

# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **JAYZON G. BITACURA**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2 x 3)
1. Instruction			
a. Head (50%)		2.495	1.2475
b. Students (50%)		2.3	1.15
TOTAL for Instruction	50%		
2. Research	45%		2.25
3. Extension	5%		0.25
TOTAL RATING			4.8975

EQUIVALENT NUMERICAL RATING: 4.8975


Add: Additional Points, if any:

TOTAL NUMERICAL RATING 4.8975

ADJECTIVAL RATING: OUTSTANDING

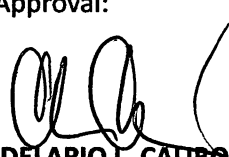
Prepared by:

Reviewed by:

  
**JAYZON G. BITACURA**  
 Name of Faculty

  
**ANALYN M. MAZO**  
 Head

Recommending Approval:

  
**CANDELARIO L. CALIBO**  
 CAS Dean

Approved:

  
**BEATRIZ S. BELONIAS**  
 Vice President for Instruction

IN SENATE

Item	Amount	Balance	Total
1. Salaries	100.00	0.00	100.00
2. Travel	50.00	0.00	50.00
3. Office	25.00	0.00	25.00
4. Miscellaneous	10.00	0.00	10.00
5. Total	185.00	0.00	185.00
6. Balance	0.00	185.00	185.00
7. Total	185.00	185.00	370.00

185.00

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Visayas State University  
DEPARTMENT OF BIOLOGICAL SCIENCES  
Visca, Baybay City, Leyte  
DUAL PERFORMANCE COMMITMENT & RE

I, JAYZON G. BITACURA, DBS faculty, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2018.

Approved By:

**JAYZON G. BITACURA**

Instructor II

Date:

ANALYN M. MAZO

Head, DBS

Date:

[illegible]

	PI 1: Total FTE monitored	Teach senior high school course (2 sections of General Biology 1) and undergraduate courses (General Microbiology)	10.00	20.30	5	5	5	5.00	I have taught General Biology 1 for senior high school (73 students) and undergraduate course General Microbiology (57 students). Some courses were not offered this semester because of K-12 transition
	PI 2: Number of curricular program compliant to CMO, approved and offered	Teaching undergraduate courses specific for BSBio	1	2	5	5	5	5.00	I have taught courses for BSBio like General Microbiology,
	PI 3: Average passing percentage in licensure								
	PI 4: Number of academe/industry linkage established	co-study leader of researches collaborated with other SUCs	2	4	5	5	5	5.00	I am part of an approved research for funding by CHED-DARE TO, this is in collaboration with University of San Carlos, Mindanao State University-Naawan and Bohol Island State University and another project in collaboration with cebu Technological University
	PI 8: Number of students advised for their academic and thesis concerns	Undergraduate Thesis Adviser (15), Academic adviser (36)	30	51	5	5	5	5.00	Five students successfully completed their thesis while 10 are developing their research proposals. I also served as academic adviser of 36 BSBio students.
	PI 9: Number of student organizations advised								
	PI 10: Number of instructional materials developed/revised	Developed IMs	5	11	5	5	4.5	4.83	I have developed and revised 11 laboratory exercise for SHS General Biology 1
	PI 11: Number of OBE compliant syllabus prepared								
	PI 12: Additional outputs								
	Accreditation	AACCUP Evaluation	0	1	5	5	5	5.00	In charge of Area III - Faculty Development, during AACCUP Level III Phase 2 Evaluation
	Number of awards/recognitions received by faculty								
<b>DBS MFO 3. RESEARCH</b>									
	PI 1: Number of published papers in internationally indexed journals <b>refereed int'l journals</b> <b>refereed national journal</b>	Published a paper in refereed int'l journal	0	1	5	5	5	5.00	Bitacura, J.G. 2018. The use of Baker's Yeast in Resazurin Reduction Test: A Simple and Low-Cost Method for Determining Cell Viability in Proliferation and Cytotoxicity Assays. (Accepted for Publication, In Editing Phase at the <b>Journal of Microbiology and Biology Education</b> by the American Society for Microbiology, Date of Acceptance: June 27, 2018)
	PI 2: Number of research outputs presented in local/regional/national /international fora/conferences <b>international fora/conferences</b> <b>national fora/conferences</b> <b>institutional fora/conferences</b>								

