

**Exhibit K****SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: SUZETTE B. LINA (Associate Professor V)Period: **July to December 2020**

| Program Involvement<br>(1)    | Percentage<br>Weight of<br>(2) | Numerical<br>Rating<br>(3) | Equivalent<br>Numerical Rating<br>(2x3) |
|-------------------------------|--------------------------------|----------------------------|---|
| 1. Instruction                |                                |                            |   |
| a. Dean                       | 20                             | 4.981                      | 1.00 .996                               |
| b. Students                   | 20                             | 4.67                       | 0.93                                    |
| Total for Instruction         | 40                             |                            | 1.93 ✓                                  |
| 2. Research                   |                                |                            |   |
| a. Client/Dir. for Research   |                                |                            |   |
| b. Dept. Head/Center Director | 20                             | 5.00                       | 1.00                                    |
| Total for Research            | 20                             |                            | 1.00                                    |
| 3. Extension                  |                                |                            |   |
| a. Client/Dir. for Extension  |                                |                            |   |
| b. Dept. Head/Center Director | 10                             | 5.00                       | 0.50                                    |
| Total for Extension           | 10                             |                            | 0.50                                    |
| 4. Administration             | 30                             | 5.00                       | 1.50                                    |
| 5. Production                 |                                |                            |   |
| TOTAL                         | 100                            |                            | 4.9302 ✓                                |

EQUIVALENT NUMERICAL RATING:

4.9302 ✓

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.930

ADJECTIVAL RATING:

**OUTSTANDING**

Prepared by:

SUZETTE B. LINA


Name of Faculty

Reviewed by:

VICTOR B. ASIO

Dean


Approved:


  
BEATRIZ S. BELONIAS  
Vice President, Academic Affairs

2/10/2021

Visayas State University  
College of Agriculture and Food Science  
**DEPARTEMENT OF SOIL SCIENCE**  
Visca, Baybay City, Leyte  
**INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)**

I, SUZETTE B. LINA, Associate Professor I of the Department of Soil Science, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July 1 to December 31, 2020 (Accomplishments).

  
SUZETTE B. LINA, Ph.D.  
Ratee (Dept Head)  
Date: Jan 15, 2021

Approved:   
VICTOR B. ASIO, Ph.D.  
Dean, CAFS  
Date: 16 Jan 2021

| MFO No.                                     | Description of MFO's/PAPs                             | Success/ Performance Indicators (PI)  | Task Assigned  | Target | Actual Accomplishment | Rating  |            |            |         | REMARKS<br>(Indicators in percentage should be supported with |
|---|---|---|--|--------|-----------------------|---------|------------|------------|---------|---|
|   |   |   |  |        |                       | Quality | Efficiency | Timeliness | Average |   |
| UMFO 1: Advanced Education Services         |   |   |  |        |                       |         |            |            |         |   |
| Graduate Degree Program Management Services |   |   |  |        |                       |         |            |            |         |   |
|   | PI 4: Total FTE coordinated, implemented & monitored* | A1. Actual Faculty's FTE  | (SOIL 211 Lec & Lab) (20 students) & SOIL291   | 3.33   | 8.33                  | 5       | 5          | 5          | 5.00    |   |
|   |   | A2. Number of graduate degree specializations monitored                                       | Monitors MS Soil Science degree program and evaluates and recommends graduate students | 1      | 1                     | 5.0     | 5.0        | 5.0        | 5.00    | MS Soil Science   |
|   |   | A3. Number of graduate students enrolled  | Monitors graduate students enrolled in the department                                  | 10     | 30                    | 5.0     | 5.0        | 5.0        | 5.00    | Total No of MS (Soil Science) students enrolled               |
|   |   | A4. Percentage increase in number of graduate students who graduated within prescribed period | Recommends graduate students for graduation (as adviser, Department Head and GAC)      | 50%    |                       |         |            |            |         | No Graduation yet during the covered period                   |

