

# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **NANCY D. ABUNDA**

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		$4.93 \times 50\% = 2.465$	2.465
b. Students (50%)		$5 \times 50\% = 2.5$	2.5
TOTAL for Instruction	100%	4.965	4.965
2. Research	0%		0
3. Extension	0%		0
4. Administration	0%		0
5. Production			
TOTAL			4.965

EQUIVALENT NUMERICAL RATING: 4.965

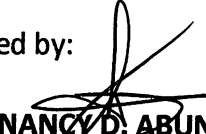
Add: Additional Points, if any: \_\_\_\_\_

TOTAL NUMERICAL RATING: 4.965

ADJECTIVAL RATING:

**OUTSTANDING**

Prepared by:

  
**NANCY D. ABUNDA**  
Name of Faculty

Reviewed by:

  
**ROSARIO P. ABELA**  
Department Head

Recommending Approval:


  
**ALELI A. VILLOCINO**  
Dean/Director

Approved by:

  
**BEATRIZ S. BELONIAS**  
VP for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, NANCY C. DONAYRE-ABUNDA, of the VSU Integrated High School commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JULY to DECEMBER, 2018.

  
**NANCY C. ABUNDA**  
Ratee

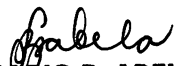
Approved:   
**ROSARIO P. ABELA**  
Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
Advanced & Higher Education Services: Education Services as Laboratory High School of the College of Education	FTE		36	45.2	5	5	5	5	
	• TL	Teaching	12.75	22.84	5	5	5	5	Research 2, Math IV
	Number of Instructional Materials Developed/Revised and Utilized:								
	❖ Revised syllabi within the year		1	1	5	5	4	4.67	Math IV
	❖ Teaching Guides / Handouts		1	2	5	4	5	4.67	Math IV, Research 2
	❖ Teaching Aid (PowerPoint/visual aids/etc.)		2	15	5	5	5	5	Math IV , Research 2
	Student Advising and Consultation Services:								
	❖ Number of organizations advised		1	2	5	5	5	5	Grade 10 – Saturn, Grade 10 Class Organization Coordinator
	❖ Number of student-related activities assisted		3	11	5	5	5	5	Acquaintance Party, Buwan ng Wika, English Month, Christmas Party, Research Fair Dry Run, Math & Science Culmination, Grade 10 Research Congress, DFOT, RFOT, Honors Program, Cluster Meet, Intramural Games
Average Rating					5	4.86	4.86	4.91	
Support to Operation to the College of Education	Instructional Services								
	❖ No. of Practice Teachers Mentored and Evaluated		0	1	5	5	5	5	BSEd – Mathematics major
	❖ No. of Field Study Students Assisted								
	Other services								
	❖ Other services provided to VSU activities and other agencies		2	2	5	5	4	4.67	Chairman, VSUIHS Honors and Awards Committee, Chairman SHS Honors and Awards Committee
Personal development and welfare support	Trainings / Seminars / Conferences Attended:								

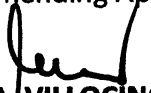
	❖ Approved or Conducted by DepED								
	❖ Local/International Conference		0	1	5	5	5	5	Presenter and Attendance to International Conference at Yogyakarta, Indonesia
	Other services								
	Average Rating				5	5	4.67	4.89	
Administrative functions & other special assignments	Special Assignments from Office of the Principal								
	❖ Performs registrar functions such as keeping and updating students forms, VSULHS Entrance Exam assisted, Attendance to meetings called by the principal, to improve the school site, committee assignments, & other special assignments	Attendance to meetings called by the principal, committee assignments, Class coordinator	100 % compliance		5	5	5	5	
	❖ Section Head, Math & Science				5	5	5	5	
Average Rating					5	5	5	5	
Total Over-all Rating					5	4.95	4.84	4.93	

Average Rating (Total Over-all rating divided by 3)		4.93	Comments & Recommendations for Development Purpose: <i>She has a good command over her students in class. Needs to engage more in research activities.</i>
Additional Points:			
Approved Additional points (with copy of approval)	XX		
FINAL RATING		4.93	
ADJECTIVAL RATING		OUTSTANDING	


Evaluated & Rated by:

  
**ROSARIO P. ABELA, ED.D.**  
 Dept/Unit Head

Recommending Approval:

  
**ALELI A. VILLOCINO, ED.D.**  
 Dean/Director

Approved by:

