

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: HERNANDO L. MONDAL

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating Rating x % (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	4.93	2.465	
b. Students (50%)	4.5	2.25	
Total for Instruction	80%	4.72	3.772
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research	5%	4.98	0.249
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension	5%	4.92	0.246
4. Administration	10%	4.9	0.49
5. Production			
TOTAL			4.76

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.76

ADJECTIVAL RATING:

Outstanding


Prepared by:


HERNANDO L. MONDAL
Name of Faculty


Reviewed by:


ANGELICA P. BALDOS
Department Head

Recommending Approval:


ARTURO E. PASA
Dean

Approved:


ROTACIO S. GRAVOSO
Vice President for Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Hernando L. Mondal, a faculty member of the DEPARTMENT OF FORESTRY commit to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period from July to December, 2024.


HERNANDO L. MONDAL
 Associate Professor II
 Date: 1/9/25

Approved: 
ANGELICA P. BALDOS
 Department Head
 Date: 3/9/25

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned	2	4.89/2 (245%)	5	5	5	5	Fory 211
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students	1	7/1 (700%)	5	5	5	5	Solis, Tiongson, Enselay, Papellero, Jaca, Salvaleon, Rom
		A3. Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript	1	3/1 (300%)	5	5	5	5	Solis, Tiongson, Enselay
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript	1	1/1 (100%)	4.8	4.8	4.8	4.8	Cabales

		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	1	3/1 (300%)	5	5	5	5	Solis, Tiongson, Enslay
	PI 9: Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	2/2(100%)	4.8	4.8	4.8	4.8	Improve power point Midterm and Final Topics
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	3	4/3 (133.3%)	4.8	4.8	4.8	4.8	Long exam, Midterm and Final Exam
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom							
	PI 10. Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	12	19.25/12 (160%)	5	5	5	5	Fsci 131, FMgt 137
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	2	6/2 (300%)	5	5	5	5	Midterm and Final for 2 subjects and Thesis advisees
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	1	4/1 (400%)	4.8	4.8	4.8	4.8	Dagpin, Magdugo, Malupa, Serafina

		A12. Number of trainings attended related to instruction	Attend mandated trainings	1	5/1 (500%)	5	5	5	5	1 international & 4 local
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	2	4/2 (200%)	4.8	4.8	4.8	4.8	Fmgt 137 and Fsci 131
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	6	10/4 (166.66%)	4.8	4.8	4.8	4.8	Fmgt 137 and Fsci 131
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	5	8/5 (160%)	4.8	4.8	4.8	4.8	Fsci 131
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students	3	4/3 (133%)	5	5	5	5	BSF Students (1st year to 4th year)
		A17. Number of students advised on thesis/ field practice/special problem:			9	5	5	5	5	Israel, Daculo, Bantasan, Rotor, Lasquite, Lamoste, Dusan, Barientos, Dajao
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	2	13/2 (650%)	5	5	5	5	Aquino, Asmolo, Babon, Dela Cruz Airine, Golpe, Maingque, Muring, Pagas, Pude, Soria, Lolor, Capunong, Aligaba
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript	3	13/3 (433%)	5	5	5	5	Camacho, Baslan, Naul, Garcia, Porazo, Pleños Adaza, Tuyan, Tunog, Tagud, Sabandal, Gumanid Malatag,
		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	3	9/3 (300%)	5	5	4.8	4.93	Barcos, Tisbe, Ballebas, Bayron, Tabaranza, Tagogol, Hoyumpa, Mejia, Llanera
	PI 9: Number of student organizations	A19. Number of Student organizations advised	Advises student organizations recognized by USOO							
		A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							

	PI 10: Number of instructional materials developed and submitted :	A 21 : Number of on-line courseware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	1/1 (100%)	5	5	5	5	Revised laboratory exercise
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	2/2 (100%)	4.8	5	5	4.93	Fmgt 137 and Fsci 131
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	3	4/3 (133.33%)	4.8	5	5	4.93	Midterm and Final exams for 2 subjects
			A 23 : Number of on-line courseware reviewed by TRP & edited by MMDC editor							
			A 24 : Number of virtual classroom created and operational	1	2/1 (150%)	4.8	4.8	4.8	4.8	Fmgt 137 and Fsci 131
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU	1	1/1 (100%)	5	5	5	5	CENRO Ormoc
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 3 . RESEARCH SERVICES										

