

Exhibit K**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: **Editha G. Cagasan**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		$5.0 \times 50\% = 2.5$	
b. Students (50%)		$5.0 \times 50\% = 2.5$	
Total for Instruction	50%	5.0	2.5
2. Research			
a. Client/Dir. for Research (50%)		$5.0 \times 50\% = 2.5$	
b. Dept. Head/ Dean /Center Director (50%)		$5.0 \times 50\% = 2.5$	
Total for Research	20%	5.0	1.0
3. Extension			
a. Client/Dir. for Extension (50%)		$5.0 \times 50\% = 2.5$	
b. Dept Head/Center Director (50%)		$5.0 \times 50\% = 2.5$	
Total for Extension	20%	5.0	1.0
4. Administration and other assignments	10%	5.0	0.5
TOTAL	100%		5.0

EQUIVALENT NUMERICAL RATING: 5.0

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 5.0

ADJECTIVAL RATING:

Outstanding

Prepared by:

EDITHA G. CAGASAN

Name of Faculty

Reviewed by:

CHRISTINA A. GABRILLO

Head, DDC

Approved:

EDGARDO E. TULIN

President

Visayas State University
DEPARTMENT OF DEVELOPMENT COMMUNICATION

COLLEGE OF AGRICULTURE AND FOOD SCIENCE
Visca, Baybay City, Leyte

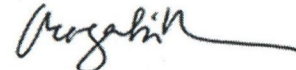
INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)

I, EDITHA G. CAGASAN from the Department of Development Communication, commit to deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period of July to December 2016.



EDITHA G. CAGASAN
Ratee

APPROVED:



CHRISTINA A. GABRILLO
Head of Unit

	MFOs & PAPs	SUCCESS INDICATORS	TASKS ASSIGNED	TARGETS	ACCOMPLISHMENTS	RATING				REMARKS
MFO No.						Quality	Efficiency	Timeliness	Average	
OVPI MFO 1: Advanced Education Services										
1	Graduate Degree Program Management Services	Total Full-time Teaching Equivalent (FTE)	Taught DEVC 205, Commnication Science	0.23	0.33	5.0	5.0	5.0	5.0	With 1 graduate student
OVPI MFO 2: Higher Education Services										
2	Curricular Program Management Services	Total Full-time Teaching Equivalent (FTE)	Taught DevC 136, Publications Writing and Editing and DevC 139, Interpersonal Communication & Participatory DevCom	4.69	6.70	5.0	5.0	5.0	5.0	With 7 students in DevC 136 and 33 students in DevC 139

		PI8a. Number of students advised/graduated								
		<i>On thesis/field practice</i>	As thesis/case study adviser and SRC Chair & Member/Reviewer of Outlines/Manuscripts	3.00	11.00	5.0	5.0	5.0	5.0	4 MS, 4 BS students graduated; 3 BS students advised
		PI 8b. Number of Student organizations Advised/ Assisted								
		<i>Student organizations advised</i>	YFC/CYUT Adviser	1.00	2.00	5.0	5.0	5.0	5.0	Campus-based
		<i>Student organizations assisted on student related activities</i>	Assisted in the planning, implementation and evaluation of student-related activities	4.00	30.00	5.0	5.0	5.0	5.0	Include leaders' conferences, youth encounters, clean up activities, prayer meetings/ worship activities of the org members
		PI 9. Number of instructional materials developed								
		<i>Revised syllabi</i>	Update/revise IMs and teaching aids	2.00	3.00	5.0	5.0	5.0	5.0	Sets of IMs (course syllabi, lab exercises, handouts and powerpoint presentations) for DevC 129, DC 136 and DEVC 205
	Total Rating for Instruction									
	Average Rating for Instruction								30.0	
	OVPI MFO 3: Research Services								5.0	
3	Research Services	PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences								

