SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Christopher Liones

Program Involvement	Percentage	Numerical Rating	Equivalent
	Weight of	(Rating x %)	Numerical
	Involvement		Rating
(1)	(2)	(3)	(2 x 3)
1. Instruction			
a. Head/Dean (50%)		2.22	
b. Students (50%)		2.50	
TOTAL INSTRUCTION	60%	4.72	2.83
2. Research	25%	4.00	1.00
3. Extension	5%	4.50	0.23
4. Support Operations	5%	4.33	0.22
5. Gen. Adm. & Support Services	5%	4.25	0.21
TOTAL			4.49

FOLIN /AL FAIT	ALLIBATDAL	DATINICC.
EQUIVALENT	NUIVIERAL	RATINGS:

Add: Additional Points, if ny:

TOTAL NUMERICAL RATING:

4.49

4.49

ADJECTIVAL RATING:

Very Satisfactory

Prepared by:

CHRISTOPHER A. LLONES

Name of Faculty

Reviewed by:

ZYRA MAY H. CENTIN

Head, DOI

Recommending Approval

LILIAN B. NUNEZ

Dean, CME

Approved:

ROTACIO S. GRAVOSO

Vice President for Academic Affairs



College of Management and Economics DEPARTMENT OF ECONOMICS Visca, Baybay City, Leyte



"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Christopher Llones, a faculty member of the DEPARTMENT OF ECONOMICS commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period August-December 2024.

Rate:

CHRISTOPHER A LLONES
ASSISTANT PROFESSOR IV

Date: 1 10 25

Approved:

ZYRA MAY H. CENTINO

				and the second s	Accom-		R	ating		REMARKS (Indicators in percentage should be supported with numerical
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	plishment (AugDec 2024)	Quality	Eficiency	Timelines	Average	values in numerators and denominators)
UMFO	1. ADVANCED EDUCATIO	N SERVICES								
OVPIN	IFO 2. Graduate Student I	Management Services	*							
	PI 4: Total FTE coordinated, implemented &	A1. Actual Faculty's FTE	Handles subjects/courses assigned		4	5	5	5	5.00	
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
÷		A3 . Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		<u>A4</u> . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty							

8d/ 81/ 81/ 81/ 81/ 81/ 81/ 81/ 81/ 81/ 81	A13. Number of long examinations	Administers and checks long	4	9	5	5	5	5.00
an an A1		examination for subjects taught						
A1	A14. Number of quizzes administered Prepares and checks quizzes and checked	Prepares and checks quizzes for lec and lab	7	6	2	2	2	5.00
bal	r of lab reports and term ed and graded	Checks lab reports and term papers submitted as required	4	9	ro.	ις.	ى د	5.00
PI 8: Number of students A16 advised: *	A16. Number of students advised:	Acts as academic adviserto students	2	2	4	4	4	4.00
the	A17. Number of students advised on thesis/ field practice/special problem:							
	As Thesis/Field Practice/Special Problem Adviser	Advises, and corrects research outline and thesis/SP manuscript						
	As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	2	2	4	4	4	4.00
	As SRC Member	Advises and corrects research outline and thesis/SP manuscript	4	9	2	ഹ	2	5.00
for	A18. Number of students entertained Entertains students consulting for consultation purposes grades	Entertains students consulting on subject taught, thesis and grades	ဖ	9	4	4	4	4.00
PI 9: Number of student A11 organizations advised/ advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USOO						
A2 BSS	A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities						
PI 10: Number of A2 instructional materials developed *	A 21: Number of on-line course ware developed and submitted:	Prepares and submits for review by the Technical Review Panel						
	On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	~	_	4	4	4	4.00