	PI 3: Number of research project/study conducted and/or completed on schedule	Study leader	3	6	5	5	5	5.00	I have conducted my research on the bacteriological and mycological assessment of VSU water resources, bacteriological assessment of water and sediments of Palhi and Salog Rivers, Genetic Diversity of economically important Marine Resources of Camotes and Cuatro Islands, Culture and Phenology of <i>Sargassum Polycystum</i> .
	PI 4: Number of research proposals submitted	Study leader	0	1	5	5	5	5.00	submitted research proposals for possible funding by PCAARD
	PI 5: Number of research proposals approved	Study leader							
	PI 8: Amount of money generated from institutional funding								
	PI 9: Additional outputs								
	Number of research related awards (research conducted by student or student with faculty)								
	Number of research articles submitted for publications	Author of research article	1	4	5	5	5	5.00	I have submitted research article at the Journal of Microbiology and Biology Education, Analytical Cellular Pathology, Journal of Toxicology, and Annals of Tropical Research
	Number of terminal reports submitted								
<b>DBS MFO 4. Extension services</b>									
	PI 1: Number of technical/expert services rendered								
	PI 2: Number of extension projects/components conducted								
	PI 4: Amount of money generated from external funding								
	PI 5: Amount of money generated from institutional funding								
	PI 6: Additional Outputs								
	Number of clientele served for identification of specimens as expert in the field								
	Number articles reviewed for peer-reviewed journals								
	Number of scientific fora attended as speaker/resource person								

	Number of seminars/workshops/trainings attended	Attendace to seminars-workshops	0	1	5	5	5	5.00	Participation in the Seminar on Open Source Software (QGIS, R and Zotero) for Researchers held on April 10-11, 2018 at CCE, VSU, Visca, Baybay City, Philippines.
<b>DBS MFO 5. Support to operation</b>									
<b>OVPI MFO 1</b> Faculty Development Services									
	PI 1. Number of faculty pursuing advanced degree								
<b>OVPI MFO 2</b> Faculty Recruiting/Hiring Services									
	PI 1: Number of new faculty recommended for hiring								
<b>OVPI MFO 3</b> Faculty Evaluation Services									
	PI 1: Number of seminars/ trainings/ conventions/								
	PI 2: Percentage of Faculty rated by students with at								
<b>OVPI MFO 4</b> Program and institutional Accreditation									
	PI 1: Number of degree programs which passed								
	PI 2: Percentage of degree program compliant with								
	level III Phase I Accreditation of BS Bio Program								
	PI 4: % of documents gathered and compiled for								
<b>DBS MFO 6: General Administration and Support</b>									
	PI 1: Zero complaints from clients								
	PI 2: Additional outputs								
	Number of management meetings attended								
	Number of management meetings conducted								
	Number of recommendations made for the approval of								
	Number of requests made for approval by the								
	Number of Purchase requests made for								
	Number of job/letter requests made for the								
	PI 7: Number of well maintained laboratory/lecture rooms								
	Number of well maintained comfort rooms for comfortable								
	Percent of laboratory specimens properly collected for								
	Number of exam papers properly mimeographed and								
	Number of laboratory/lecture guides reproduced on time								
	Number of documents acted upon promptly								
<b>Laboratory Services</b>									
	Number of laboratory equipment properly maintained as								
	No. of glasswares/equipment dispensed								

	% of students & faculty served on time during the								
	% of request for reagents prepared & issued during								
	% specimens collected & prepared before scheduled lab.								
	% materials/equipment submitted to the property office								
Total Over-all Rating								69.83	
Average Rating								4.99	
Adjectival Rating						OUTSTANDING			

Evaluated & Rated by:

*ANALYN M. MAZO*  
ANALYN M. MAZO  
Department Head

Recommending Approval:

*CANDELARIO L. CALIBO*  
CANDELARIO L. CALIBO  
College Dean

Approved:

*BEATRIZ S. BELONIAS*  
BEATRIZ S. BELONIAS  
Vice President for Instruction

Comments & Recommendations for  
Development Purpose:

*Increase reagents in  
extension.*

*gs*

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Jayzon G. Bitacura

Performance Rating: Outstanding

Aim: Pursue graduate studies

Proposed Interventions to Improve Performance:

Date: June 2018      Target Date: 2020

First Step:

Pursue graduate program based on the FDP

Result:

To pursue PhD Molecular Biology

Date: \_\_\_\_\_ Target Date: September-December \_\_\_\_\_

Next Step:

Look for possible University

Outcome:

Possible university is UP-Dilliman

Final Step/Recommendation:

Look for possible scholarship

Prepared by:

  
ANALYN M. MAZO  
Unit Head

Conforme:


  
JAYZON G. BITACURA  
Ratee



Exhibit 1

# EXHIBIT 1: EVALUATION PLAN

Name of the project: *System of Innovation*  
Performance Indicators: *Community*

Area: *Human resources*

Proposed evaluation timeline: *1 year*

Start date: *June 2012*

End date: *June 2013*

Primary evaluation method: *Survey*

Is there a *baseline*?

Yes/No: *Yes*

Date: *June 2012*

Lead: *John*

Look for possible *improvement*

Outcome: *Improved*

Responsible individual: *John*

Final Recommendation: *Continue*

Look for possible *improvement*

Project ID: *100*

Project Name: *System of Innovation*

Project ID: *100*

Outcome: *Improved*

Responsible individual: *John*

Final