| Graduate Student Management Services |   |   |  |   |    |     |     |     |      |   |
|--------------------------------------|---|---|--|---|----|-----|-----|-----|------|---|
|                                      | PI 8: Number of graduate students advised *         | A5. Number of students advised  | Reads and approves thesis outline  | 2 |    |     |     |     |      | No Graduates during the covered period      |
|                                      |   | A6. Number of students advised on thesis/special problem/   | Reads, provides suggestions for improvement and approve graduate manuscript (as adviser, GAC member & Dept head) | 2 |    |     |     |     |      | No Graduates during the covered period      |
|                                      |   | As GAC Chairman   |  |   |    |     |     |     |      |   |
|                                      |   | AS GAC Member   | Provides suggestions, guides and read and approved research outline and thesis/SP/dissertation manuscript        | 3 | 3  | 5   | 5   | 5   | 5    | Demain, Manla & Regina                      |
|                                      |   | As Department Head  | Advised and read and approved <u>research outline</u> and thesis/SP/dissertation manuscript                      | 3 | 3  | 5   | 5   | 5   | 5    | Demain, Manla & Regina                      |
|                                      |   | A7. Number of students entertained for consultation purposes  | <i>Entertains students seeking consultation with faculty (virtual)</i>   | 2 | 10 | 5   | 5   | 5   | 5.00 |   |
|                                      |   | A8: Number of graduate students awarded with scholarship/ assistantship   | Monitors graduate students in the department awarded with scholarship under my advisorship                       | 1 | 2  | 5   | 5   | 5   | 5    | Asencion, Bedico and Manla                  |
|                                      |   | A9: Percentage of graduate students awarded with scholarship/assistantship who graduated within prescribed period | Monitors and recommended graduate students awarded with scholarship for graduation (GAC Member)                  | 2 |    |     |     |     |      | No Graduation yet during the covered period |
|                                      |   | A10. Number of graduate students gainfully employed in jobs related to their graduate program                     | Recommends graduate students as Instructor of SUC  | 1 |    |     |     |     |      | No Graduates yet during the covered period  |
|                                      | PI 9: Number of instructional materials developed * | A11. Number of on-line ready coursewares developed and submitted for review                                       | <i>Converts the existing instructional materials into flexible learning systems</i>                              | 1 | 1  | 4.5 | 4.5 | 4.5 | 4.50 | SS 211 with 4 modules, powerpoints, PDFs    |
|                                      |   | On-line ready courseware  | <i>Prepares Instructional module/laboratory guide/workbook or a combination thereof</i>                          | 1 | 1  | 5   | 5   | 5   | 5.00 |   |

|   |   |   |  |      |   |   |   |      |      |  |
|---|---|---|--|------|---|---|---|------|------|--|
|   |   | Supplemental learning resources   | <i>Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught</i>       | 2    | 5 |   |   |      |      | SS 211 with 4 modules, powerpoints, PDFs   |
|   |   | Assessment tools  | Prepares assessment tools such as long exam, quizzes, problems sets, etc.  | 3    | 7 | 5 | 5 | 5    | 5.00 |  |
|   |   | A12 : Number of on-line course were reviewed by TRP & edited by MMDC editor           | <i>Submits the course were duly reviewed by TRP for editing by MMDC editor</i>   | 0    | 1 | 5 | 5 | 5    | 5    | Dept's level only  |
|   |   | A13 : Number of virtual classroom created and operational                             | <i>Creates virtual classroom using either Moddle or Google Classroom</i>   | 1    | 1 | 5 | 5 | 5    | 5.00 |  |
|   | PI 10. Additional outputs:                                | A14. Other outputs implementing the new normal due to covid 19                        | <i>Designs experiential learning activities and other outputs to implement new normal</i>                                | 1    | 2 | 5 | 5 | 5    | 5.00 | Created Groupchat where students can easily drop their concerns about the course and further interactive discussions |
|   |   |   |  |      |   |   |   |      |      |  |
| UMFO 2 Higher Education Services                  |   |   |  |      |   |   |   |      |      |  |
| Under Graduate Degree Program Management Services |   |   |  |      |   |   |   |      |      |  |
|   | PI 5: Total FTE, coordinated, implemented and monitored * | A15. Number of FTE  | Teach:<br>Soil 110 lec (50 students)   | 7.50 | 5 | 5 | 5 | 4.75 | 4.9  |  |
|   |   | A16. Number of degree of specialization compliant to CMO supervised and monitored     | Supervised and monitored BSA-Soil Science program compliant to CMO   | 1    | 1 | 5 | 5 | 5    | 5.0  |  |
|   |   | A17. Percentage increase in number of students who graduated within prescribed period | Recommended undergraduate students for graduation (as Dept. Head)  | 4    |   |   |   |      |      | No graduation yet during the period covered  |
|   |   | A18. Number of grade sheets submitted within prescribed period                        | Prepares gradesheet and submits on or before deadline  | 2    |   |   |   |      |      | No gradesheet submitted yet  |
|   |   | A19. Number of INC forms with grade submitted within prescribed period                | Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period | 0    | 1 | 5 | 5 | 5    | 5.0  |  |
|   |   | A20. Number of trainings attended related to instruction                              | Attend mandated trainings  | 0    | 2 | 5 | 5 | 5    | 5.0  |  |
|   |   | A21. Number of long examinations administered and checked                             | Administers and checks long examination for subjects taught  | 1    | 1 | 5 | 5 | 5    | 5.0  | Soil 110   |

