

SUMMARY OF INDIVIDUAL RATINGS OF STAFF MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Staff Member: JAKE ERNEST P. BINUEZA

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)	50%	4.83	2.42
b. Students (50%)	50%	4.67	2.33
TOTAL for Instruction			4.75
2. Research			
3. Extension			
4. Administration			
5. Production			
TOTAL			4.75

EQUIVALENT NUMERICAL RATING: 4.75
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.75

ADJECTIVAL RATING: Outstanding

Prepared by:

JAKE ERNEST P. BINUEZA
Name of Staff 2/2/18

Reviewed by:

CELSO GUMAOD
Head, DME

Approved by:

EDGARDO E. TULIN
President

	MFO 2. Frontline Services														
	PI 1. Efficient and customer-friendly frontline service		Consultation	Zero percent complaint from clients served		100%	100%		5	5	5	5	5.00		
									Total Points						
Total Over-all Rating														29.00	
Average Rating														4.83	
Adjectival Rating															

PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2 nd	
	3 rd	
	4th	

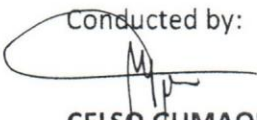
Name of Office: Department of Mechanical Engineering

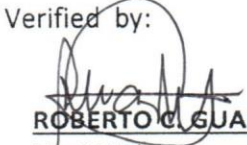
Head of Office: Celso Gumaod

Name of Faculty/Staff: Jake Ernest P. Binueza Signature: J. J. Binueza Date: 2/6/18

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring		Attended the class to observe the discussion (Meng 117 – September 28, 2017)			
Coaching	Discussed student performance especially those who failed during Midterm (November 14, 2017)				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

CELSON GUMAOD
Immediate Supervisor

Verified by:

ROBERTO C. GUARTE
Next Higher Supervisor

cc: OVPI
ODAHRD
PRPEO

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Binueza, Jake Ernest P. First Semester 2017 - 2018 No. of Raters: 20
Subject: 4 - Esci 127 - Basic Electrical Engineering Class Type: Lecture 4-5MW

<i>Work Performance</i>	<i>NA</i>	<i>1 Poor</i>	<i>2 Below Satis- factory</i>	<i>3 Satis- factory</i>	<i>4 Very Satis- factory</i>	<i>5 Out- standing</i>	<i>Median</i>
1 Explains course objectives, requirement and grading system at the beginning of the semester				2	9	9	4.0
2 Always prepared and organized in class				1	9	10	4.5
3 Uses appropriate and updated instructional materials				1	7	12	5.0
4 Gives clear instructions/guidelines in accomplishing tasks				1	7	12	5.0
5 Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable				1	8	11	5.0
6 Makes classroom activities interesting and lively				1	9	10	4.5
7 Encourages students to ask questions and welcomes comments and suggestions					8	12	5.0
8 Has mastery of the subject matter				2	7	11	5.0
9 Available for student consultation even outside class time				1	10	9	4.0
10 Holds class regularly, starts and dismisses class on time and utilizes class period fully				2	7	11	5.0
11 Gives relevant assignments, course requirements				1	9	10	4.5
12 Returns quizzes, exams, homework, assignments and exercises				2	11	7	4.0
13 Fair in giving grades				1	6	13	5.0
14 Wears clean and appropriate clothes/attire in class					4	16	5.0
15 Firm in implementing policies yet approachable and understanding					9	11	5.0
16 Commands respect of students				3	3	14	5.0
17 Exercises decency in speech and actions				2	6	12	5.0
Median Rating		5.0					Outstanding
Median Rating (nearest whole number)		Rating Description					
1		Poor					
2		Fair					
3		Satisfactory					
4		Very Satisfactory					
5		Outstanding					

1. Other positive points of the teacher and his/her teaching	
1 Good in teaching	5.00%
2 Jolly	5.00%
3 Makes the class lively & interesting	5.00%
4 No comment	80.00%
5 Open-minded	5.00%
6 Smiling	5.00%
2. Suggestions for teaching improvement	
1 No comment	100.00%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Binueza, Jake Ernest P. First Semester 2017 - 2018 No. of Raters: 13
Subject: 4 - MEng 102 - Materials Engineering & Testing Class Type: Laboratory 1-4F

