

Exhibit K**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: MANNYLEN A. MERIOLES

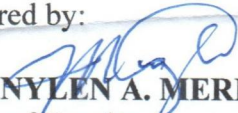
Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		$4.77 \times 0.5 = 2.385$	
b. Students (50%)		$4.12 \times 0.5 = 2.06$	
Total for Instruction	60%	4.445	2.667
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research	20%	4.78	0.956
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension	20%	4.6	0.92
4. Administration			
5. Production			
TOTAL			4.54

EQUIVALENT NUMERICAL RATING: 4.54

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: **4.54**ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:


MANNYLEN A. MERIOLES
Name of Faculty


Reviewed by:


ROBELYN T. PIAMONTE
Department Head

Recommending Approval:

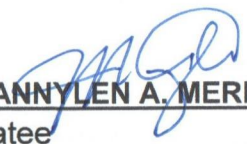

VICTOR B. ASIO
Dean/Director


Approved:



BEATRIZ S. BELONIAS
Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **MANNYLEN A. MERIOLES**, Assistant Professor IV of the Department of Pest Management commits to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **July to December 2023**.


MANNYLEN A. MERIOLES
 Ratee
 Date: JAN 10 2024

Approved:

ROBELYN-T. PIAMONTE
 Head, DPM
 Date: JAN 12 2024


VICTOR B. ASIO
 Dean, CAFS
 Date: JAN 15 2024

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES (At least 60% of the Total Tasks)										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned	1 FTE	1.25	5	4	5	4.67	
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							

		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript	2	4	5	5	5	5.0	
		<u>A4</u> . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	2	3	4	5	5	4.67	
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	<u>PI 5</u> : Total FTE, coordinated, implemented and monitored *	<u>A9</u> . Actual Faculty's FTE	Handles and teaches courses assigned	5FTE	26.1	5	5	5	5.0	
		<u>A10</u> . Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	2	11	5	5	5	5.0	
		<u>A11</u> . Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							
		<u>A12</u> . Number of trainings attended related to instruction	Attend mandated trainings	2	2	4	4	5	4.33	
		<u>A13</u> . Number of long examinations administered and checked	Administers and checks long examination for subjects taught	3	8	5	5	5	5.0	
		<u>A14</u> . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	10	20	5	5	5	5.0	
		<u>A15</u> . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	10	20	5	5	5	5.0	
	<u>PI 8</u> : Number of students advised: *	<u>A16</u> . Number of students advised:	Acts as academic adviser to students	5	7	5	4	5	4.67	
		<u>A17</u> . Number of students advised on thesis/ field practice/special problem:								
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	5*	5	5	5	4	4.67	

		<i>As SRC Member</i>	Advises and corrects research outline and thesis/SP manuscript	2	2	4	5	5	4.67
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	10	15	4	5	5	4.67
	PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USOO		1	5	4	5	4.67
		A20 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities	1	1	4	4	5	4.33
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel						
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	1	4	5	5	4.67
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	4	8	5	5	5	5.0
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	5	6	4	5	5	4.67
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor						
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	2	2	4	5	5	4.67

[illegible]

MFO3: Extension services (At least 20% of the total tasks)									
PI1: Number of Trainings conducted	Number of person-days trained	Trains clientele							
	Number clients served	Renders advisory services/technical assistance, briefings and on-farm consultation to clientele and visitors		3	4	4	5	4.33	
	Number of trainings served as Resource Person	Serves as Resource Person in trainings	1	3	5	5	5	5.0	
	Number of seminars/ conferences/ trainings attended	Attends seminars/ conferences/ trainings		2					
PI1: Technical/ expert Services	Number of extension project/ study conducted	Conducts extension project/ study	1	1	5	4	4	4.33	
	Research Mentoring	Mentors SRA, SRS		2	5	4	5	4.67	
	Peer reviewers/Panelists	Review research papers for journal publication							
	Number of committee served w/n the university	Act as committee chair/ member w/n the university		3	4	5	5	4.67	
					Comments and Recommendation for				
Total Over-all Rating					132.69	Very dependable and responsible to all her assigned tasks.			
Average Rating					4.74				
Adjectival Rating					Outstanding				

Evaluated & Rated by:

ROBELYN T. PIAMONTE

Head, DPM

Date: JAN 12 2024

Recommending Approval

VICTOR B. ASIO

Dean, CAFS

Date: JAN 15 2024

Approved by:

BEATRIZ S. BELONIAS

Vice President, Academic Affairs

Date: 1/17/24

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: MANNYLEN A. MERIOLES

Performance Rating: _____

Aim: Submit additional Extension and Research proposal

Proposed Interventions to Improve Performance:

Date: _____ Target Date: Jan-Dec 2024

First Step: Attend training-workshops related to research and extension

Result: acquire additional knowledge on research and extension

Date: _____ Target Date: Jan- Dec 2024

Next Step: draft proposals on research and extension projects

Outcome: implement research/extension project

Final Step/Recommendation:

Attend conferences/fora related to Research and Extension

Prepared by:


ROBELYN T. PIAMONTE
Unit Head

Conforme:


MANNYLEN A. MERIOLES
Name of Ratee Faculty/Staff