

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

Name of faculty Member: ANNA BETH A. VARRON

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x 3)
1. Instruction			
c. Head/Dean (50%)		5.0 x 50% = 2.50	
d. Students (50%)		5.0 x 50% = 2.50	
Total for Instruction	75%	5.0	3.75
2. Research			
c. Client/Dir. For Research (50%)		x50% =	
d. Dept. Head/Center Director 50%)		x50% =	
Total for Research			
3. Extension			
c. Client/Dir. For Extension (50%)		2.50 x 50% =1.25	
d. Dept. Head/Center Director 50%)		2.50 x 50% =1.25	
Total for Extension	10%	2.50	.25
4. Support to Operations	15%	4.58	.69
<b>TOTAL</b>	<b>100%</b>		<b>4.69</b>

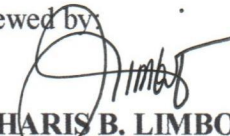
Equivalent Numerical Rating: \_\_\_\_\_  
Add: Additional Points, if any: \_\_\_\_\_  
TOTAL Numerical Rating: 4.69

Adjectival Rating: OUTSTANDING


Prepared by:

  
ANNA BETH A. VARRON  
Name of Faculty


Reviewed by:

  
CHARIS B. LIMBO  
Department Head

Recommending Approval:

  
ALELI A. VILLOCINO  
College Dean

Approved:

  
BEATRIZ S. BELONIAS  
Vice President for Instruction

Individual Commitment and Review Form (IPCR)

I, Anna Beth A. Varron of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July to December 2019.

ANNA BETH A. VARRON  
Ratee

Approved:

CHARIS B. LIMBO  
Head of Unit

Date: 01-24-2020

MFO	Success Indicators	Task Assigned	Target	Actual	Rating				Remarks
				Accomplishment	Q1	E2	T3	A4	
Advance Higher Education									
Higher Education Services	FTE-TL	<b>1ST Semester 2019-2020</b>							
		PhyEd 11 Movement Enhancement							
		PhyEd 13 Team Sports (Volleyball)							
		PhyEd 13 Folk Dance							
		<b>TOTAL</b>	<b>34.60</b>	<b>34.60</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	
	<b>Instructional Materials Revised and Utilized</b> <b>Teaching guides/aids, exams (written and practical) and reports</b>	IMs and other devices prepared and utilized (PhyEd 11, HOPE 3)	3	4	5	5	5	5.00	
		Prepared Midterm and Final examination	3	6	5	5	5	5.00	
		Checked quizzes	200	350	5	5	5	5.00	
		Conducted practical exams	150	200	5	5	5	5.00	
		Checked assignments	100	300	5	5	5	5.00	
		Computed grades	150	350	5	5	5	5.00	
	<b>Number of Student Advising and Consultation Services</b>	Supervised the academic performance the BCAED student	10	20	5	5	5	5	
		Coordinated and facilitated the PhyEd 11 & 12 Service P.E. Subjects	20	160	5	5	5	5	



		Service P.E. Student Advising and Consultation	10	25	5	5	5	5	
	<b>Activities Assisted</b>	Organizes and facilitated the Opening Ceremony of U-Wide Intramurals 2019	1500	3000	5	5	5	5	
		Choreographed the Play ground demonstration	350	550	5	5	5	5	
		Facilitated the Snacks and Meals of working committees, medical personnel and IHK Faculty & Staff	1000	2500	5	5	5	5	
		Organizes and facilitated the Closing Ceremony of U-Wide Intramurals 2019	1500	2100	5	5	5	5	
	<b>Coaching</b>	Trained and Coached the VSU Swimming Women Team	8	8	5	5	5	5	
		Trained and Coached Ms. SCUAA-VSU Regional	1	1	5	5	5	5	
	<b>Number of VSU-Related Activities Assisted</b>	Coordinated the Faculty & Staff Sports Fest	200	300	5	5	5	5	
		Facilitated the Registration of Civil Service Commision VSU Fun Run	50	250	5	5	5	5	
	<b>Culture and Arts Center</b>	Facilitated Cultural Presentation for Regional Climate Change Research & Development Center	30	35	5	5	5	5	
		Facilitated Cultural Presentation for 28th Annual Philippine Biodiversity Symposium	50	55	5	5	5	5	
		Facilitated Cultural Presentation for Visiting Students and Professor from Hiroshima University, Japan	15	20	5	5	5	5	
		Choreographed and Facilitated the VSU Night 2019	30	200	5	5	5	5	
		Facilitated Cultural Presentation for The Sustainable Coconut Oil Production Project	30	35	5	5	5	5	