_					The state of the s		,			
			Prepares Power Point	3	3	4	4	4	4.00	
			presentation, video clips,							
		Supplemental learning resources	movie clips, reading							
			assignments depending on							
			course taught							
		Accessment to als	Prepares assessment tools	3	3	4	4	4	4.00	
		Assessment tools	such as long exam, quizzes, problems sets, etc.							
		A 23 : Number of on-line course ware	Submits the course ware duly							
		reviewed by TRP & edited by MMDC	reviewed by TRP for editing by							
		editor	MMDC editor						5	
		A 24 : Number of virtual classroom	Creates virtual classroom							
		created and operational	using either Moddle or Google							
			Classroom							
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or							
			program profile and other ` materials required during						10	
			program/institutional				1,24 - 13	~	197 T. J	
			accreditation and/or evaluation						- 14.2	
		O	Coordinates with material	Parkey (M. V. Tributer) of the second se					- Desired Services	
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages							
			with firms willing to accept							
-			OJT students from VSU		******************************	manusan di Antonia	AND COMPANY OF STREET,			
		A 26. Other outputs implementing the	Designs experiential learning							
		new normal due to covid 19	activities and other outputs to implement new normal							
			Imponent new normal							
UMFO	3. RESEARCH SERVICES									
	PI 1. Number of research	A27. Number of research outputs in the	Conducts research for							
	outputs in the last three (3)	last three (3) years utilized by the industry	possible utilization by industry							
	years utilized by the industry	or by other beneficiaries *	or other beneficiaries							
	or by other beneficiaries *									
	PI 2. Number of research	A 28. Number of research outputs	Conducts and completes	1	1	4	4	4	4.00	
	outputs completed within the		research project within the							
	year *		year							9
	PI 3. Percentage of research	A 29. Percentage of research outputs	Writes publishable materials	2	2	4	4	4	4.00	
	outputs published in	published in internationally-refereed or	out of research outputs and							
	internationally-referred or	CHED recognized journal within the year	submits for publication							
	CHED recognized journal									
	within the year (2%) *									
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		In refereed int'l journals								
		In refereed nat'i/regional journals								
		A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scienfic for a/conferences							
		In int'l fora/conferences			nati farandista ya mista ka dha shika ma a sa					
		In nat'l/regional fora/conferences								
	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or								
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper							
		ITSO, VSU	Prepares and submits application for UM of technology generated out of research output		and the second s	jan sansan kara Jin sarkai ten ka		makkanonah siringah si boron		
pera		A 35 Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
	4. EXTENSION SERVICE					4			4.00	
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities		Identifies and links with probable partners for extension activities and maintains this active partnership	1	1	4	4	4	4.00	
		the length of training	Conducts trainings among beneficiaries of technologies for transfer	40	60	5	5	5	5.00	
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs		Implementes duly approved extension projects							

additional outputs A Research Martinion Consellance of establicience and institutions and additional outputs A Research Martinion Consellance of a state of establishments and institutions outputs A Research Martinion Consellance Consellance A Research Martinion Consellance A Research Martinion Consellance A Research Martinion Consellance		Y					-	_				
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raining course/s and services as satisfactory or nigner in services as satisfactory or higher in televance satisfactory or higher in televance relevance Provides the technical and expert services requested by services services services requested by services services assume services as assume services as a service services as a service services as as a service services as a service services as a service servic		Research Mentoring	Research Mentor									
raining course/s and services as satisfactory or higher in televance satisfactory or higher in televance relevance relevance PI 5. Number of services ea/in: services services requested by services requires requirements.				Deliciaries								
Training course/s and services as satisfactory or nigner in satisfactory or higher in televance satisfactory or higher in televance satisfactory or higher in televance satisfactory or higher of quality and relevance satisfactory or higher of fechnical/expert Provides the technical and PIS. Number of ALO. Number of technical/expert Provides the technical and PIS. Number of ALO. Number of technical/expert Provides the technical and PIS. Number of technical/expert PIS. Number of technical/ex	1 1											
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training course/s and services as satisfactory or higher in services			에 보고 있는데 가게 되었다. 그는 사람이 되었다면 살아가지 않아야 하지만 하는데									
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Deneficiaries who rated the training course/s and advisory training courses and advisory		■ TO 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1										
Pl 4. Percentage of A 39. Percentage of beneficiaries who Provides quality and relevant	1	Pl 4. Percentage of	ohw sericianed fo egatheries who									

