

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **MA. JESUSA CORAZON M. LAMBERT**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.80x50%= 2.40	
b. Students (50%)		5.0x50% = 2.5	
Total for Instruction	100%	4.90	4.90
2. Research			
a. Client/Dir. for Research (50%)	0		0
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension	0		0
a. Client/Dir. for Extension (50%)			
b. Dept. Head/Center Director (50%)			
Total for Extension			0
4. Administration	0%		0
5. Production	0		0
TOTAL	100		4.90

EQUIVALENT NUMERICAL RATING: 4.90

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.90

ADJECTIVAL RATING: Outstanding

Prepared by:

Reviewed by:


MA. JESUSA CORAZON LAMBERT
Name of Faculty


ROSARIO P. ABELA
Department Head

Recommending Approval:


BAYRON S. BARRED
Dean/Director

Approved:


ROTACIO S. GRAVOSO
Vice President of Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **MA. JESUSA CORAZON M. LAMBERT**, a faculty member of the DEPARTMENT OF TEACHER EDUCATION-IHS commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December 2024**.

MA. JESUSA CORAZON M. LAMBERT

Faculty

Date: 11/9/25

Approved:

Rosario P. Abela
ROSARIO P. ABELA

Department Head

Date: 1-14-25

Bayron S. Barredo
BAYRON S. BARREDO, Ed. D

College Dean

Date: 1-15-25

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		A4 . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty							

	PI 9: Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom							
	PI 10. Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES (100%)										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	24.35	33.2	5	5	5	5.00	Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per. Dev., and Pr. Ed. 123n
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	6	12	5	5	5	5.00	Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per. Dev., and Pr. Ed. 123n
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							

		A12. Number of trainings attended related to instruction	Attend mandated trainings		1	4	4	4	4.00	
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	3	10	5	5	5	5.00	Test questions or quizzes and exams and Rubrics for Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per. Dev.,
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	12	26	5	5	5	5.00	Formative quizzes and Laboratory Eval. Sheets for Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per.
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required							
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students							
		A17. Number of students advised on thesis/ field practice/special problem:								
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript							
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript							
		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades		80	5	5	5	5.00	Grade 7, 8, Grade 11 HUMSS and BEEd
	PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advises student organizations recognized by USOO							
		A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student		11	5	5	5	5.00	FAHP and FFP, English and Filipino Club, Math and Science Club, Culmi, SBO Valentines Day Celeb, 2nd Quarter Honors Program
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	3	3	5	5	4	4.67	Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per. Dev., and Pr. Ed. 123n

		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	3	5	5	4	5	4.67	Learning guides for Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per. Dev., and Pr. Ed. 123n
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	12	20	5	5	5	5.00	Learning guides for Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per. Dev., and Pr. Ed. 123n
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	15	30	5	5	5	5.00	Test questions or quizzes and exams and Rubrics for Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per. Dev., and Pr. Ed. 123n
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	0	4	4	4	4	4.00	Home Sci. 7, Home Sci. 8, Val. Ed. 8, SHS Per. Dev., and Pr. Ed. 123n
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	3	9	5	5	5	5.00	Google classroom for every section in Grade 7, 8, Grade 11 and BPED
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 3 . RESEARCH SERVICES (0%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries							

	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research or project within the year							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		<i>In refereed int'l journals</i>								
		<i>In refereed nat'l/regional journals</i>								
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scientific fora/conferences							
		<i>In int'l fora/conferences</i>								
		<i>In nat'l/regional fora/conferences</i>								
	PI 5. Percent of research proposals approved *	A 31. Percentage of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or student w/ faculty)								
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper							
		A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
		A 35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
UMFO 4. EXTENSION SERVICES										

	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership							
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer							
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implementes duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
	<i>Research Mentoring</i>	<i>Research Mentor</i>								
	<i>Peer reviewers/Panelists</i>	<i>Peer reviewers/Panelists</i>								
	<i>Resource Persons</i>	<i>Resource Persons</i>								
	<i>Convenor/Organizer</i>	<i>Convenor/Organizer</i>								

	Consultancy	Consultant								
	Evaluator	Evaluator								
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *								
		A 43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member							
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools							
		On program accreditations								
		On institutional accreditations								
UMFO 6. General Admin. & Support Services										
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients							

	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice								
		A 48. Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal								Comments and Recommendation: - be more energetic in the activities at school.
	Total Over-all Rating									62.34	
	Average Rating									4.80	
	Adjectival Rating										

Evaluated & Rated by:

ROSA RIO P. ABELA

Department Head

Date: 1-14-25

Recommending Approval

BAYRON S. BARREDO

Dean, College of Education

Date: 1-15-25

Approved by:

ROTACIO S. GRAVOSO

Vice President for Instruction

Date: 1/20/25

PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2 nd	
✓	3 rd	
✓	4th	

Name of Office: VSU Integrated High School

Head of Office: Dr. Rosario P. Abela

Number of Personnel: 15


Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring Review and Finalization of HIS Individual Targets (January to December 2024) and Accomplishments (July-December 2024)		Faculty Meeting -August 02, 2024 -September 18, 2024) Consolidation of IPCR Accomplishments (January 9, 2025)			Each faculty finalize their IPCR Targets (January to-December 2024) and Accomplishments (July-December 2024)
Coaching Review the need support to facilitate the attainment of the IHS targets		Faculty Meeting -August 02, 2024 -September 18, 2024)			Submitted list if support needed to attain targets.

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ROSARIO P. ABELA
Department Head

Noted by:


BAYRON S. BARREDO
Dean, College of Education

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Ma. Jesusa Corazon M. Lambert

Performance Rating: Outstanding

Aim:

To finish the pursued Ph.D. degree.

Proposed Interventions to Improve Performance:

Date: January 2025

Target Date: June 2025

First Step:

-
1. Granted for a minimum teaching load. To give more time focus in working her dissertation.
-

Result: Carried out responsibilities as an instructor and tasks assigned to her.

Date: January 2025

Target Date: June 2025


Next Step: 1. To pass and defend the dissertation final paper.

Outcome: 1. Carried out responsibilities as and Assistant Professor and be able to work her dissertation.

Final Step/Recommendation:

- 1.) Manage your time well in order to accommodate all the responsibilities.
- 2.) To finish Ph.D degree as soon as possible.

Prepared by:


ROSARIO P. ABELA
Unit Head

Conforme:


MA. JESUSA CORAZON M. LAMBERT
Name of Ratee Faculty/Staff



TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATINGS

2nd Semester AY 2023 - 2024

Name of Faculty : MA. JESUSA CORAZON M. LAMBERT

Department: VSU Integrated High School

College: College of Education

	Course No. & Descriptive Title	Lec. /Lab.	RATING		% Evaluation Rating
			Numerical	Adjectival	
TLE I	Technology & Home Economics	Lec	5.00	O	100.00 %
TLE I	Technology & Home Economics	Lab	5.00	O	100.00 %
ENTRP 112	Entrepreneurship	Lec	5.00	O	100.00 %
TEGR 109	Edukasyong Pantalon at Pangkabuhayan	Lec	5.00	O	100.00 %
Average Rating			5.00	O	100.00 %

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory (S)

3.50 – 4.49 Very Satisfactory (VS)

4.50 – 5.00 Outstanding (O)

Prepared by:

VANESSA W. NAZAL

TPES In-Charge

Date: 10-30-2024

Attested by:

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: 10-31-2024

Received by:

MA. JESUSA CORAZON M. LAMBERT

Name and Signature of Faculty

Date: _____

Distribution of copies: IEO, College, Department, Faculty (all in original signature)