|  |   |   |   |    |   |   |   |     |                                 |
|--|---|---|---|----|---|---|---|-----|---------------------------------|
|  | <u>A22</u> . Number of quizzes administered and checked               | Prepares and checks quizzes for lec and lab   | 5 | 8  | 5 | 5 | 5 | 5.0 | Soil 110                        |
|  | <u>A23</u> . Number of lab reports and term papers checked and graded | Checks lab reports and term papers submitted as required  | 0 |    |   |   |   |     | NA for the period covered       |
| <b>Undergraduate Student Management Services</b> |   |   |   |    |   |   |   |     |                                 |
|  | <u>PI 8</u> : Number of students advised: *                           | <u>A24</u> . Number of students advised: <i>Guided the students during enrolment on what courses to take and approved COR</i> | 7 | 15 | 5 | 5 | 5 | 5   | 1st yr to 4th yr                |
|  |   | <u>A25</u> . Number of students advised on thesis/ field practice/special problem:  |   |    |   |   |   |     |                                 |
|  | <i>As Department Head</i>   | Read, reviewed and approved thesis outline as dept. head  | 4 |    |   |   |   |     | Reflected in Jan to June accomp |
|  | <i>As SRC Chairman</i>  | Read, reviewed and approved thesis outline as Chairman  | 0 |    |   |   |   |     | Reflected in Jan to June accomp |
|  | <i>As SRC Member</i>  | Read, reviewed and approved thesis outline as SRC member  | 2 |    |   |   |   |     | Reflected in Jan to June accomp |
|  |   | <u>A26</u> . Number of students entertained for consultation purposes   | 5 | 15 | 5 | 5 | 5 | 5   | Virtually thru chat/email       |
|  | <u>PI 9</u> : Number of student organizations assisted *              | <u>A27</u> . Number of student-related activities assisted  | 5 |    |   |   |   |     | Reflected in Jan to June accomp |
|  | <u>PI 10</u> : Number of instructional materials developed *          | <u>A28</u> : Number of on-line course ware developed and submitted :  | 1 | 1  | 5 | 5 | 5 | 5   |                                 |
|  | <i>On-line ready courseware</i>                                       | <i>Prepares Instructional module/laboratory guide/workbook or a combination thereof</i>                                       | 0 | 1  | 5 | 5 | 5 | 5.0 |                                 |
|  | Supplemental learning resources                                       | <i>Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught</i>            | 1 | 1  | 5 | 5 | 5 | 5.0 |                                 |
|  | <i>Assessment tools</i>   | Prepares assessment tools such as long exam, quizzes, problems sets, etc.   | 5 | 8  | 5 | 5 | 5 | 5.0 |                                 |
|  |   | <u>A29</u> : Number of on-line course ware reviewed by TRP & edited by MMDC editor  | 0 |    |   |   |   |     |                                 |
|  |   | <u>A30</u> : Number of virtual classroom created and operational  | 1 | 1  | 5 | 5 | 5 | 5.0 |                                 |
|  |   | <u>A31</u> . Number of undergraduate students gainfully employed in jobs related to their undergraduate program               | 1 |    |   |   |   |     | Reflected in Jan to June accomp |