<i>Work Performance</i>	<i>NA</i>	<i>1 Poor</i>	<i>2 Below Satis- factory</i>	<i>3 Satis- factory</i>	<i>4 Very Satis- factory</i>	<i>5 Out- standing</i>	<i>Median</i>
1 Explains course objectives, requirement and grading system at the beginning of the semester					3	10	5.0
2 Always prepared and organized in class					4	9	5.0
3 Uses appropriate and updated instructional materials					5	8	5.0
4 Gives clear instructions/guidelines in accomplishing tasks					5	8	5.0
5 Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable					5	8	5.0
6 Makes classroom activities interesting and lively					4	9	5.0
7 Encourages students to ask questions and welcomes comments and suggestions					4	9	5.0
8 Has mastery of the subject matter					3	10	5.0
9 Available for student consultation even outside class time					3	10	5.0
10 Holds class regularly, starts and dismisses class on time and utilizes class period fully					6	7	5.0
11 Gives relevant assignments, course requirements				2	3	8	5.0
12 Returns quizzes, exams, homework, assignments and exercises				2	5	6	4.0
13 Fair in giving grades					2	11	5.0
14 Wears clean and appropriate clothes/attire in class					4	9	5.0
15 Firm in implementing policies yet approachable and understanding					4	9	5.0
16 Commands respect of students				1	4	8	5.0
17 Exercises decency in speech and actions				1	3	9	5.0
Median Rating		5.0					Outstanding
Median Rating (nearest whole number)		Rating Description					
1		Poor					
2		Fair					
3		Satisfactory					
4		Very Satisfactory					
5		Outstanding					

1. Other positive points of the teacher and his/her teaching		
1	Good communication with students	7.69%
2	Interacts with students well	7.69%
3	Knows what he teach	15.38%
4	No comment	69.23%
5	Understanding	7.69%
2. Suggestions for teaching improvement		
1	No comment	100.00%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Binueza, Jake Ernest P. First Semester 2017 - 2018 No. of Raters: 17
Subject: 4 - Meng 117 - Instrumentation and Control Class Type: Lecture 8-10Th

Work Performance		NA	1 Poor	2 Below Satis- factory	3 Satis- factory	4 Very Satis- factory	5 Out- standing	Median
1	Explains course objectives, requirement and grading system at the beginning of the semester				1	13	3	4.0
2	Always prepared and organized in class					10	7	4.0
3	Uses appropriate and updated instructional materials				2	10	5	4.0
4	Gives clear instructions/guidelines in accomplishing tasks				1	10	6	4.0
5	Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable				1	12	4	4.0
6	Makes classroom activities interesting and lively					12	5	4.0
7	Encourages students to ask questions and welcomes comments and suggestions				1	14	2	4.0
8	Has mastery of the subject matter				1	10	6	4.0
9	Available for student consultation even outside class time					14	3	4.0
10	Holds class regularly, starts and dismisses class on time and utilizes class period fully				3	9	5	4.0
11	Gives relevant assignments, course requirements					13	4	4.0
12	Returns quizzes, exams, homework, assignments and exercises				2	12	3	4.0
13	Fair in giving grades			1	1	12	3	4.0
14	Wears clean and appropriate clothes/attire in class				1	11	5	4.0
15	Firm in implementing policies yet approachable and understanding				2	12	3	4.0
16	Commands respect of students				2	10	5	4.0
17	Exercises decency in speech and actions				1	12	4	4.0
Median Rating			4.0 Very Satisfactory					
Median Rating (nearest whole number)			Rating Description					
1			Poor					
2			Fair					
3			Satisfactory					
4			Very Satisfactory					
5			Outstanding					
1. Other positive points of the teacher and his/her teaching								
1 No comment			100.00%					
2. Suggestions for teaching improvement								
1 No comment			100.00%					