	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	1	1/1 (100%)	5	5	4.8	4.93	LRP Kananga
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer	6						Project partner move 1st quarter next year 2025
	PI 3. Number of extension programs organized and	A 38. Number of extension programs/projects implemented	Implementes duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
	Research Mentoring	Research Mentor		1	1/1 (100%)	5	5	5	5	VFES student
	Peer reviewers/Panelists	Peer reviewers/Panelists			1/1 (100%)	5	5	4.8	4.93	Sci % Humanities
	Resource Persons	Resource Persons		1						Seminar move next
	Convenor/Organizer	Convenor/Organizer								
	Consultancy	Consultant								
	Evaluator	Evaluator								
	PI 8. Percent of extension pro	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation	1	1/1 (100%)	4.8	4.8	4.8	4.8	Drafted
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *								
		A 43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										

	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member							
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools							
		On program accreditations								
		On institutional accreditations								
UMFO 6. General Admin. & Support Services (GASS)										
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients							
	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice							
		A 48. Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new							
		Attend meeting	CFES, Faculty and Committee meeting	3	4/3 (133.33%)	5	5	5	5	DFS meeting
		Number of documents drafted	Minutes	2	1/2 (50%)	4.8	4.8	4.8	4.8	Not secretary
	Total Over-all Rating								162.58	
	Average Rating								4.93	
	Adjectival Rating								Outstanding	
				Comments and Recommendation for Development Purpose: To publish more scientific articles as output and research engagements.						

Evaluated & Rated by:

Angelica P. Baldos
ANGELICA P. BALDOS

Department Head

Date: 3/3/25

Recommending Approval

Arturo E. Pasa
ARTURO E. PASA

College Dean

Date: 3/4/25

Approved by:

Rotacio S. Gravoso
ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Date: 3/5/25

PERFORMANCE MONITORING AND COACHING JOURNAL


	1 st	Q U A R T E R
	2 nd	
√	3 rd	
√	4 th	

Name of Office : Department of Forest Science
Head of Office : Dr. Angelica P. Baldos
Number of Personnel : 9 Permanent Faculty

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring					
Faculty Meeting		Minutes of Meeting	Dean's Memo/Head's Memo		Regular monthly meeting
Office & Class Attendance				Log book; DTR's	DFS Faculty & Staff (July - December 2024)
Attendance to university & college activities/programs/seminars/workshops			University memos & invitation sent via VSU email	Attendance, Program certificates	
Compliance of University Memos			University Memos	Compliance Report	
Leaves (SL, VL, CDO, etc.)				Application and approval for Leave form	DFS Faculty & staff (July - December 2024)
Following-up documents	Utility workers/ Office Clerks / Admin Staff			Scheduled	Daily / Weekly
Travels		Updates during meetings		Travel Orders, Pass Slips, FM-VPA-03 Certificate of appearance	
Coaching					
Classroom Management & Teaching Methods	Faculty Consultation			Classroom Observation (Forms and logbooks)	(July - December 2024)


Note: Please indicate the date in the appropriate box when the monitoring was conducted

Conducted by:


ANGELICA P. BALDOS
Immediate Supervisor

Noted by:


ARTURO E. PASA
Dean, CFES


ROTACIO S. GRAVOSO
Vice President for Academic Affairs

TRACKING TOOL FOR MONITORING TARGETS

Major Final Output/Performance Indicator	TASK	ASSIGNED TO	DURATION	TASK STATUS						REMARKS
				JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
MFO 1. Advanced & Higher Education Services	Teaching									
PI 1. Instruction	Instructional Materials Developed/ Revised & Utilized	<i>RSCome</i>	JULY-DECEMBER 2024	Submits Course Syllabi	Prepares lecture materials	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	Fsci 125, FORY 283, FORY 299, all lec & lab
		<i>HLMondal</i>	JULY-DECEMBER 2024	Submits Course Syllabi	Prepares 1 lecture guides	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	FORY 211, Fsci 131, Fmgt 137, All lec & lab
		<i>AEPasa</i>	JULY-DECEMBER 2024	Submits Course Syllabi	Prepares 1 lecture guides	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	FORY 291, FMgt 145n, all lec & lab
		<i>TAPatindol</i>	JULY-DECEMBER 2024	Submits Course Syllabi	Develops lecture guide	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	FORY 224, FGov 149n, FORY 269, FORY 225, FORY 227, Envi IIIf. All lec & lab
		<i>DPPeque</i>	JULY-DECEMBER 2024	Submits Course Syllabi	Prepares 1 lecture guides	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	WTec 141, FMgt 147n, FORY 229 all lec & lab
		<i>ANPolinar</i>	JULY-DECEMBER 2024	Submits Course Syllabi	Prepares 1 lecture guides	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	FMgt 143n, ForE 139, FGov 135, FORY 205, all lec & lab
		<i>SOBernaldez</i>	JULY-DECEMBER 2024	Submits Course Syllabi	Prepares 1 lecture guides	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	FMgt 123, FMgt 131n, all lec and lab
		<i>APBaldos</i>	AUGUST-DECEMBER	Submits Course Syllabi	Prepares 1 lecture guides	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	FMgt 127. FORY 285, all lec & lab

		KBDoria	SEPTEMBER-DECEMBER 2024	Submits Course Syllabi	Prepares 1 lecture guides	Prepares Exams For Midterm	Face to face	Face to face	Prepares Exams For Final	FMgt 137, FMgt 11, FMgt 145n, WTec 141, all lec & lab
	Reviewed/ Approves Thesis/Field Practice Manuscripts/Lab Exercises	RSCome	JULY-DECEMBER 2024				Review Outlines	Review Outlines and Manuscript	Review Outlines and Manuscript	Caballes, Cinco, Martinez, Solis
		TAPantindol	JULY-DECEMBER 2024				Review Outlines	Review Outlines	Review Outlines	Bonganay
		HLMondal	JULY-DECEMBER 2024				Review Outlines	Review Outlines	Review Outlines	Caballes, Tiongson, Enselay, Solis
		DPPeque	JULY-DECEMBER 2024				Review Outlines	Review Outlines and Manuscript	Review Outlines and Manuscript	Wales, Omoso, Nabong
	Spent Hours For Students Consultations	HLMondal	JULY-DECEMBER 2024	Daily 12-1, 5-6	Daily 12-1, 5-6	Daily 8-5	Daily 8-5	Daily 12-1, 5-6	Daily 12-1, 5-6	BSF students
		AEPasa	JULY-DECEMBER 2024	Daily, 12:00 -1:00	Daily, 12:00 -1:00	Daily, 8-5	Daily, 8-5	Daily, 8-5	Daily, 8-5	BSF students
		DPPeque	JULY-DECEMBER 2024	Daily 12-1, 5-6	Daily 12-1, 5-6	Daily 8-5	Daily 8-5	Daily 8-5	Daily 8-5	BSF students
		ANPolinar	JULY-DECEMBER 2024	Daily, 12:00 -1:00	Daily, 12:00 -1:00	Daily, 8-5	Daily, 8-5	Daily, 8-5	Daily, 8-5	BSF students
		TAPatindol	JULY-DECEMBER 2024	Daily, 12:00 -1:00	Daily, 12:00 -1:00	Daily, 8-5	Daily, 8-5	Daily, 8-5	Daily, 8-5	BSF students
		RSCome	JULY-DECEMBER 2024	Daily, 12:00 -1:00	Daily, 12:00 -1:00	Daily, 8-5	Daily, 8-5	Daily, 8-5	Daily, 8-5	BSF students
		SOBernaldez	JULY-DECEMBER 2024	Daily, 12:00 -1:00	Daily, 12:00 -1:00	Daily, 8-5	Daily, 8-5	Daily, 8-5	Daily, 8-5	BSF students
		APBaldos	JULY-DECEMBER 2024	Daily, 12:00 -1:00	Daily, 12:00 -1:00	Daily, 8-5	Daily, 8-5	Daily, 8-5	Daily, 8-5	BSF students

