SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: <u>MA.SHERLITA S. ROSAL</u>

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
11. Instruction			
q. Head/Dean (50%)		4.89x50%= 2.44	
r. Students (50%)		4.33x50%=2.16	
Total for Instruction	100%	4.888	4.888
12. Research			
q. Client/Dir. for Research (50%)			
r. Dept. Head/Center Director (50%)			
Total for Research			
13. Extension			
s. Client/Dir. for Extension (50%)			
t. Dept Head/Center Director (50%)			
Total for Extension			
14. Administration			
15. Production			
TOTAL	100%		4.888

EQUIVALENT NUMERICAL RATING: <u>4.888</u>
Add: Additional Points, if any: <u>none</u>
TOTAL NUMERICAL RATING: <u>4.888</u>

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by: Reviewed by:

MA. SHERLITA S. ROSAL **ANALYN M. MAZO**
Name of Faculty Department Head

Recommending Approval:

MA. THERESA P. LORETO
Dean/Director

Approved:

BEATRIZ S. BELONIAS
Vice President

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Ma. Sherlita S. Rosal, a faculty member of the DEPARTMENT OF BIOLOGICAL SCIENCES commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - July 2021.

MA. SHERLITA S. ROSAL
Instructor I
Date: July 30, 2021

Approved:

ANALYN M. MAZO
Department Head
Date: Sept. 30, 2021

MA. THERESA P. LORETO
College Dean
Date: Oct. 4, 2021

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated,	A 9. Actual Faculty's FTE	Handles and teaches Micr 24 Lab, Biol 25	5	30.9	5	4	5	4.67	Handled Micr 24 Lab, Biol 25 Lab,
		A 10. Number of grade sheets submitted within prescribed period	Prepares and submit gradesheet on or before deadline	5	on going	5	5	4	4.67	Grade sheets for Micr 24 Lab, Biol 25 Lab, BSci 101 Lab, and Micr 24 Lec to be completed
		A 11. Number of INC forms with grade								
		A 12. Number of trainings attended related to instruction	Attend mandated trainings	1	2	5	5	5	5.00	Attended the Webinar on 2nd International Forum on Collaborative Researches in
		A 13. Number of long examinations administered and checked	Administers and checks long examination for Micr 24 Lab, Biol 25 Lab. BSci 101 Lab, and Micr 24 Lec	2	4	5	5	5	5.00	Checked long examinations in BSci 101 Lab , BSci 104 Lab. Micro 23n Lab, ScTS 11 and Zool 11 Lec
		A 14. Number of quizzes administered	Prepares and checks quizzes for Micr 24 Lab,	1 (if per lesson)	16	5	5	5	5.00	Checked quizzes for Micr 24 Lab,
		A 15. Number of lab reports and term	Checks lab reports for Micr 24 Lab, Biol 25	2 (if per	6	5	5	5	5.00	Checked lab reports Micr 24 Lab,
		A 18. Number of students entertained for	Entertains students consulting on subject	5	20	5	5	5	5.00	Entertain students for consultation
	PI 10: Number of instructional	A 21 : Number of on-line course ware	Prepares and submits for review by the							
		On-line ready courseware	Prepares Instructional module/laboratory	1	2	5	5	4	4.67	Prepared Moodle: Micr 24 Lab,
		Supplemental learning resources	Prepares Power Point presentation, video	3	5	5	5	5	5.00	Prepared PPT for Micr 24 Lab,
		Assessment tools	Prepares assessment tools such as long	4	4	5	5	5	5.00	Prepared assessment tools per
		A 23 : Number of on-line course ware	Submits the course ware duly reviewed by	1	2	5	5	4	4.67	Submitted course ware in Biol 25
		A 24 : Number of virtual classroom	Creates virtual classroom using either Moddle	1	1	5	5	5	5.00	Created virtual classroom in
UMFO 3 . RESEARCH SERVICES										
UMFO 4. EXTENSION SERVICES										
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8.Compliance to all	A 44. Compliance to all requirements of	Ensures that all the QMS core processes of		zero non-conformity					
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools		100% compliant					

UMFO 6. General Admin. & Support Services (GASS)										
	PI 2. Zero percent complaint	A 46. Customerly friendly frontline services	*Provides customer friendly frontline services to*		zero % complaint					
	Total Over-all Rating								58.67	
	Average Rating								4.89	
	Adjectival Rating						Outstanding			
							Comments and Recommendations for Development Purpose: May pursue graduate studies			

Evaluated & Rated by:

ANALYN M. MAZO
Department Head
Date: Sept. 30, 2021

Recommending Approval

MA. THERESA P. LORTEO
Dean, CAS
Date: Oct. 4, 2021

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: Oct. 18, 2021

Exhibit L

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Maria Sherlita Rosal
Performance Rating: Outstanding

Aim: To enhance teaching capabilities

Proposed Interventions to Improve Performance: Attendance to scientific fora
Date: Jan 2021   Target Date: August 2021

First Step: Look for possible seminar/academic fora
_____
_____
_____

Result: Was able to attend a scientific fora
_____
_____
_____

Date: _____   Target Date: _September-December_____

Next Step:
Should attend another scientific gathering the following year
Outcome:
To look for possible scientific for a to attend

Final Step/Recommendation:

Prepared by:

ANALYN M. MAZO
Unit Head

MA. SHERLITA S. ROSAL
Faculty