	A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compliant	100% compliant	4.5	4.5	4.5	4.50	
	On program accreditations								
	On institutional accreditations								
	A.46. Number of seminars/ trainings/workshop attended outside the university International								
	National			 			-		
	Regional								
	Institutional			-					
		Department meeting	4	6	5	5	5	5.00	
	A.47. Number of meetings attended	Department meeting	4	0	3	3	3	5.00	
	A.48 Number of meeting attended (APB, UAC, etc)								
UMFO 6. General Admir	n. & Support Services								
PI 2. Zero percent complaint from clients served	A 49. Customerly friendly frontline services	Provides customer friendly frontline services to clients	zero % complaint	zero % complaint	4.5	4.5	4.5	4.50	
PI 3: Additional Outputs	A 50. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performfing functions resulting to best practice	4.						
	A.51. Number of meetings presided								
	A.52. Number of staff evaluated/monitored		ett kapitaliset kalkala kalkal	a di produzioni consulptire provincia per differenti il formanza di provincia di					
	A.53. Number of committee membership		1	2	5	5	5	5.00	
	A.54. Number of meetings attended outside of the university		Manhari Walanga ya Manana da wa 1000 ka						
	A.55. Other outputs implementing the new normal due to covid 19								
Total Over-all Rating								102.50	
Average Rating								4.45	
Adjectival Rating								VS	

Comments & Recommendations for Development Purpose:	
More invovement in research extension.	

Evaluated & Rated by:

ZYRA MAY H. CENTINO
Department Head
Date:

Recommending Approval

LILIAN B. NUNEZ

Deam, CME

Approved by:

ROTACIO S. GRAVOSO
Vice President for Academic Affairs
Date:

"Exhibit G"

PERFORMANCE MONITORING & COACHING JOURNAL July-December 2024

Name of Office

: Department of Economics

Head of Office

: Prof. Zyra May H. Centino

Number of Personnel : 8 Regular Faculty, 2 Admin Staff, 1 Part Time, 1 GTA, 4 Affiliate Faculty

		MECHAN	VISM		
Activity	Mee	ting	Memo	Others (Pls. specify)	Remarks
	One-on-One	Group			
Monitoring					
Faculty Meeting		Minutes of the meeting			Monthly meeting (regular & special)
Office & Class Attendance				Logbook, DTR's biometrics, personal check- up	DOE faculty & staff
Discussion of job- related accomplishments, problems and plans	Class observation: The department head conducted class observation of all the faculty member once in every semester	Participation of the faculty members was monitored in the different activities sponsored by the department		Attendance certificate Committee meetings	Al faculty members were informed of the class observation
Attendance to university/college virtual/google meet seminars and meetings			University memos/college memo/notice of meeting	Attendance certificate	July-Dec. 2024
Compliance of University Memos		And appear that the second	University	Compliance	,
Leaves (SL, VL, CDO, etc.)			Memos	Report Application for leave form	*
Grades				Submission of midterm & final gradesheets	Oct. & Dec. 2024 (e-copy.)
Coaching & Mentor	ing				7.3
Discuss ways to improve classroom		Teaching performance			All faculty members were

management,	evaluation	given copy of
teaching methods,	results especially	their TPES
IMs and syllabus	the negative	regarding the
preparation and	feedbacks from	students
evaluation reports	students were	evaluation (July-
of staff.	discussed with	Dec. 2024)
	the concerned	
	faculty	

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

ZYRAMAY H.CENTINO

Noted b

LILIAN B. NUNEZ Dean, CME

TRACKING TOOL FOR MONITORING TARGETS

Major Final	TASK	ASSIGNED TO	DURATION	1.51		TASI	K STATUS			
Output/Perform ance Indicator				JUL	AUG	SEPT	OCT	NOV	DEC	REMARKS
MFO 1. Advanced & Higher Education Services	Teaching	ALL FACULTY	JULY-DEC. 2024							
PI 1. Instruction	Instructional Materials Developed/R evised & Utilized	ALL FACULTY	JULY-DEC. 2024			Revises Course Outline, Course Syllabi, TOS, Powerpoint presentatio ns				BCON 143, NCON 145, AGSC 12, SOST 111, ECON 153, BCON141, ECON 115A, ECON 134, ECON 101A, MGMT 21, NCON143, ECON198, BCON147, NCON 147, NCON 146, AGEC 115, ECON 131, ECON103, ECON148, NCON141, BCON 145, AGEC 144, ECON 129E, ECON, BCON 146, AGEC 199-A ECON 133, AGEC 231, AGEC 213, AGEC 221, AGEC 241, APEC 252, ECON 214
	Spent Hours For Students Consultations (virtual)	ALL FACULTY	JULY-DEC. 2024							As Academic Advisers, GAC Chairman and Members & other Committees involving student consultations
		ZYRA MAY H.	JULY - DEC.							Head, Academic Advise