		KBDoria	JULY- DECEMBER 2024	Daily, 12:00 -1:00	Daily, 12:00 - 1:00	Daily, 8-5	Daily, 8-5	Daily, 8-5	Daily, 8-5	BSF students
Gives Assignmen ts, Quizzes, Exams, Etc.		AEPasa	JULY- DECEMBER 2024				Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Mondays, Wednesdays, Thursdays
		RSCome	JULY- DECEMBER 2024				Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Mondays, Tuesdays, Wednesdays, Thursdays
		DPPeque	JULY- DECEMBER 2024				Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Mondays, Thursdays, Saturday
		ANPolinar	JULY- DECEMBER 2024				Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Mondays, Tuesdays, Wednesdays, Thursdays, Fridays
		HLMondal	JULY- DECEMBER 2024			Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Mondays, Tuesday, Wednesdays, Thursdays, Fridays
		TAPatindol	JULY- DECEMBER 2024			Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Mondays, Wednesdays, Tuesdays, Thursday
		SOBernaldez	JULY- DECEMBER 2024			Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Mondays, Tuesdays, Thursday
		APBaldos	JULY- DECEMBER 2024			Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Checks Exams, Quizzes, & Assignments	Mondays, Tuesdays, Wednesdays, Thursdays, Fridays
		KBDoria	JULY- DECEMBER 2024			Checks Exams, Quizzes, & Assignments	Checks Exams,	Checks Exams,	Checks Exams,	Mondays, Tuesdays, Wednesdays,

							Quizzes, & Assignments	Quizzes, & Assignments	Quizzes, & Assignments	Thursdays, Fridays
Submits Grade Sheets	<i>RSCome</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	Fsci 125, FORY 283, FORY 299, all lec & lab
	<i>HLMondal</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	FORY 211, Fsci 131, Fmgt 137, All lec & lab
	<i>AEPasa</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	FORY 291, FMgt 145n, all lec & lab
	<i>TAPatindol</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	FORY 224, FGov 149n, FORY 269, FORY 225, FORY 227, Envi IIIf. All lec & lab
	<i>DPPeque</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	WTec 141, FMgt 147n, FORY 229 all lec & lab
	<i>ANPolinar</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	FMgt 143n, ForE 139, FGov 135, FORY 205, all lec & lab
	<i>SOBernaldez</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	FMgt 123, FMgt 131n, all lec and lab
	<i>APBaldos</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	FMgt 127. FORY 285, all lec & lab
	<i>KBDoria</i>	JULY-DECEMBER 2024			Midterm Grades				Final Grades	FMgt 137, FMgt 11, FMgt 145n, WTec 141, all lec & lab
Prepares power point lecture materials	<i>RSCome</i>	JULY-DECEMBER 2024	Mondays, Wednesdays, Fridays, Tuesdays	Mondays, Wednesdays, Fridays, Tuesdays	Mondays, Wednesdays, Fridays, Tuesdays	Mondays, Wednesdays, Fridays, Tuesdays	Mondays, Wednesdays, Fridays, Tuesdays	Mondays, Wednesdays, Fridays, Tuesdays	Mondays, Wednesdays, Fridays, Tuesdays	Fsci 125, FORY 283, FORY 299, all lec & lab
	<i>HLMondal</i>	JULY-DECEMBER 2024	Tuesdays, Thursdays	Tuesdays, Thursdays	Tuesdays, Thursdays	Tuesdays, Thursdays	Tuesdays, Thursdays	Tuesdays, Thursdays	Tuesdays, Thursdays	FORY 211, Fsci 131, Fmgt 137, All lec & lab
	<i>AEPasa</i>	JULY-DECEMBER 2024	Wednesdays, Fridays	Wednesdays, Fridays	Wednesdays, Fridays	Wednesdays, Fridays	Wednesdays, Fridays	Wednesdays, Fridays	Wednesdays, Fridays	FORY 291, FMgt 145n, all lec & lab


