

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: ULYSSES A. CAGASAN (Professor VI)

Program Involvement	Percentage Weight of Involvement	Numerical Rating	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean	35	4.85	1.70
b. Students	35	4.67 <i>80</i> <i>f</i>	1.68 <i>f</i>
Total for Instruction	70		3.38 <i>f</i>
2. Research			
a. Client/Dir. for Research			
b. Dept. Head/Center Director	10	4.38	0.44
Total for Research	10		0.44
3. Extension			
a. Client/Dir. for Extension			
b. Dept. Head/Center Director	10	5.00	0.50
Total for Extension	10		0.50
4. Administration	10	5.00	0.50
5. Production			
TOTAL	100		4.82 <i>f</i>

EQUIVALENT NUMERICAL RATING:

4.82 *f*

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.82 *f*

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

ULYSSES A. CAGASAN

Name of Faculty

Reviewed by:

LUZ G. ASIO

Department Head

Recommending Approval:

SUZETTE B. LINA

Dean, College of Agriculture and Food Science

Approved by:

ROTACIO S. GRAVOSO


Vice President, Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ULYSSES A. CAGASAN, a faculty member of the DEPARTMENT OF AGRONOMY commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2024

ULYSSES A. CAGASAN
 Professor VI
 Date: 23 July 2024

Approved:

 LUZ G. ASIO
 Department Head
 Date: 24 July 2024


 SUZETTE B. LINA
 College Dean
 Date: 26 July 2024

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4. Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned	3	5.50	5	5	5	5.00	
	PI 8. Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students	2	2	5	5	5	5.00	
		A3. Number of students advised on thesis/special problem/dissertation		2	3	5	5	5	5.00	
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript	2	2	5	5	5	5.00	
		As GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript	1	2	5	5	5	5.00	
		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	2	5	5	5	5	5.00	
	PI 9. Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems	0						
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	0						

			<i>Supplemental learning resources</i>	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	0						
			<i>Assessment tools</i>	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	0						
			A6. Number of on-line course were reviewed by TRP & edited by MMDC editor	Submits the course were duly reviewed by TRP for editing by MMDC editor	0						
			A7. Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	0						
	PI 10. Additional outputs:		A8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	0						
UMFO 2. HIGHER EDUCATION SERVICES											
OVPI UMFO 3. Higher Education Management Services											
	PI 5. Total FTE, coordinated, implemented and monitored *		A9. Actual Faculty's FTE	Handles and teaches courses assigned	8	12.10	5	5	5	5.00	
			A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	5	5	5	5	5	5.00	
			A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	5	2	2	2	2	2.00	
			A12. Number of trainings attended related to instruction	Attend mandated trainings	1	3	5	5	5	5.00	
			A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	2	4	5	5	5	5.00	
			A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	2	5	5	5	5	5.00	
			A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	5	100	5	5	5	5.00	
	PI 8. Number of students advised: *		A16. Number of students advised:	Acts as academic adviser to students	1	12	5	5	5	5.00	
			A17. Number of students advised on thesis/ field practice/special problem:								
			<i>As SRC Chairman</i>	Advises, and corrects research outline and thesis/SP manuscript	1	2	5	5	5	5.00	
			<i>As SRC Member</i>	Advises and corrects research outline and thesis/SP manuscript	1	2	5	5	5	5.00	

		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	2	15	5	5	5	5.00	
	PI 9. Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advises student organizations recognized by USOO	0						
		A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities	0						
	PI 10. Number of instructional materials developed *	A21. Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	0						
		<i>On-line ready courseware</i>	Prepares Instructional module/laboratory guide/workbook or a combination thereof	0	1	5	5	5	5.00	
		<i>Supplemental learning resources</i>	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	4	5	5	5	5.00	
		<i>Assessment tools</i>	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2	4	5	5	5	5.00	
		A23. Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	0						
		A24. Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	0						
	PI 11. Additional outputs	A25. Number of Additional outputs accomplished:								
		<i>Program accreditation/evaluation</i>	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		<i>Agency/firm/Industry linkages</i>	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
Average Numerical Rating									4.85	
TPES Rating									4.67	
Instruction Involvement (%)									70.00	
Equivalent Numerical Rating									3.33	
UMFO 3 . RESEARCH SERVICES										

PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries	2	2	5	5	5	5.00
PI 2. Number of research outputs completed within the year *	A28. Number of research outputs completed within the year *	Conducts and completes research project within the year	0					
PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%)*	A29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication	1	2	5	5	5	5.00
	<i>In refereed int'l journals</i>		1	3	5	5	5	5.00
	<i>In refereed nat'l/regional journals</i>		1	3	5	5	5	5.00
PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scientific fora /conferences						
	<i>In int'l fora/conferences</i>		1	2	5	5	5	5.00
	<i>In nat'l/regional fora/conferences</i>		1	0	0	0	0	0.00
PI 5. Percent of research proposals approved *	A31. Percentage of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation	0	1	5	5	5	5.00
PI 6. Additional outputs*	A32. No. of research-related awards (research conducted by faculty or student w/ faculty)		0					
	A33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper	2	4	5	5	5	5.00
	A34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output						
	A35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal						
Average Numerical Rating								4.38
Research Involvement (%)								10.00