	CENTINO	2024				
Gives Assignments, Quizzes, Exams, Etc.	All Faculty	JULY -DEC. 2024	Gives quizze s and long exams as agreed in the class	Give midterm exam	Gives final exams	Midterm and Final Exams were given as scheduled by the university
Submits Grade Sheets	All Faculty	JULY-DEC. 2024		Midterm Grades	Final Grades	BCON 143, NCON 145, AGSC 12, SOST 111, ECON 153, BCON141, ECON 115A, ECON 134A ECON 101A, MGMT 21, NCON143, ECON198, BCON147, NCON 147, NCON 146, AGEC 115, ECON 131, ECON103, ECON148,NCON141, BCON 145, AGEC 144, ECON 129E, ECON, BCON 146, AGEC 199-A, ECON 133,AGEC 231, AGEC 213, AGEC 221, AGEC 241, APEC 252, ECON 214
Prepares power point lecture materials	All Faculty	JULY-DEC. 2024				BCON 143, NCON 145, AGSC 12, SOST 111, ECON 153, BCON141, ECON 115A, ECON 134A ECON 101A, MGMT 21, NCON143, ECON198, BCON147, NCON 147, NCON 146, AGEC 115, ECON 131, ECON103, ECON148,NCON141, BCON 145, AGEC 144, ECON 129E, ECON,

		JAN 2023- DEC. 2024	De-carbonization of Development Paths: Comparative Analysis of Household Carbon Emissions in the Philippines and Indonesia	Ongoing		
	Moises Neil V. Serino	JAN 2023- DEC. 2024	Impact Assessment of Coastal Resource Management in Southern Camotes Sea and Selected Municipalities of Leyte	Ongoing		
		JAN 2023- DEC. 2024	Inclusive Value Chain	Ongoing		
		JAN. 2022- DEC. 2024	RAISE Region 8	Ongoing		
	Ian Dave B. JAN. 2024- Strengthening Local Governance and SUC'S Extension Services through BIDANI Custodio DEC 2024 Strategy					
		JAN. 2024- DEC. 2024	Coalescing Organizations for Locally-Led Actions to Boost Development (COLLABDEV) for Inopacan Development	Ongoing		
	LSPreciados	JAN. 2024- DEC 2024	Agribusiness-led and Development for Small Holder Vegetable Farming Systems in Southern Philippines	Ongoing		
	Michelle Aubrey D. Cabase	JAN. 2024- DEC. 2024	Agribusiness-Led Inclusive Value Chain Development for Small Holder Vegetable Farming Systems in Southern Philippines	Ongoing		
	Babylyn C. Lambert		De-carbonization of Development Paths: Comparative Analysis of Household Carbon Emissions in the Philippines and Indonesia	Ongoing		
	Allen Glennie P. Lambert	APRIL 2021 DEC. 2024	Propagation of Quality Planting Materials, Carbon Sequestration Potential and Socioecological Assessment of A. malaccensis-based Agroecological Systems in Leyte and Biliran Islands	Ongoing		
Makes appointments	ZYRA MAY H. CENTINO	JULY-DEC. 2024	all research projects	As Department Head		
Submits research progress reports	MNVSERINO	JULY-DEC. 2024		as project leader		
	IAN DAVE B. CUSTODIO	JULY-DEC. 2024		as study leader		
	LSPRECIADOS	JULY-DEC. 2024		as project staff		

