Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ELIZABETH S. QUEVEDO

Program Involvement	Percentage	Numerical	Equivalent
(1)	Weight of	Rating	Numerical
	Involvement	(Rating x%)	Rating
	(2)	(3)	(2x3)
1. Instruction		5.N	0.75
a. Head/Dean (50%)	15%	4.96 x 15%	0.744 Kr
b. Students (50%)	15%	4.33x15%	₱ 0.649 0.3€
Total for Instruction		5.00	£1.393 1.40
2. Research		,	
a. Client/Dir. for Research (50%)	10%	4.5 x 10%	4.5.
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration	60%	5.00	3.00
5. Production			
TOTAL			\$ 4.854.0

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any: TOTAL NUMERICAL RATING: ADJECTIVAL RATING:

Prepared by:

Reviewed by:

ELIZABETH S. QUEVEDO

Name of Faculty

MA. THERESA P. LORETO

Dean/Director

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>ELIZABETH S. QUEVEDO</u>, a faculty member of the <u>DEPARTMENT OF PURE AND APPLIED CHEMISTRY</u> commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JANUARY - JUNE 2022.

ELIZABETH S. QUEVEDO

Assoc Professor II

Date: July 5, 2022

Approved:

MA. THERESA P. LORETO

College Dean

Date:

BEATRIZ S. BELONIAS

VP for Academic Affairs

Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities /	Tasks Assigned	Target	Actual Accomplishment			Rating		REMARKS (Indicators in percentage should
		, ,	Projects			•	Quality	Eficiency	Timeliness	Average	be supported with numerical values in numerators and denominators)
UMFO	1. ADVANCED EDUCATION	ON SERVICES									
OVPI N	IFO 2. Graduate Student	Management Services									
	PI 4: Total FTE coordinated, implemented &	A1. Actual Faculty's FTE				0.75	5	5	5	5.00	CHEM206
	PI 8: Number of graduate students advised *	A2. Number of students advised		acted as GAC to MEd major in Chemistry	1	3	5	5	5	5.00	TUPAZ, MGKA; DACLITAN, CRB; ELIZALDE, NP
		A3 . Number of students advised on thesis/special problem/dissertation									
		As GAC Chairman		'							
		AS GAC Member									
		<u>A4</u> . Number of students entertained for consultation purposes			1	4	5	5	5	5.00	

¢\	PI 9: Number of instructional materials developed *	<u>A5</u> . Number of on-line ready coursewares developed and submitted for review		entertained students seeking consultation with Faculty								
		On-line ready courseware		prepared powerpoint presentation, video clips	5	10		5	5	5	5.00	CHEM206
		Supplemental learning resources										
		Assessment tools				10	+	5	5	5	5.00	CHEM206
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor										
		A 7 : Number of virtual classroom created and operational		updated virtual classroom	1		1	5	5	5	5.00	CHEM206
	<u>PI 10</u> . Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19										
UMFO	2. HIGHER EDUCATION S	SERVICES										
OVPIU	JMFO 3. Higher Education	Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE		taught Chemistry subjects assigned	5		5.55	5	5	5	5.00	Chem 138, Chem 200a1, Chem200a3
		A10 . Number of grade sheets submitted within prescribed period	Preparation	prepared and submitted grade sheets for chemistry subjects	1	5		5	5	4	4.67	CHEM206, Chem 138, Chem 200a1, Chem200a3
		A 11 . Number of INC forms with grade submitted within prescribed period										
		A12 . Number of trainings attended related to instruction	Trainings attended	attended trainings related to instruction								

e s	A13 number of long examinations administered and checked	exam prep	gave examinations and checked test papers in Chemistry subjects	2	8	5	5	5	5.00	Chem 138
	A14 . Number of quizzes administered and checked		gave quizzes and checked answers of students	10	50	5	5	5	5.00	Chem 138
	A15 . Number of lab reports and term papers checked and graded				35	5	5	5	5.00	Chem 138
PI 8: Number of students advised: *	A16. Number of students advised:		served as academic adviser	1	7	5	5	5	5.00	Corpuz, R; Encabo, SO, Ignacio, KMD, Tan, Rm, Tapang, R, Getes, L, Sagliba, M
	A17 . Number of students advised on thesis/ field practice/special problem:									
	As thesis adviser		served as thesis adviser to BS Chemistry major students and checked thesis outline/manuscript	1	7	5	5	5	5.00	Corpuz, R; Encabo, SO, Ignacio, KMD, Tan, Rm, Tapang, R, Getes, L, Sagliba, M
	As SRC Chairman	Advising/correction	advised and checksedthesis outline/manuscript of BS	1	8	5	5	5	5.00	Roche,F; Paguia, IG; Lao M; Alegre, JY; Lao, F; Misoles, H; Moceno, RM Tan, KVR
	As SRC Member	Advising/correction	advised and checked thesis outline/manuscript of BS Chemistry	1	7	5	5	5	5.00	Bengalan, GT; Caintic, J Espinosa, FNS; Kreuze KAT; Magallanes, RAS Ramada, D; Cutanda, K
	A18. Number of students entertained for consultation purposes		accommodated students who were seeking on- line consultation related to subjects enrolled, thesis, and grades	10	50	5	5	5	5.00	BS Chem 3 & 4
		_	-120	- 1 ,	ì					-

