

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: JOY A. BELLEN

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
21. Instruction			
i. Head/Dean (50%)		4.71 x50%= 2.36	
j. Students (50%)		4.0 x50% = 2	
Total for Instruction	50%	4.36	2.18
22. Research	20%	2.50	1.0
23. Extension	20%	2.50	1.0
24. Administration			
25. Production	10%	4.0	0.4
TOTAL			4.58


EQUIVALENT NUMERICAL RATING: 4.58

Add: Additional Points, if any:


TOTAL NUMERICAL RATING: 4.58

ADJECTIVAL RATING: Very Satisfactory

Prepared by:


JOY A. BELLEN
Name of Faculty

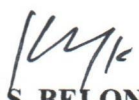
Reviewed by:


BAYRON S. BARREDO
Department/Office Head

Recommending Approval:


ALELI L. VILLOCINO
Dean/Director

Approved:



BEATRIZ S. BELONIAS
Vice President

Individual Performance Commitment & Review Form (IPCR)

I, **JOY A. BELLEN**, of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets for the period January to June 30, 2019.


JOY A. BELLEN
 Ratee

Approved:


BAYRON S. BARREDO
 Head of Unit

MFO & PAPS	Success Indicator	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	E ³	A ⁴	
Higher Education	FTE	Teach undergraduate courses	18.00	25.3	4	4	4	4.00	Second sem 2018-2019
	Number of Instructional Materials Developed & Utilized								
	<ul style="list-style-type: none"> Course outline Syllabi Revised Instructional Materials 	<ul style="list-style-type: none"> Develop IM's and PowerPoint presentations 	1	1	4	5	4	4.33	Practical research 1 for senior high school
			1	1	4	4	4	4.00	Revised syllabus for Practical research 1
			2 sets	2	4	4	4	4.00	Prepare IMs for Practical research
	Student Advising & Consultation services:								
	<ul style="list-style-type: none"> Number of student-related activities assisted Consultation 	Advise, assist and serve Student-related activities	1	2	5	5	5	5	Adviser of Gamma Epsilon fraternity/sorority and League of Science Students
			30	40	5	5	5	5	Serve student consultation

	Total for Instruction							4.38	
Research and Extension	Number of research/ extension proposal	Submit research proposal for funding	1	1	4	4	4	4.00	Submitted the proposals: ○ The Meaning of Day Camp Experiences to Learners with Special Needs
	Coordinated CoEd research/ extension-related activities • Number of research/ extension training coordinated	Coordinate research training activities	1	1	4	4	4	4.00	Organize the training workshop for preparing logical framework
	Total for Research and Extension							4.00	
Total Over-all Rating								4.19	

Average Rating (Total Over-all rating divided by 4)		
Additional Points		
Punctuality		
Approved Additional Points (With copy of approval)		
FINAL RATING		
ADJECTIVAL RATING		

Comments & Recommendations for Development Purpose:

- Go down to students' level of understanding
 - sets goals for improvements of knowledge & skills.
 - Builds positive & professional relationships
- Approved by: with colleagues.

Evaluated & Rated by:

BAYRON S. BARREDO
Head, DTE

Date: _____

Recommending Approval:

ALELI A. VILLOCINO
Dean, CoEd

Date: _____

BEATRIZ S. BELONIAS
VP for Instruction

Date: _____

1 – Quality

2 – Efficiency

3 – Timeliness

4 – Average

Exhibit I


PERFORMANCE MONITORING FORMName of Employee: **JOY A. BELLEN**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach undergraduate courses	18 FTE	1 st week of January 2019	Before the end of Semester	June, 2019	Very Impressive	Outstanding	25.3 FTE
2	Revise course outline	Revise 1 course outline	1 st week of January 2019	2 nd week of January 2019	January 11, 2019	Impressive	VS	Revised 1 Course Outline
3	Revise course syllabus before start of classes	Revise 1 course syllabus	1 st week of January 2019	2 nd week of January 2019	January 11, 2019	Impressive	VS	Revised & Developed 1 Course Syllabus
4	Conduct Extension Project	Conduct 1 Extension Project	1 st week of January 2019	Before the end of Semester	June, 2019	Impressive	VS	1 Ongoing Extension Project
5	Write research proposal for funding	Write 1 research proposals for funding	1 st week of January 2019	Before the end of Semester	June, 2019	Impressive	VS	Submitted 2 research proposals for funding

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


BAYRON S. BARREDO
 Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **JOY A. BELLEN**

Performance Rating: 4.58

Aim: Increases involvement in research and extension activities
Produces instructional materials on subjects handled
Present & Publish Research

Proposed Interventions to Improve Performance:

Date: June 2019 Target Date: August – December, 2019

First Step:

Attend Seminars, Trainings, and Workshops

Develop at least one Instructional Material

Write Research and Extension Proposals for Funding

Result:

Date: June, 2019 Target Date: August-December, 2019

Next Step:

Conduct In-service Trainings

Submit Instructional Material for ISBN or Patenting

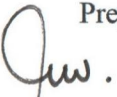
Approved Research and Extension for Proposals for Funding

Outcome: Conducted Extension Activities & Published Research

Final Step/Recommendation:

Conduct Research Trainings and Extension Activities

Prepared by:


BAYRON S. BARREDO
Unit Head

Conforme:


JOY A. BELLEN
Name of Ratee Faculty/Staff