	Equivalent Numerical Rating							0.44	
UMFO 4. EXTENSION SERVICES									
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership						
	PI 2. Number of trainees weighted by the length of training	A37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer						
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A38. Number of extension programs/projects implemented	Implementes duly approved extension projects	1	1	5	5	5	5.00
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services						
	PI 5. Number of technical/expert services	A40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries						
	Research Mentoring	Research Mentor							
	Peer reviewers/Panelists	Peer reviewers/Panelists							
	Resource Persons	Resource Persons							
	Convenor/Organizer	Convenor/Organizer							
	Consultancy	Consultant							
	Evaluator	Evaluator							
	PI 8. Percent of extension proposals approved *	A41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation						
	PI 11. Additional outputs *	A42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *							

		A43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
	Average Numerical Rating									5.00
	Extension Involvement (%)									10.00
	Equivalent Numerical Rating									0.50
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member		zero non-conformity	5	5	5	5.00	
		A45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compliant		5	5	5	5.00	
		<i>On program accreditations</i>								
		<i>On institutional accreditations</i>								
UMFO 6. GENERAL ADMIN. & SUPPORT SERVICES (GASS)										
	PI 2. Zero percent complaint from clients served	A46. Customerly friendly frontline services	Provides customer friendly frontline services to clients		Zero % complaint	5	5	5	5.00	
	PI 3: Additional Outputs	A47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice							
		A48. Other outputs implementing the new normal due to covid 19	Designs administration/ management related activities and other outputs to implement new normal							
		A49. Involvement in department committees		1	3	5	5	5	5.00	
		A50. Member, BAC TWG								
	Average Numerical Rating									5.00
	Administration Involvement (%)									10.00
	Equivalent Numerical Rating									0.50
	Total Equivalent Numerical Rating									4.77

Adjectival Rating	OUTSTANDING
Comments and Recommendation for Development Purposes: <i>To serve as technical expert on rice production trainings especially on water management system.</i>	

Evaluated & Rated by:



LUZ C. ASIO

Department Head

Date: 29 July 2024

Recommending Approval:



SUZETTE B. LINA

Dean, College of Agriculture and Food Science

Date: 26 July 2024

Approved by:



ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Date: 29 July 2024

PERFORMANCE MONITORING & COACHING JOURNAL

Name of Office: Department of Agronomy

Head of Office: LUZ G. ASIO

Number of Personnel: 23

X	1st	Q U A R T E R
X	2nd	
	3rd	
	4th	


Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring and evaluation helps identify the most valuable basis for modification of interventions and assess the quality of activities being conducted.	IPCR submission to monitor outputs Head and Student evaluation of faculty's class performance. Class observation by the head.	Conducts monthly meetings and checks updates on assigned task-related activities.			
Coaching True coaching improves employee and organizational resiliency and effectiveness in change, enabling employees to become effective in their tasks or roles in the workplace.	One-on-one coaching for faculty with satisfactory and below ratings. Attend instructional coaching for teacher effectiveness workshop.	Conducts regular meetings with the faculty and the department. Attend instructional coaching for teacher effectiveness workshop.			

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


LUZ G. ASIO
Immediate Supervisor

Noted by:


SUZETTE B. LINA
Next Higher Supervisor



TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

First Semester SY 2023-2024

Name of faculty: **CAGASAN, ULYSSES A.**

Department: **Dept. of Agronomy**

College: **College of Agriculture & Food Sciences**

Course No. & Descriptive Title		Lab/ Lec	RATING		% Evaluation Rating
			Num.	Adjec.	
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LAB	5.00	Outstanding	100.0%
Agro 121	ROOT CROPS	LEC	4.00	Very Satisfactory	80.0%
AGRO212	FIELD CROP PRODUCTION & MGT. II	LEC	5.00	Outstanding	100.0%
AGRO212	FIELD CROP PRODUCTION & MGT. II	LAB	5.00	Outstanding	100.0%
AGRO321	ADVANCED FIELD CROP SEED TECHNOLOGY	LAB	5.00	Outstanding	100.0%
Average Rating			4.80	Outstanding	96.00%

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory(S)

3.50 – 4.49 Very Satisfactory(VS)

4.50 – 5.00 Outstanding(O)

Prepared by:

VANESSA W. NAZAL

TPES in-Charge

Date: May 02, 2024

Attested by:

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: May 02, 2024

Received by:

CAGASAN, ULYSSES A.

Name and Signature of Faculty

Date: 6/04/24

Distribution of copies: ODIE, College, Department, Faculty

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.