

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: SWEET CHARISH G. GODINEZ

| Program Involvement (1) | Percentage Weight of Involvement | Numerical Rating (Rating x %) (3) | Equivalent Numerical Rating |
|--------------------------------------|----------------------------------|-----------------------------------|-----------------------------|
| 1. Instruction | | | |
| a. Head/Dean (50%) | | 2.45 | |
| b. Student (50%) | | 2.18 | |
| Total for Instruction | 90% | 4.63 | 4.16 |
| 2. Research | | | |
| a. Client/Dir. For Research (50%) | | 0.00 | |
| b. Dept. Head/Center Director (50%) | | 0.00 | |
| Total for Research | | 0.00 | 0.00 |
| 3. Extension | | | |
| a. Client/Dir. For Extension (50%) | | 0.00 | |
| b. Dept. Head/Center Director (50%) | | 0.00 | |
| Total for Extension | | 0.00 | 0.00 |
| 4. Support to Operations | 5% | 5.00 | 0.25 |
| 5. General Admin. & Support Services | 5% | 5.00 | 0.25 |
| TOTAL | | | 4.66 |

EQUIVALENT NUMERICAL RATING:

4.66

Add: Additional points, if any:

TOTAL NUMERICAL RATING:

4.66

ADJECTIVAL RATING:

Outstanding

Prepared by:

SWEET CHARISH G. GODINEZ

Name of Faculty

Reviewed by:

PAULO G. BATIDOR

Head, Dstat

Recommending Approval:

MA. THERESA P. LORETO

Dean, CAS

Approved:

BEATRIZ S. BELONIAS

Vice President of Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, SWEET CHARISH G. GODINEZ, a faculty member of the DEPARTMENT OF STATISTICS, COLLEGE OF ARTS AND SCIENCES, commit to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period August 16 to December 31, 2023.

SWEET CHARISH G. GODINEZ

Instructor I

Date: 01/22/2024

Approved:

PAULO G. BATIDOR

Department Head

Date: 01/22/24

MA. THERESA P. LORETO

Dean, CAS

Date: JAN 23 2024

| MFO No. | Description of MFO's/PAPs | Success/ Performance Indicators (PI) | Tasks Assigned | Target | Actual Accomplishment | Rating | | | | REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators) |
|--|--|--|---|--------|--------------------------|---------|------------|------------|---------|---|
| | | | | | | Quality | Efficiency | Timeliness | Average | |
| UMFO 1. ADVANCED EDUCATION SERVICES | | | | | | | | | | |
| OVPI MFO 2. Graduate Student Management Services | | | | | | | | | | |
| | PI 4: Total FTE coordinated, implemented & monitored* | A1. Actual Faculty's FTE | Handles subjects/courses assigned | | | | | | | |
| | PI 8: Number of graduate students advised * | A2. Number of students advised | | | | | | | | |
| | | A3. Number of students advised on thesis/special problem/dissertation | | | | | | | | |

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|--|---|--|--|--|--|--|--|--|--|--|
| | | <i>As GAC Chairman</i> | Advises and corrects research outline and thesis/SP/dissertation manuscript | | | | | | | |
| | | <i>AS GAC Member</i> | Advises and corrects research outline and thesis/SP/dissertation manuscript | | | | | | | |
| | | A4 . Number of students entertained for consultation purposes | | | | | | | | |
| | PI 9 : Number of instructional materials developed * | A5 . Number of on-line ready coursewares developed and submitted for review | | | | | | | | |
| | | On-line ready courseware | | | | | | | | |
| | | <i>Supplemental learning resources</i> | <i>Prepares Power Point presentation, reading assignments, etc. depending on course taught</i> | | | | | | | |
| | | <i>Assessment tools</i> | Prepares assessment tools such as long exams, quizzes, exercises, etc. | | | | | | | |
| | | <i>A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor</i> | | | | | | | | |
| | | <i>A 7 : Number of virtual classroom created and operational</i> | | | | | | | | |