		Michelle Aubrey D. Cabase	JULY-DEC. 2024							as project staff
		Babaylyn C. Lembert	JULY-DEC. 2024						,	as project staff
		Allen Glennie P. Lambert	JULY-DEC. 2024							as study leader
	ATTENDS training, SEMINAR and workshops	ALL FACULTY	JULY-DEC. 2024							As resource persons, participant, and Poster presenter
MFO 4. Administration Services	Signs appointments , requests,	ZYRA MAY H. CENTINO	JULY-DEC. 2024	As Department Head	as Department Head	As Department Head	As Department Head	As Department Head	As Departmen t Head	
	certificates, and etc.	LEMUEL S. PRECIADOS, ERNESTO F. BULAYOG, ZYRA MAY H. CENTINO	JULY-DEC. 2024	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	
	Attends meetings.	All Faculty	JULY-DEC – 2024	Department Meetings	Department Meetings	Department Meetings	Departmen t Meetings	Departmen t Meetings	Departmen t Meetings	Departments, College, University Meetings
	Prepares minutes of meetings.	JACAVERO	JULY-DEC. 2024							As Department Secretary
	Reviews communicati ons, letters, requests and appointments	ZMHCENTINO	JULY-DEC. 2024	Daily	Daily	Daily	Daily	Daily	Daily	Except When On Official Business/Se minars/Work shops
	Releases students forms, certifications, permits and other communicati	COSUGANOB	JULY-DEC. 2024	Daily	Daily	Daily	Daily	Daily	Daily	Continuing process

ons.									
Delivers, processes and facilitates documents	COSUGANOB/ ANELITO C. PERNITO	JULY-DEC. 2024	Daily	Daily	Daily	Daily	Daily	Daily	Continuing Process, payroll for SA, job request etc.
Prepares letters, transmittal, acknowledge ment letters and other communicati ons.	COSUGANOB	JULY-DEC. 2024	Daily	Daily	Daily	Daily	Daily	Daily	Request Letters, Financial Reports, Vouchers, Purchase Requests/PF
Records and releases documents.	COSUGANOB/ ANELITO C. PERNITO	JULY-DEC. 2024	Daily	Daily	Daily	Daily	Daily	Daily	Incoming an outgoing communicat ons
Files documents.	COSUGANOB	JULY-DEC. 2024	Daily	Daily	Daily	Daily	Daily	Daily	Incoming Communica ons Student Files, docs from other offices.
Photocopies documents and other communicati ons.	COSUGANOB/ ANELITO C. PERNITO	JULY-DEC. 2024	Daily	Daily	Daily	Daily	Daily	Daily	Memos, Letters and Appointment

Clean offices and	ANELITO C. PERNITO	July-Dec. 2024	Daily	Daily	Daily	Daily	Daily	Daily	
surroundings									

Prepared by:

ZYRAMAY H. CENTINO

PERFORMANCE MONITORING FORM

Name of Employee: Christopher A. Llones

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date of Completion	Quality of Output*	Overall Assessment of Output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and return to students one week after, submit grades within the prescribed period, make herself available for students during consultation hours, revises course syllabus	Very satisfactory	August 2024	Dec. 2024	Dec. 2024	Impressive	Very Satisfactory	Done
2	Prepares instructional module/learning materials for face to face classes.	Very Satisfactory	August 2024	Aug 2024	Dec. 2024	Impressive	Very Satisfactory	Done
3	Attends meetings and performs functions as chairman/member of different committee of the department	Very Satisfactory	August 2024	Dec. 2024	Dec. 2024	Impressive	Very Satisfactory	Done
4	Performs other functions	Very Satisfactory	August 2024	Dec. 2024	Dec. 2023	Impressive	Very Satisfactory	Done

^{*}Either very impressive, impressive, needs improvement, poor, very poor

**Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

ZYRA MAYH. CENTING

Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee Performance Rating

: Christopher A. Llones : Very Satisfactory

Aim:

To improve teaching capability of faculty member.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date:

August 2024

Target Date: September 2024

First Step:

Required Mr. Llones to prepare and update course syllabi and course content relevant to the current trends and needs of the graduate and undergraduate courses assigned for the 1st semester, A.Y. 2024-2025.

Result:

Updated graduate and undergraduate course syllabi and other teaching materials.

Date:

October 2024

Target Date: December 2024

Next Step:

Improved further the Instructional Materials developed.

Outcome:

Final Step/Recommendation:

Mr. Llones has prepared and updated instructional materials developed.

Prepared by:

ZYRA MAYH. CENTINO

Conforme:

CHRISTOPHER A. LLONES

Rate