  
**BEATRIZ S. BELONIAS, Ph.D.**  
 Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

1 – Quality 2 – Efficiency 3 – Timeliness 4 – Average

Exhibit I

**PERFORMANCE MONITORING FORM**

Name of Employee: **NANCY D. ABUNDA**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach Math 10 (Introduction to Analytic Geometry and Calculus) to Grade 10 students	Deliver quality learning on introductory concepts in Analytic Geometry and Calculus to students in the secondary level	July 2018	May 2019	May 2019	Very impressive	Outstanding	
2	Teach Research I (Research II: Implementation, Analysis and Documentation)	Deliver quality learning on the implementation, analysis and documentation of research study to Grade 10 students.	July 2018	May 2019	May 2019	Very impressive	Outstanding	
3	Revise course outline in Math 10	Course outline contains updated topics	July 2018	July 2018	July 2018	Very impressive	Outstanding	
4	Revise course syllabus in Math 10	OBE syllabus that addresses the needs of learners	July 2018	March 2019	March 2019	Impressive	Very Satisfactory	
5	Develop ppt in Math 10 and Research II	A more comprehensive ppt presentation	July 2018	July 2018	July 2018	Very impressive	Outstanding	
6	Submit reports and other requirements	Sign CSR, DTR, submit grade sheets	July to December 2018			Very impressive	Outstanding	
7	Assist in school-related activities	Assist in checking attendance/monitoring of students in activities like Conference with Parents, Acquaintance Party, Buwan ng Wika, Sports Intramurals for Students/Faculty, English Month, Math and Science Month, Science Fair and Research Congress, DFOT, Regional Science Fair, and World Teacher's Day	July to December 2018			Very impressive	Outstanding	
8	Head of the Math and Science Section	Supervise and coordinate the activities and involvement of the Math and Science Club and teachers of Math and Science Section	July to December 2018			Very impressive	Outstanding	

9	Attend seminars/ conference/ trainings	Attend as coach/chaperon/ adviser in DepEd conducted activities like Division Science Fair and Regional Science Fair. Attend seminars/ conferences abroad as oral presenter of research paper.	July to December 2018			Very impressive	Outstanding	
10	Supervise BSEd student teachers	Mentor and supervise the student teachers in handling and managing the class.	August 2018	November 2018	November 2018	Very impressive	Outstanding	
11	Chairman, Honors and Awards Committee	Drafted Proposal of the Modified Policy Guidelines on Awards and Recognition for Visayas State University Integrated High School	August 2018	December 2018	January 2019	Impressive	Very Satisfactory	

\* Either very impressive, impressive, needs improvement, poor, very poor

\*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

  
**ROSARIO P. ABELA**  
Unit Head

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Dr. Nancy D. Abunda  
Performance Rating: Very Satisfactory

Aim: To write a research proposal and submit to OVPRE for funding.

Proposed Interventions to Improve Performance:

Date: June 2018 Target Date: July – December 2018

First Step:  
Attend seminar on Research Proposal writing.

---

Result:  
Write a research proposal for endorsement to OVPRE.

Date: \_\_\_\_\_ Target Date: \_\_\_\_\_

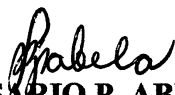
Next Step:  
Decrease teaching load in order to engage in research and produce new IM's.

Outcome: A better schedule that will allow time for extension and instruction.

Final Step/Recommendation:

---

Prepared by:

  
**ROSARIO P. ABELA, Ed.D.**  
Unit Head

Conforme:

  
**NANCY D. ABUNDA, Ph.D.**  
Name of Ratee Faculty/Staff

Exhibit I

**PERFORMANCE MONITORING FORM**

Name of Employee: **NANCY D. ABUNDA**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach Math 10 (Introduction to Analytic Geometry and Calculus) to Grade 10 students	Deliver quality learning on introductory concepts in Analytic Geometry and Calculus to students in the secondary level	July 2018	May 2019	May 2019	Very impressive	Outstanding	
2	Teach Research I (Research II: Implementation, Analysis and Documentation)	Deliver quality learning on the implementation, analysis and documentation of research study to Grade 10 students.	July 2018	May 2019	May 2019	Very impressive	Outstanding	
3	Revise course outline in Math 10	Course outline contains updated topics	July 2018	July 2018	July 2018	Very impressive	Outstanding	
4	Revise course syllabus in Math 10	OBE syllabus that addresses the needs of learners	July 2018	March 2019	March 2019	Impressive	Very Satisfactory	
5	Develop ppt in Math 10 and Research II	A more comprehensive ppt presentation	July 2018	July 2018	July 2018	Very impressive	Outstanding	
6	Submit reports and other requirements	Sign CSR, DTR, submit grade sheets	July to December 2018			Very impressive	Outstanding	
7	Assist in school-related activities	Assist in checking attendance/monitoring of students in activities like Conference with Parents, Acquaintance Party, Buwan ng Wika, Sports Intramurals for Students/Faculty, English Month, Math and Science Month, Science Fair and Research Congress, DFOT, Regional Science Fair, and World Teacher's Day	July to December 2018			Very impressive	Outstanding	
8	Head of the Math and Science Section	Supervise and coordinate the activities and involvement of the Math and Science Club and teachers of Math and Science Section	July to December 2018			Very impressive	Outstanding	

9	Attend seminars/ conference/ trainings	Attend as coach/chaperon/ adviser in DepEd conducted activities like Division Science Fair and Regional Science Fair. Attend seminars/ conferences abroad as oral presenter of research paper.	July to December 2018			Very impressive	Outstanding	
10	Supervise BSEd student teachers	Mentor and supervise the student teachers in handling and managing the class.	August 2018	November 2018	November 2018	Very impressive	Outstanding	
11	Chairman, Honors and Awards Committee	Drafted Proposal of the Modified Policy Guidelines on Awards and Recognition for Visayas State University Integrated High School	August 2018	December 2018	January 2019	Impressive	Very Satisfactory	

\* Either very impressive, impressive, needs improvement, poor, very poor

\*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

  
**ROSARIO P. ABELA**  
Unit Head