

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

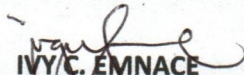
Name of Faculty Member: **Ivy C. Emnace**

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating (2x3)
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.45	
b. Students (50%)		2.25	
TOTAL for Instruction	65%	4.70	3.06
2. Research	5%	4.83	0.24
3. Extension	10%	4.95	0.50
4. Support Operations	20%	5	1.00
5. Production	0%	0	0
TOTAL			4.79


EQUIVALENT NUMERICAL RATING: 4.79
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.79

ADJECTIVAL RATING: Outstanding

Prepared by:


IVY C. EMNACE
Name of Faculty

Reviewed by:


VICTOR B. ASIO
Dean, CAFS

Approved by:


EDGARDO E. TULIN
President

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, IVY E. EMNACE a faculty member of the DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to Dec. 2016.

IVY E. EMNACE
IVY E. EMNACE
 Department Head
 Date: Dec. 2016

VICTOR B. ASIO
VICTOR B. ASIO
 Dean, CAFS
 Date: Dec. 2016

Rating Equivalents:
 5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair
 1 - Poor

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Quality	Efficiency	Timelines ^s	Average	
MFO1	Advanced Education Services										
MF02	Higher Education Services	P1.1. Number of FTE coordinated and implemented	Teaching	Teach FTec 131 (lec), FTec 131 (lab), FTec 153 (lab)	7	8.45	5	5	5	5.00	
		P1.2 Number of students advised									
		On thesis/field practice/special problem	Student Research Advising	Advise undergrad. Thesis students & revise outline; advise high school students in research planning & outline preparation; supervising the conduct of research & editing manuscript							
				As adviser	5	7	5	5	5	5.00	
				As SRC Charman	6	8	5	5	5	5.00	

			As SRC Member	5	8	5	5	5	5.00	
			Consultation	Accommodates students consulting on subject taught, thesis and grades	60	75	5	5	5	5.00
		P1.3 Number of instructional materials developed								
		<i>New syllabi</i>		FTec 153	1	1	4	5	5	4.67
		<i>Revised syllabi</i>		FTec 131	1	1	5	5	5	5.00
		<i>Revised lecture manual</i>	Revision	Revise lecture manual for FTec 131 & FTec 153	1	2	4	5	5	4.67
		<i>Revised course outline</i>		Revise course outline in FTec 153	1	1	5	5	5	5.00
		<i>New powerpoint lecture presentation</i>		Prepare ppt for FTec 131 & FTec 153	1	2	5	5	5	5.00
		P1.4 Additional outputs								
		<i>Number of gradesheets submitted on prescribed period</i>	Preparation	Prepare gradesheet for 1st sem SY 2016-2017	2	3	5	5	5	5.00
		<i>Number of examination prepared</i>	Preparation	Prepare exam for BS students	7	10	5	5	5	5.00
		<i>Number of quizzes checked</i>	Checking	Check quizzes	500	519	5	5	4	4.67
		<i>Number of paper checked</i>	Checking	Check exams	400	423	5	5	4	4.67
		<i>Number of term paper checked</i>	Checking	Check term papers	8	12	5	5	5	5.00
		<i>Number of lab. reports checked</i>	Checking	Check lab. reports	250	270	5	5	4	4.67
						Total Points				4.90
MFO 3	Research Services	P3.1. Number of research outputs presented in regional/national/ int'l								
		<i>No. of journal articles prepared for publication</i>	Preparation	Prepare articles for journal publication	1	2	5	5	4	4.67
		<i>Attendance to symposium</i>	Attends seminar	Attend seminar	1	3	5	5	5	5.00
						Total Points				4.83

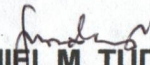
MFO 4	Extension Services	P4.1 Additional outputs									
		No. of seminar/training presentations prepared									
			Resource speaker	Prepare training presentation	3	5	5	5	5	5.00	
			Resource speaker	Revise training presentation	1	2	5	5	5	5.00	
		No. of person-day trained	Trainer	Train participants in food processing	150	175	5	5	5	5.00	
			Resource speaker	Hands on training on processing food products	150	175	5	5	5	5.00	
			Resource speaker	Lecture on GMP, safety & sanitation	190	205	5	5	5	5.00	
		No. of proposal submitted	Extension proposal	Benchmarking, survey	1	1	5	4	5	4.67	
		No. of student organization advised	Advising	PAFT Adviser	1	1	5	5	5	5.00	
						Total Points				4.95	
MFO6	General Admin. & Support Services (GASS)	OIC to the Dep. Head (July 1 - 31, 2016) Dept. Head (Aug. 1-Dec. 2016)	Attends meetings (EXECOM & other meetings called for by the university)	Attend meetings in the CAFS EXECOM, USSO and QAC	2	4	5	5	5	5.00	
			Signs vouchers, DTR/CSR liquidation, enrollment, etc.	Signs vouchers, DTR/CSR, liquidation, students enrollment	70	80	5	5	5	5.00	
			Accommodate walk-in clients	Accommodate walk-in clients for consultation	13	15	5	5	5	5.00	
		AACCUP Local Counterpart	Prepared/gathered documents for AACCUP	Prepare documents for AACCUP	100	135	5	5	5	5.00	
			Reviews documents for area attachments	Reviewed documents for attachment II & III	2	2	5	5	5	5.00	
			Accommodate AACCUP evaluator	Accommodate AACCUP accreditors and answer questions during evaluation	2	2	5	5	5	5.00	
			Preparation of PPP	Prepare PPP for AACCUP evaluation	3	4	5	5	5	5.00	

[illegible]

Average Rating (Total Over-all rating divided by 4)		4.92
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.92
ADJECTIVAL RATING		Oustanding

Comments & Recommendations for
Development Purpose:

Received by:


DANIEL M. TOLDT, JR.

Planning Officer

Date: _____

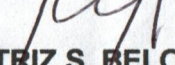
Calibrated by:


REMBERTO A. PATINDOL

Chairman, PMT

Date: _____

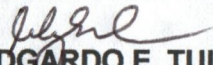
Recommending Approval:


BEATRIZ S. BELONIAS

Vice President for Instruction

Date: _____

Approved:


EDGARDO E. TULIN

President

Date: _____