PI 9: Number of student organizations advised/ assisted *	A19 - Number of Student organizations advised		-						
	A20 . Number of Student organizations assisted on student related activities		,						
PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	uevelopeu anu submitteu							
	On-line ready courseware	on-line ready course ware such as Learning							
	Supplemental learning resources	developed and submitted supplemental learning resources such as lecture powerpoints	1	1	5	5	5	5.00	Chem 138
	Assessment tools	developed and submitted assessment tools such as long examination, quizzes, problem sets	1	20	5	5	5	5.00	Chem 138
	A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	developed and submitted on-line course ware for review by TRP and MMDC editor	1	2	5	5	5	5.00	Chem 138, CHEM 206
	A 24 : Number of virtual classroom created and operational	updated operational virtual classrooms (Moodle or Google Classroom)	1	1	5	5	5	5.00	Chem 138, CHEM 206
PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:							4.07	BS CHEM
	Program Agency/firm/Industry			1	4	5	5	4.67	DO OT IEIVI

	,	A 2 Other outputs implementing the new normal due to covid 19	atten virtual webinars related to instruction	6	5	5	5	5.00	Food Value Chain; VSU Faculty On-boarding, VSUChemSoc, CAS Month Anniversary Celebration, Turnitin virtual retraining, Biometric Time Recording System (BTRS)
		A.27. Awards received							
UMFO	3 . RESEARCH SERVICES	3							
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *							
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	conducted and completed research study within the year	1	5	5	4	4.67	Physicochemical Analysis of the Major River System in Leyte
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year							
		In refereed int'l journals						***************************************	
		In refereed nat'l/regional			\top				
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *							
		In int'l fora/conferences							
		In nat'l/regional							

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	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved						
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or student w/ faculty)					,.	
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer						
		A 34. Number of UMs submitted to ITSO, VSU	UM preparation					
		A 35.Other outputs implementing the new normal due to covid 19						
UMFO	4. EXTENSION SERVIO	CES						
	SMEs, and other	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained						
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training						
	programs organized and	A 38. Number of extension programs/projects implemented						

PI 4. Percentage of	A 39. Percentage of									
beneficiaries who rated	beneficiaries who rated the									
	training course/s and									
advisory services as	advisory services as									
satisfactory or higher in	satisfactory or higher in									
terms of quality and	terms of quality and									
relevance	relevance									
PI 5. Number of	A 40 . Number of	MATERIA (METERIA METERIA (METERIA (METERIA METERIA								
technical/expert services	technical/expert services									
	as/in:									
Research Mentoring	Research Mentor									
Peer	Peer									
reviewers/Panelists	reviewers/Panelists									
Resource Persons	Resource Persons									
Convenor/Organizer	Convenor/Organizer				Hard Control of the C					
Consultancy	Consultant									
Evaluator	Evaluator		served as evaluator (TWG) of the Bids and Awards Committee of VSU	1	1	5	5	5	5.00	
PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *									
PI 11. Additional outputs *	A 42. No. of extension-									
	related awards (extn.									
	conducted by faculty or									
	A 43. Other outputs							***************************************		
	implementing the new normal due to covid 19									
UMFO 5. SUPPORT TO C		nnenne einem der menseussen besongen ein festeranden eine								
OVPI MFO 4. Program an	d Institutional Accreditation	Services								

A)	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the OMS of	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*		faciliated in the compliances of QMS core processes of the university under ISO 9001:2015	2	5	5	5	5.00	ISO Surveillance Audit
		A 45. Compliance to all requirements of the program and institutional	Minutes Preparation							
		On program accreditations	Pilot Plant Manager	facilitated in the preparation of all required documents for compliance requirements of the program accreditations.	1	5	5	5	5.00	BS Chemistry
		On institutional accreditations	SSF Rootcrop facility incharge	facilitated in the preparation of all required documents for compliance requirements of the	1	5	5	5	5.00	ISO Surveillance Audit , AACCUP accreditation
UMF	O 6. General Admin	. & Support Services	(GASS)							
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services		ensured a customer friendly frontline services	0% complaint	5	5	5	5.00	
	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *		designed new initiatives as best practices						

* (a) * g	A 40. Other outputs implementing the new normal due to covid 19	organized administration/manage ment related activities and other outputs implementing the new normal due to COVID-	
Total Over-all Rating			139.01
Average Rating			4.96
Adjectival Rating			0

Evaluated & Rated by:

MA. THERESA P. LORETO

Dean, CAS Date: July 7,2022

Recommending Approval
MA. THERESA P. LORETO

Dean, CAS Date: July 7, 2022

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Date:



PERFORMANCE MONITORING & COACHING JOURNAL

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	1st	U
/	2 nd	Α
		R
	3 rd	T
	4.1	E
	4th	R

Name of Employee: **ELIZABETH S. QUEVEDO**

Head of Office: **ELIZABETH S. QUEVEDO**

Number of Personnel: _____1

Activity		MECHA	NISM			
Activity Monitoring	Meet One-on-One	Group	Memo	Others (Pls. specify)	Remarks	
Monitoring	Ensure that commitments on research, extension, and publications are attained.	Group		Specify		
Coaching	Advised to give more real time activities to encourage active students' participation					

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

MA. THERESA P. LORETO

Dean, CAS

Noted:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ELIZABETH S. QUEVEDO Performance Rating:
Aim: Aspire for an outstanding student rating in all subjects taught
Proposed Interventions to Improve Performance:
Date: July, 2022 Target Date: December, 2022
First Step:
Prepare and update learning materials for assigned chemistry 1st Semester AY 2022-2023
Results:
Date: Target Date:
Next Step:
Outcome:
Final Step/Recommendation:
Prepared by:
MA. THERESA P. LORETO

Dean, CAS

Conforme:

ELIZABETH S. QUEVEDO
Name of Ratee Faculty/Staff