

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Ms. MARICEL V. LIM

Program Involvement (1)	Percentage Weight of	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)	50%	5.00	2.50
b. Students (50%)	50%	4.00	2.00
TOTAL for Instruction	90%	4.50	4.05
2. Research	5%	0.00	0.00
3. Extension	5%	0.00	0.00
4. Support Operations	0%	0.00	0.00
5. Administration	0%	0.00	0.00
TOTAL	100%		4.05

EQUIVALENT NUMERICAL RATING: 4.05

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.05

ADJECTIVAL RATING: VS


Prepared by:


MARICEL V. LIM
Instructor III


Reviewed by:


WINSTON M. TABADA
Department Head

Recommending Approval:



ROBERTO C. GUARTE
College Dean


Approved:


BEATRIZ S. BELONIAS
Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MARICEL V. LIM, faculty member of the Department of Computer Science and Technology commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July 1 to December 31, 2019.


MARICEL V. LIM
 Instructor III
 Date: _____


WINSTON M. TADEADA
 Department Head
 Date: _____

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/ Projects	Tasks Assigned	Target	Details of Accomplish-ments	Rating				Remarks
							Q	E	T	A	
MFO 1	Higher Education Services (Relevant and quality tertiary education ensured to achieve inclusive growth)										
		PI 1. Number of FTE implemented	Teaching	Teaches 5 Computer Science subjects	8	29.20	5.00	5.00	5.00	5.00	Total units of courses for 1st sem. A.Y. 2019-2020: CSCI22n(lec&lab), HRTM135(lec&lab) ITec11(lec)
		PI 5. Number of Academe/ Industry Linkage established	Linkaging	Links with academe/industry/ professional organizations	1	3.00	5.00	5.00	5.00	5.00	Member of Philippines eLearning Society (PeLS), Philippines Society of IT Educators (PSITE VIII), of Education Researchers and Trainers (ASSERT),
		PI 6a. Number of Students Advised									
		On Student thesis	Advising/ supervision	Advices, edits and revises students' software and thesis outline as adviser	4	5	5	5	5	5.00	thesis advisees for 2nd sem SY 2017-2018 and SY 2018-2019
		On consultation	Consultation/ Advising	Advices/ Directs / Supervises students on courses	30	40	5	5	5	5.00	BSCS students (related to courses and thesis)

		PI 6b. Number of Student Organizations Advised/ Assisted									
		<i>Student organizations advised</i>	Mentoring/ Supervising/ Advising	Advises/ Directs / Supervises student-related activities	1	4	5	5	5	5.00	Activities: COE week celebration, BSCS graduate tribute party, VSU-AG Activities
		PI 4. Number of Instructional Materials Developed/Revised and Utilized									
		<i>Revised Syllabi</i>	Revision	Revises syllabi	2	2	5	5	5	5.00	CSCI22r, ITEC11
		<i>Revision of Lecture Manual</i>	Revision	Revises lecture	2	3	5	5	5	5.00	CSCI22r, ITEC11, HRTM135
		<i>Revision of Lab Manual</i>	Revision	Revises lab manual	2	2	5	5	5	5.00	CSCI22r, HRTM135
		<i>Revised electronic presentation</i>	Revision	Revises electronic presentation	2	3	5	5	5	5.00	CSCI22r, ITEC11, HRTM135
		<i>Online course lec materials</i>	Management and enhancement	Administers and maintains 2 Online Lec Courses in MOODLE	2	2	5	5	5	5.00	CSCI22r, HRTM135
		<i>Online course lab materials</i>	Management and enhancement	Administers and maintains 2 Online Lab Courses in MOODLE	2	2	5	5	5	5.00	CSCI22r, HRTM135
		PI 8. Additional Outputs									
							Total points			55.00	
							Mean Rating			5.00	
MFO 3	Research Services (Higher education research improved to promote econmic productivit and innovation)										
		PI 3. Number of research projects conducted and/or completed on schedule	Project Member	Data requirements gathering	1	0	0	0	0	0.00	
							Total points			0.00	
							Mean Rating			0.00	

[illegible]

Average Rating (Total Over-all rating divided by 4)		2.5.00
Additional Points:		
Punctuality	0.2	
Approved Additional points (with copy of approval)	0.1	
FINAL RATING		2.5.00
ADJECTIVAL RATING		

Comments & Recommendations for Development Purpose: • Propose & conduct research & extension projects. • Pursue Ph.D in Computer Science asap.
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Evaluated and Rated by:

WINSTON M. TABADA
Department Head, DCST

Date: _____

Recommending Approval:

ROBERTO C. GUARTE, Ph.D.
Dean, College

Date: _____

Approved:

BEATRIZ S. BELONIAS, Ph.D.
VP for Instruction

Date: _____

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average

PERFORMANCE MONITORING FORM

Name of Employee: Ms. MARICEL V. LIM

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes herself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Satisfactory	July 2019	December 31, 2019	December 31, 2019	Very Impressive	Very Satisfactory	
2	Attends meetings and performs functions as member of different committees of the department	Outstanding	July 2019	December 31, 2019	July 1, 2019 – December 31, 2019	Very impressive	Very Satisfactory	
3	Performs other functions	Outstanding	July 2019	December 31, 2019	July 1, 2019 – December 31, 2019	Very impressive	Very Satisfactory	

*Either very impressive, impressive, needs improvement, poor, very poor

**Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

WINSTON M. TABADA
Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **Ms. MARICEL V. LIM**

Performance Rating: **Very Satisfactory**

Aim: Encourage her to make research proposals and extension project proposals.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: July 31, 2019

Target Date: One year from date of intervention

First Step:

Send her to trainings/seminars/workshops/fora related to research and extension activities.

Result:

Attendance in research and extension related trainings/seminars/workshops/fora. This will expose her to these engagements and will motivate her to do research and be involved in extension projects.

Date: Throughout the school year

Target Date: End of SY 2019-2020

Next Step: Advise her to draft research proposal or extension project proposal.

Outcome: research/project proposal

Final Step/Recommendation: Instruct her to submit the research/project proposal to the OVPRE for approval and possible funding.

Prepared by:

WINSTON M. TABADA
Dept. Head, DCST

Conforme:


MARICEL V. LIM
Instructor III