|                          |  |  |  |   |   |   |   |   |       |                                 |
|--------------------------|--|--|--|---|---|---|---|---|-------|---------------------------------|
|                          | PI 11. Additional outputs  | A32. Number of Additional outputs accomplished:  |  |   |   |   |   |   |       |                                 |
|                          |  | A33. Program accreditation/evaluation  | Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation | 1 | 1 | 5 | 5 | 5 | 5.0   | ISO                             |
|                          |  | A34. Other outputs implementing the new normal due to covid 19   | Designated as SUC-ACAP Secretary and organized virtual meeting and prepared minutes of the virtual meetings and other assignments    | 0 | 1 | 5 | 5 | 5 | 5.0   |                                 |
| Sub-total                |  |  |  |   |   |   |   |   | 149.4 |                                 |
| Average                  |  |  |  |   |   |   |   |   | 4.981 |                                 |
| TPES                     |  |  |  |   |   |   |   |   | 4.7   |                                 |
| UMFO 3 Research Services |  |  |  |   |   |   |   |   |       |                                 |
|                          | PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *            | A35. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *     | Conducts research for possible utilization by industry or other beneficiaries  | 1 |   |   |   |   |       | Reflected in Jan to June accomp |
|                          | PI 2. Number of research outputs completed within the year *   | A36. Number of research outputs completed within the year *  | Conducts and completes research oroject within the year  | 0 |   |   |   |   |       |                                 |
|                          | PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) * | A37. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year | Writes publishable materials out of research outputs and submits for publication   |   |   |   |   |   |       |                                 |
|                          |  | In refereed int'l journals   |  |   |   |   |   |   |       |                                 |
|                          |  | In refereed nat'l/regional journals  |  |   |   |   |   |   |       |                                 |
|                          | PI 5. Percent of research proposals approved *   | A38. Percentage of of research proposals prepared, submitted and approved  | Prepares research proposals, submits and follows up its approval for immediate implementation  | 0 |   |   |   |   |       |                                 |
|                          | PI 6. Additional outputs*  | A39. No. of research-related awards (research conducted by faculty or student w/ faculty)                            |  | 0 |   |   |   |   |       |                                 |

|                         |  |   |   |   |                  |   |   |   |            |                                |
|-------------------------|--|---|---|---|------------------|---|---|---|------------|--------------------------------|
|                         |  | <u>A40.</u> Number of journal articles/scientific paper received and reviewed as peer-reviewer  | Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper | 1 | 3                | 5 | 5 | 5 | 5.0        | Science and Humanities Journal |
| MFO 4                   | Extension Services   | <u>A 34.</u> Number of UMs submitted to ITSO, VSU   | Prepares and submits application for UM of  |   |                  |   |   |   |            |                                |
|                         |  | <u>A 35.</u> Other outputs implementing the new normal due to covid 19  | Designs research related activities and other outputs to implement new normal   |   |                  |   |   |   |            |                                |
|                         |  | <u>A41.</u> Number of UMs submitted to ITSO, VSU  | Prepares and submits application for UM of technology generated out of research output                                  | 0 |                  |   |   |   |            |                                |
|                         |  | <u>A42.</u> Other outputs implementing the new normal due to covid 19   | Designs research related activities and other outputs to implement new normal   | 0 |                  |   |   |   |            |                                |
|                         |  |   |   |   | <b>Sub-total</b> |   |   |   | <b>5.0</b> |                                |
|                         |  |   |   |   | <b>Average</b>   |   |   |   | <b>5.0</b> |                                |
| <b>UMFO 4 Extension</b> |  |   |   |   |                  |   |   |   |            |                                |
|                         | <u>PI 1.</u> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension                        | <u>A43.</u> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained                      | Identifies and links with probable partners for extension activities and maintains this active partnership              | 0 |                  |   |   |   |            |                                |
|                         | <u>PI 2.</u> Number of trainees weighted by the length of  | <u>A44.</u> Number of trainees weighted by the length of training   | Conducts trainings among beneficiaries of technologies for transfer   |   |                  |   |   |   |            |                                |
|                         | <u>PI 3.</u> Number of extension programs organized and supported consistent with the SUC's mandated and priority programs                                 | <u>A45.</u> Number of extension programs/projects implemented   | Implements duly approved extension projects   | 1 | 1                | 5 | 5 | 5 | 5.0        |                                |
|                         | <u>PI 4.</u> Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance | <u>A46.</u> Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance | Provides quality and relevant training courses and advisory services  |   |                  |   |   |   |            |                                |
|                         | <u>PI 5.</u> Number of technical/expert services   | <u>A47.</u> Number of technical/expert services as/in:  |   |   |                  |   |   |   |            |                                |
|                         | Research Mentoring   | Research Mentor   |   |   | 2                | 5 | 5 | 5 | 5.0        | RA and GTA                     |
|                         | Peer reviewers/Panelists   | Peer reviewers/Panelists  |   |   |                  |   |   |   |            |                                |
|                         | Resource Persons   | Resource Persons  |   |   |                  |   |   |   |            |                                |

