# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:     **MARICEL V. LIM**

| Program Involvement (1) | Percentage Weight of Involvement | Numerical Rating (Rating x %) | Equivalent Numerical Rating |
|---|---|---|---|
| (1) | (2) | (3) | (2x3) |
| 1.   Instruction | | | |
| a.   Head/Dean (50%) | | 4.90 | |
| b.   Students | | ~~3.88~~  3.33 *mljm* | |
| TOTAL for Instruction | 80% | ~~4.39~~  4.12 *mljm* | ~~3.51~~  3.29 *mljm* |
| 2.   Research | 10% | 0.00 | 0.00 |
| 3.   Extension | 10% | 0.00 | 0.00 |
| 4.   Support Operations | 0% | 0.00 | 0.00 |
| 5   Administration | 0% | 0.00 | 0.00 |
| TOTAL | 100% | | ~~3.51~~  3.29 *mljm* |

EQUIVALENT NUMERICAL RATING:           ~~3.51~~  3.29 *mljm*
Add: Additional Points, if any:
TOTAL NUMERICAL RATING:                      **3.51**  3.29

ADJECTIVAL RATING:          **Satisfactory**

Prepared by:                              Reviewed by:


**MARICEL V. LIM**                        **MAGDALENE C. UNAJAN**
Name of Faculty                           Department Head


Recommending Approval:

                                          **JANNET C. BENCURE**
                                          College Dean


                              Approved by:

                                          **BEATRIZ S. BELONIAS**
                                          Vice President for Instruction

## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MARICEL VILLALINO-LIM, a faculty member of the DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY commit to the delivery and agree to be rated on attainment of the following accomplishments in accordance with the indicated measures for the period January - June, 2022.

Approved:

**MARICEL V. LIM**
Instructor III
Date: July 1, 2022

**MAGDALENE C. UNAJAN**
Department Head
Date: July 1, 2022

**JANNET C. BENCURE**
College Dean
Date: 07/01/2022

| MFO No. | Description of MFO's/PAPs | Success/ Performance Indicators (PI) | Tasks Assigned | Target | Actual Accomplishment | Quality | Eficiency | Timelines s | Average | REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators) |
|---|---|---|---|---|---|---|---|---|---|---|
| UMFO 1. ADVANCED EDUCATION SERVICES | | | | | | | | | | |
| UMFO 2. HIGHER EDUCATION SERVICES | | | | | | | | | | |
| OVPI UMFO 3. Higher Education Management Services | | | | | | | | | | |
| | PI 5: Total FTE, coordinated, implemented and monitored * | A9. Actual Faculty's FTE | Teaches subjects/courses assigned | 4 | 35 | 5 | 5 | 5 | 5.00 | ITEC11-(7) CSci145-(2) |
| | | A10. Number of grade sheets submitted within prescribed period | Prepares gradesheet and submits on or before deadline | 4 | 8 | 5 | 5 | 4 | 4.67 | ITEC11-(7) CSci145-(1) |
| | | A 11. Number of INC forms with grade submitted within prescribed period | Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period | 2 | 2 | 5 | 5 | 4 | 4.67 | Licardo, Charry Jane Caintic, Marvin |
| | | A12. Number of trainings attended related to instruction | Attends mandated trainings | 1 | 1 | 5 | 5 | 5 | 5.00 | Mandatory Orientation for Academic Advisers |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | A13. Number of long examinations administered and checked | Administers and checks long examination for subjects taught | 4 | 8 | 5 | 5 | 4 | 4.67 | ITEC11 -(7) CSci145-(1) |
| | | A14. Number of quizzes administered and checked | Prepares and checks lesson assessments | 10 | 33 | 5 | 5 | 5 | 5.00 | ITEC11 -(18) CSci145-(15) |
| | | A15. Number of lab reports and term papers checked and graded | Checks lab reports submitted as required | 6 | 7 | 5 | 5 | 5 | 5.00 | CSci145 |
| | PI 8: Number of students advised: * | A16. Number of students advised: | Acts as academic adviser to BSCS students | 10 | 22 | 5 | 4 | 5 | 4.67 | Moodle validation |
| | | A17. Number of students advised on thesis/ field practice/special problem: | Advises and corrects thesis proposal | 2 | 3 | 5 | 4 | 5 | 4.67 | Asoque Libres Mejico |
| | | A18. Number of students entertained for consultation purposes | Allots time to students seeking for consultation or advise. | 10 | 15 | 4 | 4 | 4 | 4.00 | subject related and concerns |
| | PI 10: Number of instructional materials developed * | A 21 : Number of on-line courseware developed and submitted : | Prepares and submits for review by the Technical Review Panel | 1 | 2 | 4 | 4 | 4 | 4.00 | ITEC11 CSci1145 |
| | | On-line ready courseware | Prepares instructional | 1 | 2 | 4 | 4 | 4 | 4.00 | ITEC11 |
| | | Supplemental learning resources | Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught | 2 | 3 | 5 | 5 | 5 | 5.00 | ITEC11 - (1) CSci1145-(2) |
| | | Assessment tools | Prepares assessment tools such as long exam, quizzes, problems sets, etc. | 6 | 8 | 5 | 5 | 5 | 5.00 | ITEC11 CSci1145 |
| | | A 24 : Number of virtual classroom | Creates virtual classroom using | 2 | 2 | 5 | 5 | 5 | 5.00 | ITEC11 |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **PI 11**. Additional outputs | | **A 25**. Number of Additional outputs accomplished: | | | | | | | | |
| | | Program accreditation/evaluation | Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation | 1 | 1 | 4 | 4 | 4 | 4.00 | AACUP |
| | | Agency/firm/Industry linkages | Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU | | | | | | | |
| | | **A 26.** Other outputs implementing the | Designs experiential learning | 1 | 1 | 5 | 5 | 5 | 5.00 | Case based activity |
| **Total Over-all Rating** | | | | | | | | | 79.33 | |
| **Average Rating** | | | | | | | | | 4.67 | |
| **Adjectival Rating** | | | | | | | | | O | |