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|--|--|--|--|----|-------|---|---|---|--------|---|
| | PI 10. Additional outputs: | <u>A 8. Other outputs implementing the new normal due to covid 19</u> | | | | | | | | |
| UMFO 2. HIGHER EDUCATION SERVICES | | | | | | | | | | |
| OVPI UMFO 3. Higher Education Management Services | | | | | | | | | | |
| | PI 5: Total FTE, coordinated, implemented and monitored * | A9. Actual Faculty's F | <i>Handles and teaches courses assigned</i> | 18 | 21.10 | 5 | 5 | 5 | 5.00 | 21.10 FTE for first semester AY 2023-2024 |
| | | A10. Number of grade sheets submitted within prescribed period | Prepares gradesheet and submits on or before deadline | 5 | 6 | 5 | 5 | 4 | 4.6667 | 5 gradesheets for the 1st semester AY 2023-2024 and additional 1 for special problem advisees |
| | | A 11. Number of INC forms with grade submitted within prescribed period | Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period | | | | | | | |
| | | A12. Number of trainings attended related to instruction | Attend mandated trainings | 1 | 1 | 5 | 5 | 5 | 5.00 | 1 training ITP Workshop II in November 6-17, 2023 |
| | | A13. Number of long examinations administered and checked | Administers and checks long examination for subjects taught | 10 | 13 | 5 | 5 | 4 | 4.67 | 13 long exams were administered |
| | | A14. Number of quizzes administered and checked | Prepares and checks quizzes for lec and lab | 10 | 14 | 5 | 5 | 5 | 5.00 | 14 quizzes were administered |
| | | A15. Number of lab reports/exercises and term papers checked and graded | Checks lab exercises submitted as required | 15 | 20 | 5 | 5 | 4 | 4.67 | 19 exercises/problem sets were administered |
| | PI 8: Number of students advised: * | A16. Number of students advised: | <i>Acts as academic adviser to students</i> | 0 | 2 | 5 | 5 | 5 | 5.00 | 2 first year BSS students |

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|--|--|---|---|---|----|---|---|---|------|---|
| | | A17 . Number of students advised on thesis/ field practice/special problem: | Advises, and corrects research outline and thesis/SP manuscript | | | | | | | |
| | | <i>As Adviser</i> | Advises, and corrects research outline and thesis/SP manuscript | 2 | 2 | 5 | 5 | 5 | 5.00 | |
| | | <i>As SRC Chairman</i> | Advises, and corrects research outline and thesis/SP manuscript | 1 | 1 | 4 | 5 | 4 | 4.50 | |
| | | <i>As SRC Member</i> | Advises and corrects research outline and thesis/SP manuscript | 2 | 2 | 5 | 5 | 5 | 5.00 | |
| | | A18 . Number of students entertained for consultation purposes | Entertains students consulting on subject taught, thesis and grades | 2 | 11 | 5 | 5 | 5 | 5.00 | 2 students consult on subject taught and 9 students for thesis inside and outside VSU |
| | PI 9: Number of student organizations advised/ assisted * | A19 . Number of Student organizations advised | Advises student organizations recognized by USSO | 1 | 1 | 5 | 5 | 5 | 5.00 | VSU Statistical Society |
| | | A20 . Number of Student organizations assisted on student related activities | Assists student organizations in implementing student related activities | | | | | | | |
| | PI 10: Number of instructional materials developed * | A 21 : Number of online courseware developed and submitted : | Prepares and submits for review by the Technical Review Panel | | | | | | | |
| | | <i>Online ready courseware</i> | <i>Prepares Instructional module/laboratory guide/workbook or a combination thereof</i> | | | | | | | |

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|--|----------------------------------|---|---|----|----|---|---|---|------|---|
| | | Supplemental learning | <i>Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught</i> | 28 | 35 | 4 | 5 | 5 | 4.67 | 3 reading assignments and 32 were video clips due to training and make-up classes, and powerpoint presentations |
| | | Assessment tools | Prepares assessment tools such as long exams, quizzes, problems sets, etc. | 24 | 32 | 5 | 5 | 5 | 5.00 | 12 long exams, 8 quizzes, and 12 exercises preparation |
| | | A 23 : Number of on-line course were reviewed by TRP & edited by MMDC editor | Submits the course were duly reviewed by TRP for editing by MMDC editor | | | | | | | |
| | | A 24 : Number of virtual classroom created and operational | Creates virtual classroom using either Moodle or Google Classroom | 0 | 3 | 5 | 5 | 5 | 5.00 | 3 virtual classes conducted for make-up classes purposes |
| | PI 11. Additional outputs | A 25. Number of Additional outputs accomplished: | | | | | | | | |
| | | Program accreditation/evaluation | Prepares documents and /or program profile and other materials required during program/ institutional accreditation and/or evaluation | | | | | | | |
| | | Agency/firm/Industry linkages | Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU | | | | | | | |

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| | | A 26. Other outputs implementing the new normal due to covid 19 | Designs experiential learning activities and other outputs to implement new normal | | | | | | | |
| UMFO 3 . RESEARCH SERVICES | | | | | | | | | | |
| | PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries * | A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries * | Conducts research for possible utilization by industry or other beneficiaries | | | | | | | |
| | PI 2. Number of research outputs completed within the year * | A 28. Number of research outputs completed within the year * | Conducts and completes research project within the year | | | | | | | |
| | PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) * | A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year | Writes publishable materials out of research outputs and submits for publication | | | | | | | |
| | | <i>In refereed int'l journals</i> | | | | | | | | |
| | | <i>In refereed nat'l/regional journals</i> | | | | | | | | |
| | PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences | A 30. Number of research outputs presented in regional/national/ int'l fora/conferences * | Prepares, submits and presents research paper in sciëfic for a/conferences | | | | | | | |
| | | <i>In int'l fora/conferences</i> | | | | | | | | |
| | | <i>In nat'l/regional fora/conferences</i> | | | | | | | | |