		<i>In national, regional, local fora/conferences</i>	As project leader, study leader, component leader	1.00	7.00	5.0	5.0	5.0	5.0	Presented in ADCEP, CAFS RDE IN-HOUSE REVIEWS
		PI 3. Number of research projects conducted and/or completed on schedule	Implemented projects with fundings outside and within VSU	1.00	8.00	5.0	5.0	5.0	5.0	
		PI 4. Number of research proposals prepared	For NIA, CHED-COD, CCRC		3.00	5.0	5.0	5.0	5.0	
		PI 5. Number of research linkage forged	With NIA, CHED, CCRC		3.00	5.0	5.0	5.0	5.0	
		PI 6. Amount of research money generated from external funding (Thousand PHP)	NIA, CHED-COD	50,000.00	1050000.00	5.0	5.0	5.0	5.0	Including the funds (Php400,000 plus) for the NIA satisfaction assessment project which has been approved this December)
		PI 7. Number of terminal reports made	For GTS		1	5.0	5.0	5.0	5.0	
		PI 8. Number of papers published	For refereed journals		1.00	5.0	5.0	5.0	5.0	In ATR
Total Rating for Research									35.0	
Average Rating for Research									5.0	
OVPI MFO 4: Extension Services										
4	Extension Services	PI 1. Number of person-days trained weighted by length of training	As resource person, training coordinator, organizer	50.00	281.00	5.0	5.0	5.0	5.0	
		PI 3. Number of beneficiaries served								

		<i>Groups</i>	As resource person, training coordinator, organizer	1.00	7.00	5.0	5.0	5.0	5.0	
		<i>Individuals</i>		20.00	151.00	5.0	5.0	5.0	5.0	
		PI 4. Number of extension projects conducted and/or completed on schedule	With CHED-COD and VSU-funded projects		2.00	5.0	5.0	5.0	5.0	DDC extn project & the VSU funded project on Strengthening RDE Capability of VSU
		PI 5. Number of commodity team membership and research mentoring	DA-led and within DDC	2	4	5.0	5.0	5.0	5.0	With CPAR and DDC junior faculty
OVPI MFO 5: Support to Operations										
5	NEW INITIATIVES/BEST PRACTICES									
	Awarded the 2nd CHED-COD in development communication	National in scope	All DDC Faculty/DYDC Staff		1.00	5.0	5.0	5.0	5.0	With plaque and Php 1.5 Million worth of project proposal
	Passed in the AACCUP Level 3 Phase 1 with a rating of 4.24 as VERY SATISFACTORY	National in scope	All DDC Faculty/DYDC Staff		1.00	5.0	5.0	5.0	5.0	DDC as AACCUP Level 3 Phase 1 accredited
	Hosted the 3rd DevCom Praxis at VSU with UEP and NwSSU	Regional in scope	All DDC Faculty		1.00	5.0	5.0	5.0	5.0	With 220 faculty and students at the convention center
	Hosted the PACE National Conference	National in scope	All DDC Faculty		1.00	5.0	5.0	5.0	5.0	With 60 participants

	Served as editor to refereed journals/popular publications within and outside of VSU	Served as editors to refereed journals/chapters of books	EGCagasan	2.00	5.00	5.0	5.0	5.0	5.0	Science and Humanities Journal, GradNewline, CAFS Gazette, Updated Grad 'School Brochure; Grad School Citizen charter leaflet
	University-wide	No. of university standing committees	NBC, Scholarship, Change of Grades, Program & Institutional Accreditation	2.00	13.00	5.0	5.0	5.0	5.0	All university-wide committee membership
	University-wide	No. of appointments	As Dean of OGS/OPO and Head of MMDC, VPP		3.00	5.0	5.0	5.0	5.0	
Total Rating for Extension									60.0	
Average Rating for Extension									5.0	
OVPI MFO 6: General Administration and Support Services										
6	General Admin. & Support Services (GASS)	PI 1. Number of departments and/or service units supervised and monitored	Dean of OGS & OPO, Head of MMDC and VPP		3.00	5.0	5.0	5.0	5.0	
		PI 3. Number of documents evaluated and approved	For the 3 offices with at least 15 staff	50	450	5.0	5.0	5.0	5.0	
		PI 7. Number of offices repaired	At MMDC			5.0	5.0	5.0	5.0	
		PI 8. Zero percent complaint from clients served	Good service and rapport to clients	0.00	0.00	5.0	5.0	5.0	5.0	
		PI 9. Additional Outputs								
Total Rating for Administration									20.00	
Average Rating for Admin									5.00	
Total Over-all Rating									5.00	
Adjectival Rating									OUTSTANDING	

Average Rating (Total Over-all rating)			145.00
Additional points:			
Proposal/AACCUP Areas			10.00
Approved additional points			155.00
FINAL RATING			5.00
ADJECTIVAL RATING			OUTSTANDING

Received by:

Calibrated by:

Recommending Approval:


Approved:



PRPEO

Date: _____


REMBERTO A. PATINDOL
PMT Chairperson

Date: _____


BEATRIZ S. BELONIAS
Vice Pres. for Instruction
Date: _____


EDGARDO E. TULIN
President *ph*
Date: _____