

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: ULYSSES A. CAGASAN (**Professor V**)

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean	35	5.00	1.75
b. Students	35	4.67	1.63
Total for Instruction	70		3.38
2. Research			
a. Client/Dir. for Research			
b. Dept. Head/Center Director	10	5.00	0.50
Total for Research	10		0.50
3. Extension			
a. Client/Dir. for Extension			
b. Dept. Head/Center Director	10	5.00	0.50
Total for Extension	10		0.50
4. Administration	10	5.00	0.50
5. Production			
TOTAL	100		4.88

EQUIVALENT NUMERICAL RATING:

4.88

Add: Additional Points, if any:


TOTAL NUMERICAL RATING:

4.88

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:


ULYSSES A. CAGASAN
Name of Faculty


Reviewed by:


DIONESIO M. BAÑOC
Department Head

Recommending Approval:


VICTOR B. ASIO
Dean, College of Agriculture and Food Science


Approved by:


BEATRIZ S. BELONIAS
Vice President, Academic Affairs

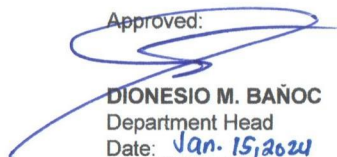
"Exhibit B"


INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ULYSSES A. CAGASAN, a faculty member of the DEPARTMENT OF AGRONOMY commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July - December 31, 2023.


ULYSSES A. CAGASAN
 Professor V
 Date: December 31, 2023

Approved:


DIONESIO M. BAÑOC
 Department Head
 Date: Jan. 15, 2024


VICTOR B. ASIO
 College Dean
 Date: Jan. 24, 2024

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4. Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned	3	6.50	5	5	5	5.00	
	PI 8. Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students	2	2	5	5	5	5.00	
		A3. Number of students advised on thesis/special problem/dissertation		5	6	5	5	5	5.00	
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript	1	2	5	5	5	5.00	
		As GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript	1	3	5	5	5	5.00	
		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	4	5	5	5	5	5.00	
	PI 9. Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							

		<i>Supplemental learning resources</i>	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		<i>Assessment tools</i>	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A6. Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A7. Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom							
	PI 10. Additional outputs:	A8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5. Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	2	11.25	5	5	5	5.00	
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	5	7	5	5	5	5.00	
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	2	3	5	5	5	5.00	
		A12. Number of trainings attended related to instruction	Attend mandated trainings	2	3	5	5	5	5.00	
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	2	4	5	5	5	5.00	
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	2	3	5	5	5	5.00	
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	5	160	5	5	5	5.00	
	PI 8. Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students	2	18	5	5	5	5.00	
		A17. Number of students advised on thesis/ field practice/special problem:								
		<i>As SRC Chairman</i>	Advises, and corrects research outline and thesis/SP manuscript	1	2	5	5	5	5.00	
		<i>As SRC Member</i>	Advises and corrects research outline and thesis/SP manuscript	2	2	5	5	5	5.00	

		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	2	4	5	5	5	5.00	
	PI 9. Number of student organizations advised/assisted *	A19. Number of Student organizations advised	Advises student organizations recognized by USOO							
		A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							
	PI 10. Number of instructional materials developed *	A21. Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		<i>On-line ready courseware</i>	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		<i>Supplemental learning resources</i>	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	4	5	5	5	5.00	
		<i>Assessment tools</i>	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2	4	5	5	5	5.00	
		A23. Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A24. Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom							
	PI 11. Additional outputs	A25. Number of Additional outputs accomplished:								
		<i>Program accreditation/evaluation</i>	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		<i>Agency/firm/Industry linkages</i>	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
Average Numerical Rating									5.00	
TPES Rating									4.67	
Instruction Involvement (%)									70.00	
Equivalent Numerical Rating									3.38	
UMFO 3 . RESEARCH SERVICES										

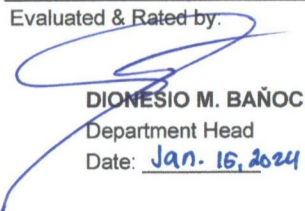
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Equivalent Numerical Rating								0.50	
UMFO 4. EXTENSION SERVICES									
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership						
	PI 2. Number of trainees weighted by the length of training	A37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer						
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A38. Number of extension programs/projects implemented	Implements duly approved extension projects	1	1	5	5	5	5.00
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services						
	PI 5. <i>Number of technical/expert services</i>	A40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries						
	<i>Research Mentoring</i>	<i>Research Mentor</i>							
	<i>Peer reviewers/Panelists</i>	<i>Peer reviewers/Panelists</i>							
	<i>Resource Persons</i>	<i>Resource Persons</i>							
	<i>Convenor/Organizer</i>	<i>Convenor/Organizer</i>							
	<i>Consultancy</i>	<i>Consultant</i>							
	<i>Evaluator</i>	<i>Evaluator</i>							
	PI 8. Percent of extension proposals approved *	A41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation						
	PI 11. Additional outputs *	A42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *							

		<u>A43</u> .Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
	Average Numerical Rating									5.00
	Extension Involvement (%)									10.00
	Equivalent Numerical Rating									0.50
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	<u>A44</u> . Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member		zero non-conformity	5	5	5	5.00	
		<u>A45</u> . Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compliant		5	5	5	5.00	
		<i>On program accreditations</i>								
		<i>On institutional accreditations</i>								
UMFO 6. GENERAL ADMIN. & SUPPORT SERVICES (GASS)										
	PI 2. Zero percent complaint from clients served	<u>A46</u> . Customerly friendly frontline services	Provides customer friendly frontline services to clients		Zero % complaint	5	5	5	5.00	
	PI 3: Additional Outputs	<u>A47</u> . Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice							
		<u>A48</u> .Other outputs implementing the new normal due to covid 19	Designs administration/ management related activities and other outputs to implement new normal							
		<u>A49</u> .Involvement in department committees		1	3	5	5	5	5.00	
		<u>A50</u> .Member, BAC TWG								
	Average Numerical Rating									5.00
	Administration Involvement (%)									10.00
	Equivalent Numerical Rating									0.50
	Total Equivalent Numerical Rating									4.88

Adjectival Rating	OUTSTANDING
Comments and Recommendation Purposes:	
Sustain strong academic w/ all faculty and staff and maintain in monitoring newly hired faculty and staff	

Evaluated & Rated by:


DIONESIO M. BAÑOC
 Department Head
 Date: Jan. 16, 2024

Recommending Approval:


VICTOR B. ASIO
 Dean, College of Agriculture and Food Science
 Date: Jan. 24, 2024

Approved by:


BEATRIZ S. BELONIAS
 Vice President for Academic Affairs
 Date: 01/25/24

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ULYSSES A. CAGASAN

Performance Rating: OUTSTANDING

Aim: Sustain the outstanding rating

Proposed Interventions to Improve Performance

Date: July 2023

Target Date: December 2023

First Step:

Attend scientific forum and conferences and publish paper in refereed journals
Update instructional materials
Develop research proposal

Result:

Published research articles
Updated instructional materials
Submitted research proposal to funding institution

Target Date: December 2023

Next Step:

Attend and present papers in scientific conference
Update instructional materials

Outcome: Attended and presented scientific paper in the conference

Published scientific paper in refereed journal

Updated instructional materials

Final Step/Recommendation:

Maintain outstanding rating and publish research paper in refereed journals

Submit research proposals for funding

Prepared by:


DIONESIO M. BAÑOC

Unit Head

Conforme:


ULYSSES A. CAGASAN

Name of Ratee Faculty/Staff