

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ELIZABETH S. QUEVEDO

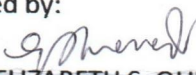
Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)	50%	5.0	2.50
b. Students (50%)	50%	4.5	2.25
			4.75
TOTAL for Instruction	85%	4.8	4.04
2. Research	10%	5.0	0.50
3. Extension	0%		
4. Support to Students	5%	5.0	0.25
5. Production	0%		
TOTAL	100%		4.79

EQUIVALENT NUMERICAL RATING: 4.79


Add: Additional Points, if any: _____

TOTAL NUMERICAL RATING:

ADJECTIVAL RATING: 0

Prepared by:

ELIZABETH S. QUEVEDO
Name of Faculty

Reviewed by: 
CANDELARIO L. CALIBO
Department Head

Approved by: 
EDGARDO E. TULIN
President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ELIZABETH S. QUEVEDO, of the Department of Pure & Applied Chemistry commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July 1 - December 31, 2016

Elizabeth S. Quevedo
ELIZABETH S. QUEVEDO

Ratee

Approved:

Can delario L. Calibo
CANDELARIO L. CALIBO
Department Head

MFO No.	MFO & PAPS	Success/ Performance Indicators (PI)	Program/Activities/Projects	Tasks Assigned	Target	Details of Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO: 1	Advanced Education Services	PI 1. Full Teaching Equivalent (FTE)	Instruction								
MFO:2	Higher Education Services	PI.1 FTE Full time (FTE)	Instruction	Teaches Chem 121 lec/lab, Chem 11 lec, Chem 15 lec, Chem 112 lec/lab	16	19.85	5	5	5	5	Vacation-Sick leave
		PI. 12. Number of Instructional materials developed/revised	Instruction								
		Lab Manual- Revised		Revised lab manual	1	2	5	5	5	5	Chem 112 lab, Chem 121 lab
		Number of Syllabus developed/revised		OBE'dized format	1	2	5	5	5	5	Chem 112 lec & Chem 113 lec
		Number of course outline revised		Updated course outline	1	1	5	5	5	5	Chem 112
MFO 3:	Research Services	PI.1 Number of outputs presented in local conferences	Research	Oral paper presented	1	2	5	5	5	5	IURS (International), ICP Congress (national)
		PI. 2 Number of research conducted	Research	conducts research	1	1	5	5	5	5	PHYSICO-Chemical Analysis of Major River Systems in Leyte"
		PI. 3. Number of research output prepared for publication		prepared for submission	1	2	5	5	5	5	In process
	Support to Students	PI.1 Student advising and consultation services:	Support to students	Mentor students/group in conducting research	1	2	5	5	5	5	MS Food Tech (Emnace, H), BS Food Tech
		Academic Adviser	Support to students	Advised BSAGChem/BSChem students	25	27	5	5	5	5	3rd year BSChem/BSAC
		Organization adviser	Support to students	Advised BSAGChem/BSChem students	1	1	5	5	5	5	VSUChemSoc
		SRC Chairman	Support to students	Advised Chem students	2	3	5	5	5	5	Tabada, W, Ugay G, Biberla L.
		SRC Member	Support to students	Advised Chem students	3	5	5	5	5	5	Balagao, Bandibas V, Amigo J, Cerna E, Managbanag A.


	Thesi Adviser	Support to students	Advised Chem students	2	3	5	5	5	5	5	Nameisis, Villarmino, Dayandayan, Hernandez
	Pl 2. Number of hours spent for student consultation & thesis advising	Support to students	as student thesis adviser	30	35	5	5	5	5	5	
	Pl 3. Number of hours spend as DBGF	Support to students	Facilitated student problems arised within the department	20	75	5	5	5	5	5	
			consultation as academic adviser re: subject matter problem	20	25	5	5	5	5	5	
MFO 6:	Administration & Support	Pl. 1. Efficient & Customer Friendly	Zero percent complaint from client served	0%	0%	5	5	5	5	5	
	Gen										
	Pl. 2. No of times serve as OIC of DoPAC		signs documents pertaining to the department activities	1	2	5	5	5	5	5	
	Total Over-all Rating									90	
	Average Rating									5	
	Adjectival Rating									0	

Received by:


Calibrated by:

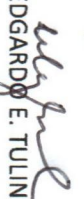
Recommending Approval:

Received by:


DANIEL M. TUDTUD
Head, Planning Office


REMBERTO A. PATINDOL
Chair, PMT


BEATRIZ S. BELONIAS
VP for Instruction


EDGARDO E. TULIN
VSU President

Date: _____

Date: _____

Date: _____

Date: _____

Comments &
Recommendations for
Development Purpose:

Average Rating (Total Over-all rating divided by		5.00
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		5.00
ADJECTIVAL RATING		0

Received by:

DANIEL M. TUDTUD
Head, Planning Office
Date: _____

Calibrated by:

REMBERTO A. PATINDOL
Chair, PMT
Date: _____

Recommending Approval:

BEATRIZ S. BELONIAS
VP for Instruction
Date: _____

Received by:

EDGARDO E. TULIN
VSU President
Date: _____

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ELIZABETH S. QUEVEDO, Ph.D.

Performance Rating: Very Satisfactory

Aim: To improve student evaluation ratings in all her classes

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: August 15, 2016

Target Date: One year from date of one-on-one meeting

First Step:

Understanding the limitations of oneself and man in particular, looking back when we were students in the 1980s (one-on-one meeting)

Result:

Promise to improve her style of teaching by being more considerate and slowing down in her presentation of lessons, taking into consideration the slow learners

Date: November 15, 2016

Target Date: End- of first semester

Next Step:

To review her teaching effectiveness by evaluating the student teaching instruments in all her classes especially her weak points and strengths.

Outcome: NA

Final Step/Recommendation: NA

Prepared by:



CANDELARIO L. CALIBO
Unit Head