|   |   |   |   |  |                  |      |   |   |      |  |
|---|---|---|---|--|------------------|------|---|---|------|--|
|   | Convenor/Organizer  | Convenor/Organizer  |   |  |                  |      |   |   |      |  |
|   | Consultancy   | Consultant  |   |  |                  |      |   |   |      |  |
|   | Evaluator   | Evaluator   |   |  |                  |      |   |   |      |  |
|   | PI 8. Percent of extension proposals approved *   | A48. Percent of extension proposals approved *  | Prepares extension project proposals, submits and follow up its approval for immediate implementation                                 |  |                  |      |   |   |      |  |
|   | PI 11. Additional outputs *   | A49. No. of extension-related awards (extrn. conducted by faculty or student & faculty) *           |   |  |                  |      |   |   |      |  |
|   |   |   | A50. Other outputs implementing the new normal due to covid 19  | Designs extension related activities and other outputs to implement new normal |                  |      |   |   |      |  |
|   |   |   |   |  | Sub-total        |      |   |   | 10.0 |  |
|   |   |   |   |  | Average          |      |   |   | 5.0  |  |
| UMFO 5 Support to Operations              |   |   |   |  |                  |      |   |   |      |  |
|   | OVPI MFO 4. Program and Institutional Accreditation Services  |   |   |  |                  |      |   |   |      |  |
|   | PI 8.Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015* | A51. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015* | Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member | zero non-conformity  | 100%             | 100% | 5 | 5 | 5.0  |  |
|   |   | A52. Compliance to all requirements of the program and institutional accreditations:                | Prepares required documents and complies all requirements as prescribed in the accreditation tools                                    |  |                  |      |   |   |      |  |
|   |   | On program accreditations   |   |  |                  |      |   |   |      |  |
|   |   | On institutional accreditations   |   |  |                  |      |   |   |      |  |
|   | Faculty Development Services  |   |   |  |                  |      |   |   |      |  |
| UMFO 6 General Admin and Support Services |   |   |   |  |                  |      |   |   |      |  |
|   | PI 2. Zero percent complaint from clients served  | A 53. Customerly friendly frontline services  | Provides customer friendly frontline services to clients  | Zero % complaint   | Zero % complaint | 5    | 5 | 5 | 5.00 |  |
|   |   | A54. Number of faculty and staff supervised   | Department Head - executed/discharged the responsibilities as Dept Head   | 14   | 16               | 5    | 5 | 5 | 5.00 |  |