	SCUAA Games	Chaired the Pre-screening of VSU athletes	100	300	5	5	5	5.00	
		Pre-screened Reg VIII athletes documents	200	3000	5	5	5	5.00	
		Facilitated the SCUAA 2019 VSU Uniform	100	300	5	5	5	5.00	
		TOTAL INSTRUCTION			5	5	5	5	
Extension		"Langoy sa Kaluwasan" Extension Program Swimming Instructor	12	25	5	5	5	5	
		Division Festival of Talents of Baybay City Division Judge	150	360	5	5	5	5	
		VSU Integrated High School Intramurals Song and Dance Festival Judge	100	300	5	5	5	5	
		Baybay City Government Workers Night 2019 Judge	200	350	5	5	5	5	
		TOTAL EXTENSION			5.00	5.00	5.00	5.00	
		Support to Operations	Attendance in regular and special meetings	Number of IHK regular and special meetings	4	12	5	5	5
Committee assignments as Member/Chairperson in Institute and University Affairs	Department Enrollment Personnel		50	150	5	5	5	5.00	
	Department Scheduling (Subjects Offered)		100	180	5	5	5	5.00	
	Varsity Sports Program Member		12	15	5	5	5	5.00	
	University Student Intramural Council Member		10	25	5	5	5	5	
	Document Officer of VSU Delegation SCUAA 2019		10	250	5	5	5	5	
	Faculty & Staff Sports Committee Member		5	10	5	5	5	5.00	
	Institute Treasurer		10	25	5	5	5	5.00	
	University Wellness Program, Coordinator		50	120	5	4.8	5	4.93	
	Girls and Women in Sports, Coordinator		60	120	5	5	5	5.00	
	Alumni Communicator		10	50	5	5	5	5.00	
	Assistant Artistic Director and Trainer of VSU Dance Company		15	35	5	5	5	5	
			TOTAL SUPPORT TO OPERATIONS			4.58	4.57	4.58	4.578
Total Over-All Rating				4.9	4.89	4.9	4.894		

Average Rating (Total Over-all rating divided by 4)		4.89	Comments and Recommendations for Development Purposes <i>One of the most reliable faculty  in the institute. Has willingness to  extend service beyond office hours.</i>
Additional Points			
Punctuality			
Approved Additional Points (with copy of approval)			
Final Rating			
Adjectival Rating			

Rated and Evaluated by:

  
**CHARIS B. LIMBO**

Unit Head

Date: 01-24-2020

Recommending Approval:

  
**ALELI A. VILLOCINO**

Dean

Date: \_\_\_\_\_

Approved:

  
**BEATRIZ S. BELONIAS**

Vice President for Instruction

Date: \_\_\_\_\_




**PERFORMANCE MONITORING FORM**Name of Employee: ANNA BETH VARRON

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all Assessment of Output**	Remarks/ Recommendation
1	Teach service PE subjects	Deliver quality learning to students in the undergraduate program	July 2019	December 2019	December 2019	Very impressive	Outstanding	All students passed
2	Train and Coach Athletes for the Regional Meet	Produce winning athletes	July 2019	December 2019	December 2019	Very impressive	Outstanding	Able to produce Regional Champions.
3	Revise Course syllabus	Updated Course Syllabus	July 2019	August 2019	December 2019	Impressive	Very Satisfactory	Provide the office a copy of the revised course syllabus
4	Attend regular, emergency and special meetings; institutional/ collegiate orientation, seminar	Up to date knowledge and information on the current status of the institute, the college and the university as a whole	July 2019	December 2019	December 2019	Impressive	Outstanding	Attends meetings promptly
5	Function as member/chairperson in committee assignments in Institute and University affairs	Deliver the expected output either as a member or chairman on the assigned committee	July 2019	December 2019	December 2019	Very impressive	Outstanding	Responsible in all task assigned to

\* Either very impressive, impressive, needs improvement, poor, very poor

\*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

  
CHARIS B. LIMBO

Unit Head

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ANNA BETH V. VARRON

Performance Rating: Very Satisfactory

Aim: To improve the conduct of the opening program of the intramural games

Proposed Intervention to Improve Performance:  
Collaborate with other faculty for assistance

Date: August 2019

Target Date: August 2019

First Step: Meeting with other faculty and general assembly to participants

Result: Empowered participants for the success of the activity

Date: September 2019

Target Date: September 2019


Next Step: Follow up meeting with the participants

Outcome: An impressive opening program and presentation

Final Step/Recommendation:

Collaboration with other faculty for the management and conduct of the activity

Prepared by:

  
**CHARIS B. LIMBO**  
Director, IHK

Conforme:

  
ANNA BETH V. VARRON