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|-----------------------------------|--|---|---|--|--|--|--|--|--|--|
| | PI 5. Percent of research proposals approved * | A 31. Percentage of of research proposals prepared, submitted and approved | Prepares research proposals, submits and follows up its approval for immediate implementation | | | | | | | |
| | PI 6. Additional outputs* | A 32. No. of research-related awards (research conducted by faculty or student w/ faculty) | | | | | | | | |
| | | A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer | Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper | | | | | | | |
| | | A 34. Number of UMs submitted to ITSO, VSU | Prepares and submits application for UM of technology generated out of research output | | | | | | | |
| | | A 35. Other outputs implementing the new normal due to covid 19 | Designs research related activities and other outputs to implement new normal | | | | | | | |
| UMFO 4. EXTENSION SERVICES | | | | | | | | | | |
| | PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities | A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained | Identifies and links with probable partners for extension activities and maintains this active partnership | | | | | | | |

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| | PI 2. Number of trainees weighted by the length of training | A 37. Number of trainees weighted by the length of training | Conducts trainings among beneficiaries of technologies for transfer | | | | | | | |
| | PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs | A 38. Number of extension programs/projects implemented | Implements duly approved extension projects | | | | | | | |
| | PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance | A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance | Provides quality and relevant training courses and advisory services | | | | | | | |
| | PI 5. Number of technical/expert services | A 40. Number of technical/expert services as/in: | Provides the technical and expert services requested by beneficiaries | | | | | | | |
| | <i>Research Mentoring</i> | <i>Research Mentor</i> | | | | | | | | |
| | <i>Peer reviewers/Panelists</i> | <i>Peer reviewers/Panelists</i> | | | | | | | | |
| | <i>Resource Persons</i> | <i>Resource Persons</i> | | | | | | | | |
| | <i>Convenor/Organizer</i> | <i>Convenor/Organizer</i> | | | | | | | | |
| | <i>Consultancy</i> | <i>Consultant</i> | | 2 | 10 | 5 | 4 | 5 | 4.67 | 8 VSU students, 1 VSU faculty, and 1 non-VSU student |
| | <i>Evaluator</i> | <i>Evaluator</i> | Reviews and evaluates instructional materials in statistics | | | | | | | |

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|---|---|--|---|-----------------|--|---|---|---|------|--|
| | PI 8. Percent of extension proposals approved * | A 41. Percent of extension proposals approved * | Prepares extension project proposals, submits and follow up its approval for immediate implementation | | | | | | | |
| | PI 11. Additional outputs * | A 42. No. of extension-related awards (exth. conducted by faculty or student & faculty) * | | | | | | | | |
| | | A 43. Other outputs implementing the new normal due to covid 19 | Designs extension related activities and other outputs to implement new normal | | | | | | | |
| UMFO 5. SUPPORT TO OPERATIONS | | | | | | | | | | |
| OVPI MFO 4. Program and Institutional Accreditation Services | | | | | | | | | | |
| | PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015* | A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015* | Ensures that all the core processes of the University are complied with in the performance of his/her functions as faculty member | 100% compliance | | 5 | 5 | 5 | 5.00 | |

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|---|---|---|--|------|--|---|---|---|-------|--|
| | | A 45. Compliance to all requirements of the program and institutional accreditations: | Prepares required documents and complies all requirements as prescribed in the accreditation tools | 100% | | 5 | 5 | 5 | 5.00 | |
| | | On program accreditations | | | | | | | | |
| | | On institutional accreditations | | | | | | | | |
| UMFO 6. General Admin. & Support Services (GASS) | | | | | | | | | | |
| | PI 2. Zero percent complaint from clients served | A 46. Customerly friendly frontline services | Provides customer friendly frontline services to clients | 0% | | 5 | 5 | 5 | 5.00 | |
| | PI 3: Additional Outputs | A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmark ed by other depts/agencies * | Initiates/introduces improvements in performing functions resulting to best practice | | | | | | | |
| | | A 48. Other outputs implementing the new normal due to covid 19 | Designs administration/manage ment related activities and other outputs to implement new normal | | | | | | | |
| Total Over-all Rating | | | | | | | | | 92.83 | |

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|---|------------|
| Average Rating (Total Over-all rating divided by 4) | 4.89 |
| Additional Points: | |
| Approved Additional points (with copy of approval) | |
| NUMERICAL RATING | |
| ADJECTIVAL RATING | |
| Final Rating | 4.89 |
| Adjectival Rating | Oustanding |

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| Comments/Suggestions for Improvement: |
| She must try to look for training/workshop on research/extension proposal writing. |

Evaluated & Rated by:


PAULO G. BATIDOR

Department Head

Date: 01/22/23

Recommending Approval


MA. THERESA P. LORETO

Dean, College of Arts and Science

Date: JAN 23 2024

Approved by:


BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: 01/21/24