| Average Rating | | 4.67 |
|---|---|---|
| Additional Points: | | |
| Punctuality | | |
| Approved Additional | | |
| FINAL RATING | | 4.67 |
| ADJECTIVAL RATING | | Outstanding |

- She has to submit research and extension proposals.
- She has to improve her delivery of instruction.

Evaluated & Rated by:

**MAGDALENE C UNAJAN**
Head, DCST
Date: July 1, 2022

Recommending Approval

**JANNET C. BENCURE**
Dean, CET
Date: 07/01/2022

Approved by:

**BEATRIZ S. BELONIAS**
Vice President for Academic Affairs
Date:

Exhibit I

# PERFORMANCE MONITORING FORM

Name of Employee: **MARICEL VILLALINO - LIM**

| Task No. | Task Description | Expected Output | Date Assigned | Expected Date to Accomplish | Actual Date accomplished | Quality of Output* | Over-all assessment of output** | Remarks/ Recommen-dation |
|---|---|---|---|---|---|---|---|---|
| 1 | Teaches assigned subjects and performs other teaching related functions such as: prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grade sheets within prescribed period, makes him/herself available for student consultations during consultation hours, revises course syllabi, and approves manuscripts. | Very Satisfactory | January 2022 | June 2022 | June 2022 | Very Impressive | Very satisfactory | Submit reports ahead of time |
| 2 | Attends meetings and performs functions as member of different committees of the department | Very Satisfactory | January 2022 | June 2022 | January – June 2022 | Impressive | Very Satisfactory | Needs to be participative in the meeting |

| 3 | Performs other functions | Very Satisfactory | January 2022 | June 2022 | January – June 2022 | Needs improved | Satisfactory | Assigned tasks are not delivered and needs to improve initiative to do other tasks |
|---|---|---|---|---|---|---|---|---|

\* Either very impressive, impressive, needs improvement, poor, very poor
\*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

MAGDALENE C. UNAJAN
Unit Head

Exhibit L

# EMPLOYEE DEVELOPMENT PLAN

Name of Employee:  MARICEL VILLALINO-LIM
Performance Rating: Satisfactory

Aim: Encourage him to make research and extension proposal in collaboration with STEKOM University

Proposed Interventions to Improve Performance:

Date: June 2022        Target Date: One year from date of intervention

First Step:

Send him to training/seminar/workshop for a related field for research and extension.

Result:

Attendance in research and extension related trainings/seminars/workshops fora. This will

Expose him to these engagements and will motivate him to do research and be involved in Research, Development, Extension and Innovation (RDEI) projects.

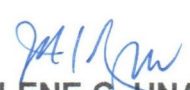Date:  Throughout the school year   Target Date: December 2022

Next Step:

Advise him to draft research proposal or extension project proposal.

Outcome:  RDEI project proposal

Final Step/Recommendation:

Instruct him to submit the RDEI proposal to OVREI for approval and possible funding in collaboration with STEKOM University.

Prepared by:

**MAGDALENE C. UNAJAN**
Unit Head

Conforme:

**MARICEL VILLALINO-LIM**
Name of Ratee Faculty/Staff