|                       |                          |   |  |    |           |             |   |   |       |         |
|-----------------------|--------------------------|---|--|----|-----------|-------------|---|---|-------|---------|
|                       |                          | A55. Number of documents prepared for the department  | Prepared communications, letter requests and related documents   | 10 | >10       | 5           | 5 | 5 | 5.00  |         |
|                       |                          | A56. Number of department meetings conducted  | Regular and emergency meeting  | 3  | 5         | 5           | 5 | 5 | 5.00  |         |
|                       |                          | A57. Involvement in Committees  | University, college and department-based committees  | 4  | 8         | 5           | 5 | 5 | 5.00  |         |
|                       | PI 3: Additional Outputs | A 58. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies * | Initiates/introduces improvements in performing functions resulting to best practice<br>(1)Encouraged and conducted activities such as individual or group walking at 4-5 TTh - with social distancing to promote physical/mental fitness of the faculty and staff   | 0  | 1         | 5           | 5 | 5 | 5.00  | Ongoing |
|                       |                          | A 59. Other Assignments   | Designated as SUC-ACAP Secretary and organized virtual meeting and prepared minutes of the virtual meetings and other assignments  | 0  | 1         | 5           | 5 | 5 | 5.00  |         |
|                       |                          | A 60. Other outputs implementing the new normal due to covid 19   | Designs administration/management related activities and other outputs to implement new normal (1)Conducted emergency meeting when necessary and approach the faculty/staff regarding his performance/concerns to solve the issue); (2) We created groupchat/fb page for faculty/staff, major students and DSS alumni for easy communication | 0  | 2         | 5           | 5 | 5 | 5.00  | Ongoing |
|                       |                          |   |  |    | Sub-total |             |   |   | 45.00 |         |
|                       |                          |   |  |    | Average   |             |   |   | 5.0   |         |
| Total Over-all Rating |                          |   |  |    |           | 209.42      |   |   |       |         |
| Average Rating        |                          |   |  |    |           | 4.930       |   |   |       |         |
| Adjectival Rating     |                          |   |  |    |           | Outstanding |   |   |       |         |

Evaluated & Reviewed by:

  
VICTOR B. ASIO

Dean CAFS

Date:

Comments & Recommendations for Development Purpose: Should write more research proposals for possible funding and write scientific article for publication in a peer-reviewed/ISI index journal

Approved by:

  
BEATRIZ S. BELONIAS  
Vice President for Instruction  
Date:

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: SUZETTE B. LINA

Performance Rating: OUTSTANDING

Aim: To sustain the outstanding rating

Proposed Interventions to Improve Performance:

Full support from the Department of Soil Science, the College of Agriculture and Food Science and from the University in terms of financial support for all the proposals submitted to produce outputs for instruction (ex. Budget for teaching guide preparation), research (Approval and release of budget for research proposal submitted), extension (ex. Time and budget to do the extension activities) and production.

Date: July 2020

Target Date: December 2020

First Step:

|   |
|---|
| Revise instructional materials to online-ready courseware   |
| Attend and participate in local, national/international scientific forum (virtually)  |
| Submission of instruction, research and extension proposals for funding   |
| <u>Spearhead in maintaining the excellent quality in delivering the different undergraduate and graduate course offerings of the department</u> |
| Review manuscript submitted in the journal as peer-reviewer and SHJ Associate Editor  |

Results:

|   |
|---|
| Has revised the instructional materials to online-ready courseware based on the learning guide format of the university                               |
| Has attended and participated series of webinars concerning teaching in the new normal conducted by the SUCs consortium of Region8 and IRRI workshop. |
| Has attended and participated in the series of webinars about moodle and google classroom   |
| <u>Spearhead in maintaining the excellent quality in delivering the different undergraduate and graduate course offerings of the department</u>       |
| Has attended the RR2P training course of IRRI   |
| Served as peer reviewer in Science and Humanities Journal and ATR   |

Date: January 2021 Target Date: June 30, 2021

Next Step:

|  |
|--|
| Research manuscript writing for publication in international refereed journals |
|--|

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Prepare virtual classroom, update syllabi and learning guides for 2<sup>nd</sup> semester classes


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Outcome: Submission of research paper to an international refereed journal


Final Step/Recommendation:

If research paper is accepted for publication and will be published, it will be used as reference for graduate and undergraduate students

Prepared by:

  
VICTOR B. ASIO  
Dean, CAFS

Conforme:

  
SUZETTE B. LINA  
Faculty & Head DSS