		<i>TAPatindol</i>	JULY- DECEMBER 2024	Tuesdays	Tuesdays	Tuesdays	Tuesdays	Tuesdays	Tuesdays	FORy 224, FGov 149n, FORy 269, FORy 225, FORy 227, Envi IIIf. All lec & lab
		<i>DPPeque</i>	JULY- DECEMBER 2024	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	WTec 141, FMgt 147n, FORy 229 all lec & lab
		<i>ANPolinar</i>	JULY- DECEMBER 2024	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	Mondays, Wednesday s, Fridays	FMgt 143n, ForE 139, FGov 135, FORy 205, all lec & lab
		SOBernaldez	JULY- DECEMBER 2024	Mondays, Tuesday s, Thursday	Mondays, Tuesday s, Thursday	Mondays, Tuesday s, Thursday	Mondays, Tuesday s, Thursday	Mondays, Tuesday s, Thursday	Mondays, Tuesday s, Thursday	FMgt 123, FMgt 131n, all lec and lab
		APBaldos	JULY- DECEMBER 2024	Mondays, Tuesday s, Thursday, Friday	Mondays, Tuesday s, Thursday, Friday	Mondays, Tuesday s, Thursday, Friday	Mondays, Tuesday s, Thursday, Friday	Mondays, Tuesday s, Thursday, Friday	Mondays, Tuesday s, Thursday, Friday	FMgt 127. FORy 285, all lec & lab
		KBDoria	JULY- DECEMBER 2024	Mondays, Tuesday s, Wednesday Thursday, Friday	Mondays, Tuesday s, Wednesday Thursday, Friday	Mondays, Tuesday s, Wednesday Thursday, Friday	Mondays, Tuesday s, Wednesday Thursday, Friday	Mondays, Tuesday s, Wednesday Thursday, Friday	Mondays, Tuesday s, Wednesday Thursday, Friday	FMgt 137, FMgt 11, FMgt 145n, WTec 141, all lec & lab
MFO 2. Research Services	Conducts Researches	<i>AEPasa</i>	JULY- DECEMBER 2024	Project Tarsier			Green Carbon Inventory Research in Paranas, Samar			In-Country Coordinator Ongoing, Project Leader
		<i>DPPeque</i>	JULY- DECEMBER 2024	"Project Tarsier: A nature based solutions project for climate change, biodiversity and people"		LGU's Climate Change Adaptive Capacity in Climate-Prone and Vulnerable in Eastern Visayas (Phase II)				In-Country Leader Project Leader

	Makes appointments	<i>AEPasa</i>	JULY-DECEMBER 2024						As Project Leader
		<i>DPPeque</i>	JULY-DECEMBER 2024						
		<i>SOBernaldez</i>	JULY-DECEMBER 2024		" CITIZEN-SDSS: Using Citizen Science approaches and Spatial Decision Support Systems to foster nature-based solutions to sustain and expand the remaining forest landscapes of the Philippines"				As Study leader
		<i>RSCome</i>	JULY-DECEMBER 2024	" CITIZEN-SDSS: Using Citizen Science approaches and Spatial Decision Support Systems to foster nature-based solutions to					As Project Leader (Ongoing)

				sustain and expand the remaining forest landscapes of the Philippines"						
MFO 3. Extension Services	ATTENDS training, SEMINAR and workshops	<i>RSCome, HLMondal, TAPatindol, ANPolinar, AEPasa, APBaldos</i>	JULY-DECEMBER 2024							Participant
		<i>DPPeque</i>	JULY-DECEMBER 2024	"Establishment and Maintenance of On-Campus Climate-Smart Upland Agroforestry Farming System"		"Community for Resilience (CORE) Training of Trainers (ToT) on Climate Change Adaptation and Mitigation"		"WoMangrove Warriors Mangrove Rehabilitation"		As Project Leader
MFO 4. Administration Services	Signs appointments, requests, certificates, and etc.	<i>RSCome, HLMondal, ANPolinar, AEPasa, DPeque, TAPatindol, SOBernaldez, APBaldos, KBDoria</i>	JULY-DECEMBER 2024	registration forms for enrollment as course adviser			manuscript outline, transmittal, approval sheet, routing slip			manuscript outline, transmittal, approval sheet, routing slip
		<i>AEPasa, ANPolinar, TAPatindol</i>	JULY-DECEMBER 2024	Dean As Head As Director	Dean As Head As Director	Dean As Head As Director	Dean As Head As Director	Dean As Head As Director	Dean As Head As Director	Reimbursement, Replenishment, Payment Vouchers & PR & PPMP job order Contracts, bills, etc.

	watering of plants.									
	Inventory of trees for cutting/pruning	RMLaurino	JULY-DECEMBER 2024	Inventory and make reports	Bagging, Sorting, Weeding, Watering	Bagging, Sorting, Weeding, Watering	Bagging, Sorting, Weeding, Watering	Bagging, Sorting, Weeding, Watering	Bagging, Sorting, Weeding, Watering	As requested by offices or individual person

Prepared by:


ANGELICA P. BALDOS
 Unit Head

PERFORMANCE MONITORING FORM

Name of Employee: **HERNANDO L. MONDAL**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes himself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Impressive	July 1, 2024	December 2024	December 31, 2024	Very Impressive	Outstanding	Submitted grades on time. Entertains the concerns of all advisees and other BSF students during enrollment as being the Focal Person of VSU Online Enrollment Taskforce in the department.
2	Attend trainings, seminars and workshops.	Very Impressive	July 1, 2024	December 2024	December 31, 2024	Very Impressive	Outstanding	Attended trainings as DFS Enrollment Focal Person.
3	Attend meetings and workshops as per instructed by immediate Head.	Very Impressive	July 1, 2024	December 2024	December 31, 2024	Very Impressive	Outstanding	Attentively attends meetings
4	Performs other functions such as; DFS Secretary and Chairmanship and/or member of committees in the department.	Very Impressive	July 1, 2024	December 2024	December 31, 2024	Impressive	Outstanding	Able to multitask and maintain productivity

Prepared by:

Angelica P. Baldos
ANGÉLICA P. BALDOS
 Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee : Dr. Hernando L. Mondal
Performance Rating : 4.76 Outstanding

Aim: To improve the research and extension capability of the faculty

Proposed Interventions to Improve the Performance and/or Competence and Qualification to assume higher responsibilities:

Date: July 2024

Target Date: September 2024

First Step:

Require Dr. Mondal to conduct research on insect diversity assessment and natural resources management..

Result:

Actively conducted research on insect diversity assessment in selected sites in Leyte; and Mt. Pangasugan.

Date: October 2024

Target Date: December 2024

Next Step:

Collect sufficient research data, analyze the data collected, and write scientific articles for publication.


Outcome:

Dr. Mondal scientific articles are already drafted for review, finalization and possible publication.


Final Step/Recommendation:

Dr. Mondal may share and/or disseminate relevant output or findings of his research to farmers and other possible stakeholders.

Prepared by:


ANGELICA P. BALDOS
Unit Head

Conforme:


HERNANDO L. MONDAL
Ratee



TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

Second Semester AY 2023-2024

Name of faculty: MONDAL, HERNANDO L.

Department: Dept. of Forest Science

College: College of Forestry and Environment

	Course No. & Descriptive Title	Lab/ Lec	RATING		% Evaluation Rating
			Numerical	Adjectival	
ForE 134	ECOTOURISM AND OUTDOOR RECREATION MANAGEMENT	LAB	4.00	Very Satisfactory	80.0%
ForE 134	ECOTOURISM AND OUTDOOR RECREATION MANAGEMENT	LAB	4.00	Very Satisfactory	80.0%
ForE 134	ECOTOURISM AND OUTDOOR RECREATION MANAGEMENT	LEC	4.00	Very Satisfactory	80.0%
FMgt 126	SILVICULTURE 1 - FOREST NURSERIES AND PLANTATION	LEC	5.00	Outstanding	100.0%
FMgt 126	SILVICULTURE 1 - FOREST NURSERIES AND PLANTATION	LAB	5.00	Outstanding	100.0%
FMgt 126	SILVICULTURE 1 - FOREST NURSERIES AND PLANTATION	LAB	5.00	Outstanding	100.0%
FMgt 126	SILVICULTURE 1 - FOREST NURSERIES AND PLANTATION	LEC	4.00	Very Satisfactory	80.0%
ForE 134	ECOTOURISM AND OUTDOOR RECREATION MANAGEMENT	LEC	4.00	Very Satisfactory	80.0%
FORY234	FOREST NURSERY MANAGEMENT	LEC	5.00	Outstanding	100.0%
FORY234	FOREST NURSERY MANAGEMENT	LAB	5.00	Outstanding	100.0%
Average Rating			4.50	Outstanding	90.00%

Source: Results of Teaching Performance Evaluation by Students filed at IEO

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory(S)

3.50 – 4.49 Very Satisfactory(VS)

4.50 – 5.00 Outstanding(O)

Prepared by:

VANESSA W. NAZAL

TPES in-Charge

Date: 11-08-2024

Attested by:

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: 11-12-2024

Received by:

MONDAL, HERNANDO L.

Name and Signature of Faculty

Date: 11-27-24

Distribution of copies: IEO, College, Department, Faculty (all in original signature)



INSTRUCTION AND EVALUATION OFFICE

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