2022*

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: *7-28-22*

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Darius Noel Miñoza

Performance Rating: Outstanding

Aim: To enhance research capability

Proposed Interventions to Improve Performance: Attend research proposal writing workshop, develop a research proposal for possible submission to funding agencies.

Date: 2022 Target Date: January-June 2022

First Step:

Attend every possible training/workshop on research proposal writing

Result:

Attend proposal writing workshop

Date:


Target Date: Jan-Dec 2022

Next Step: Develop a research proposal

Outcome: Research proposal developed for possible submission to funding agencies

Final Step/Recommendation: Look for funding agencies, package the proposal and submit for possible funding.

Prepared by:


ANALYN M. MAZO
Unit Head

Conforme:



DARIUS NOEL MIÑOZA
Faculty